

# MINUTES



## Executive Committee

Monday, September 25, 2023

1:30 pm

Mid-Region Council of Governments  
809 Copper Ave. NW, Albuquerque, N M  
Hybrid

Call to Order – 1:32 pm – John Mierzwa

### Member

- ✓ Carl Adams, Youth Standing Committee Chair
- ✓ Doug Calderwood – Performance & Monitoring Chair
- ✓ Honorable Gregg Hull, CEO
- ✓ Krista Kelley – Chair-Elect, Sandoval County Rep
- ✓ John Mierzwa - Chair

Debbie Ortiz- Past Chair, Torrance County Rep.

- ✓ Stacy Sacco - Bernalillo County Rep

Jerry Schalow, Past-Chair

- ✓ Michael Voegerl – Valencia County Rep

Vacant, Treasurer

Vacant, Economic Development Chair

### Approval of Monday, September 25, 2023, Agenda

Motion : Krista Kelley

Second : Gregg Hull

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Carl Adams	X			
Doug Calderwood	X			
Gregg Hull	X			
Krista Kelley	X			
John Mierzwa	X			
Stacy Sacco	X			
Michael Voegerl	X			

**Tab 1: Approval of WCCNM Minutes for June 5, 2023**

**Motion: Stacy Saaco**  
**Second: Mayor Gregg Hull**  
**No Discussion**  
**Action: Passed unanimously by Roll Call Vote**

	Yes	No	Abstain	No Vote
Carl Adams	X			
Doug Calderwood	X			
Gregg Hull	X			
Krista Kelley	X			
John Mierzwa	X			
Stacy Sacco	X			
Michael Voegerl	X			

**ACTION ITEMS**

Tab 2

**Approval of WCCNM Treasurer**  
**By: Art Martinez, WCCNM Administrator**

- Mr. Martinez stated to the Board that Herb Crosby has accepted the position for Treasurer.
- There were no other nominations.

**Motion: Krist Kelley**  
**Second: Gregg Hull**  
**No Discussion**  
**Action: Passed unanimously by Roll Call Vote.**

	Yes	No	Abstain	No Vote
Carl Adams	X			
Doug Calderwood	X			
Gregg Hull	X			
Krista Kelley	X			
John Mierzwa	X			
Stacy Sacco	X			
Michael Voegerl	X			

**Approval of MP-305 WCCNM Data Validation Policy - New**

**By: Tawnya Rowland, WIOA Program Manager**

- Mr. Rowland stated that this is a new policy that USDOL has implemented and would like all Workforce Development Boards to implement along with the state.
- We have not received any definitive guidance from the state yet.
- This Policy sets the foundation for the WCCNM Data Validation Program process and provides the service providers the framework needed to develop Data Validation procedures that help ensure the performance reporting data submitted to NMDWS is valid and reliable.
- The plan is to do bi-annual data validation on this unique 25 data elements from the Adult/DW Worker Provider, Youth Provider and Chances Grant.
- Once we get more guidance from the NMDWS we may have to add others to the list.

**Questions & Comments**

**Motion: Krista Kelley**

**Second: Michael Voegerl**

**No Discussion**

**Action: Passed unanimously by Roll Call Vote.**

	Yes	No	Abstain	No Vote
<b>Carl Adams</b>	X			
<b>Doug Calderwood</b>	X			
<b>Gregg Hull</b>	X			
<b>Krista Kelley</b>	X			
<b>John Mierzwa</b>	X			
<b>Stacy Sacco</b>	X			
<b>Michael Voegerl</b>	X			

**Approval of OP-410 Supportive Service Policy, Change 11**

**By: Tawnya Rowland, WIOA Program Manager**

- Mr. Rowland presented the Supportive Service Policy Change on page 7 & 8.
- The changes include to reduce the incentive amounts per participant from \$200 to \$100 and how many incentives they can receive from 3 to 2.

**Questions & Comments**

**Motion: Michael Voegerl**

**Second: Stacy Sacco**

**No Discussion**

**Action: Passed unanimously by Roll Call Vote.**

	Yes	No	Abstain	No Vote
<b>Carl Adams</b>	X			
<b>Doug Calderwood</b>	X			
<b>Gregg Hull</b>	X			
<b>Krista Kelley</b>	X			
<b>John Mierzwa</b>	X			
<b>Stacy Sacco</b>	X			
<b>Michael Voegerl</b>	X			

**Tab 5****Approval of OP-422A Participation & Co-Enrollment Policy, Change 1****By: Sonora Rodriguez, WIOA Program Manager**

- Ms. Rodriguez presented the Participation & Co-Enrollment Policy.
- She stated USDOL strongly endorses and recommends fostering collaboration and integrated service delivery, shared data and leveraged resources that leads to positive employment and training outcomes for participants. This policy provides background, instruction, and guidance regarding co-enrollments across funding streams and serves to encourage greater coordination with the workforce system partners.
- Leveraging these resources and funding sources from other programs helps partners provide a more holistic approach to participants. Given that all partner programs throughout the One Stop Centers have varied eligibility and participation requirements and may have unique performance outcome goals.
- Data Tracking and Sharing has been added.

**Questions & Comments****Motion: Stacy Sacco****Second: Krista Kelley****No Discussion****Action: Passed unanimously by Roll Call Vote.**

	Yes	No	Abstain	No Vote
<b>Carl Adams</b>	X			
<b>Doug Calderwood</b>	X			
<b>Gregg Hull</b>	X			
<b>Krista Kelley</b>	X			
<b>John Mierzwa</b>	X			
<b>Stacy Sacco</b>	X			
<b>Michael Voegerl</b>	X			

**INFORMATION & DISCUSSION ITEMS****Tab 6 WIOA Updates**

- Mr. Martinez gave update on the USDOL Monitor Review. They reviewed the Adult/DW Worker program and our pleased with their policies and procedures, the Youth Program has some areas of concern along with State and local Policies.
- Once we get the report it will go to the NMDWS first, then it will be sent down to the board and operations. We will then work with the state to answer any findings.
- Mr. Martinez stated that the Board approved for us to apply for the Building Infrastructure Pathways Grants. Funding for this USDOL H1B grant is two million for a five years.
- Today we did receive the Notice of Award that re received this grant.
- Ms. Kelley stated that they have put out an RFQ with specific set of criteria that we wanted a consultant to do an analysis and capture data on. We did receive a response from two potential and Innovate Educate was selected. The contract has started, and we should have data back regarding separate entities in Mid-October.

**Public Comments – None**  
**Adjournment – 2:25 pm**

**Next Meeting: November 20, 2023, at 1:30 pm.**

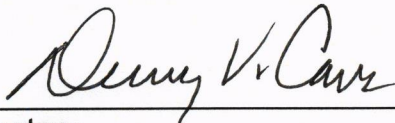
***A more detailed account of the meeting and discussions are available for review at the MRCOG  
offices at:  
809 Copper NW, Albuquerque, NM 87102***

**Approved at the WCCNM Executive Committee on March 18, 2024**



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John Mierzwa, WCCNM Chair

ATTEST:



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Secretary

“Equal Opportunity Program”