

MINUTES



Executive Committee

Monday, May 20, 2024

1:30 pm

Mid-Region Council of Governments
809 Copper Ave. NW, Albuquerque, N M
Hybrid

Call to Order – 1:34 pm – John Mierzwa

Member

Carl Adams, Youth Standing Committee Chair

- ✓ **Doug Calderwood**, Performance & Monitoring Chair
- ✓ **Karla Causey**, Treasurer, Finance Standing Committee Chair
- ✓ **Antoinette Holmes**, Disability Standing Committee Chair
- ✓ **Honorable Gregg Hull**, CEO
- ✓ **Krista Kelley** – Chair-Elect, Sandoval County Rep
- ✓ **John Mierzwa** - Chair
- ✓ **Debbie Ortiz**- Past Chair, Torrance County Rep.
- ✓ **Stacy Sacco** - Bernalillo County Rep
- ✓ **Jerry Schalow**, Past-Chair
- ✓ **Susan Yasenka** – Valencia County Rep

Approval of Monday, May 20, 2024, Agenda

Motion: **Stacy Sacco**

Second: **Debbie Ortiz**

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Carl Adams				
Doug Calderwood	X			
Karla Causey	X			
Antoinette Holmes	X			
Gregg Hull	X			
Krista Kelley			X	
John Mierzwa	X			
Debbie Ortiz	X			

Stacy Sacco	X			
Jerry Schalow			X	
Susan Yasenka			X	

Tab 1: Approval of WCCNM Minutes for March 18, 2024

Motion: Debbie Ortiz

Second: Mayor Gregg Hull

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Carl Adams				
Doug Calderwood	X			
Karla Causey			X	
Antoinette Holmes	X			
Gregg Hull	X			
Krista Kelley			X	
John Mierzwa	X			
Debbie Ortiz	X			
Stacy Sacco	X			
Jerry Schalow			X	
Susan Yasenka				X

ACTION ITEMS

Tab 2	<p>Approval of MP-306 Data Validation Policy – New (with approval of MP-306, MP-305 Subject: Data Validation dated 9/25/2023 is rescinded and replaced with MP-306)</p> <p>By: Tawnya Rowland, Program Manager</p> <ul style="list-style-type: none"> ▪ Ms. Rowland, presented MP-306 Data Validation Policy. She stated, last September a Data Validation Policy was done that was required by USDOL. ▪ NMDWS has since then revised their Policy and Guidance that we received on March 18, 2024. ▪ A request was made to the Board to rescind MP-305 Data Validation Policy that was approved on September 25, 2023 and approve the New Data Validation Policy MP-306. ▪ She explained, at least once per year, the NMDSW will run a data validation report for each of the four regions. The Data Validation Report will reflect a pass or fail regarding source documents that we have captured for each of our participants.
-------	--

- Source documents are things such as transcripts, social security numbers or driver's license. These are the items the USDOL requires we obtain from participants to document they've actually done something that they've stated.
- In addition to the service providers quality assurance, their quality control process could have different names for these depending on the service provider. Asking that they incorporate a random sampling of source documents obtained for their participants within the past 4 quarters, or however frequently they want to do it.

Questions & Comments

If you would like more detailed information, please request the zoom recording.

Motion: Jerry Schalow

Second: Krista Kelley

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Carl Adams				
Doug Calderwood	X			
Karla Causey	X			
Antoinette Holmes	X			
Gregg Hull	X			
Krista Kelley	X			
John Mierzwa	X			
Debbie Ortiz	X			
Stacy Sacco	X			
Jerry Schalow	X			
Susan Yasenka	X			

Tab 3

Approval of Open Meetings Act and WCCNM Meetings Date

By: Art Martinez, WCCNM Administrator

- Mr. Martinez presented the Open Meetings Act and WCCNM Meetings Date for PY24.
- Any policy-making body of any state agency or any agency formulating public policy is required to follow the Open Meetings Act.
- Mr. Martinez also presented the PY24 WCCNM meeting dates for July 2024 through June 30, 2025.
- Full Board meetings will be scheduled on the third Monday of every other month. Executive Committee will meet every other month on the months

the Full board is not meeting, and Chief Elected Officials will be meeting three times a year.

- The meeting schedule follows the schedule established in 2003.

Motion: Gregg Hull

Second: Debbie Ortiz

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Carl Adams				
Doug Calderwood	X			
Karla Causey	X			
Antoinette Holmes	X			
Gregg Hull	X			
Krista Kelley	X			
John Mierzwa	X			
Debbie Ortiz	X			
Stacy Sacco	X			
Jerry Schalow	X			
Susan Yasenka			X	

INFORMATION & DISCUSSION ITEMS

Tab 3: WIOA Updates

- **Preliminary WIOA Allotments by NMDWS**
- Mr. Martinez stated an email was sent to the board with preliminary allotments. He explained most states are taking a cut and we will take a cut up 9.5% or 9.8%.
- Contracts will be emailed out prior to the Full Board Meeting.

Discussion

- **Future Legal Contract**
- Mid-Region Council of Governments issued RFP-2021-01 titled on call legal services on January 18, 2021.
- We can use any one of these contracts.
- Contracts will end on April 21, 2025, but expect for a renewal and solicitation prior to the expiration date.

PUBLIC COMMENT/ADJOURNMENT

Public Comments – None
Adjournment – 2:33 pm

Next Meeting: July 15, 2024, at 1:30 pm.

*A more detailed account of the meeting and discussions are available for review at the MRCOG
offices at:
809 Copper NW, Albuquerque, NM 87102*

Approved July 15, 2024

John Mierzwa, WCCNM Chair

ATTEST:

Secretary

“Equal Opportunity Program”