



**MINUTES**  
**Full Board Meeting**  
**Hybrid Meeting**  
**Monday, October 30, 2023**  
**809 Copper Ave. NW, Albuquerque, NM 87102**  
**1:30 pm**

*Before the meeting started Art Martinez explained that when voting takes place, we will ask for a roll call for those who don't approve and then identify the names of the members that did not respond to the don't approve as an affirmative vote. Additionally, prior to the affirmative roll call members that abstain from voting will respond via voice confirmation to the Board Chair and describe the reason. After the names are called for the affirmative vote, the chair will pause and ask those that do not concur with the affirmative roll call vote to voice a different vote. To ensure that a quorum remains, Ms. Nicole Giddings monitors the participants to ensure quorum is present and notes if a member is not available.*

**Roll Call - Determination of Quorum 1:33 pm - by Art Martinez**

- ✓ **Carl Adams** – Albuquerque Job Corps
- ✓ **Gregg Hull** – City of Rio Rancho
- ✓ **Marvis Aragon** – American Indian Chamber of Commerce  
New Mexico
- ✓ **Justin Hillard** – City of Albuquerque, Economic Development
- ✓ **Odes Armijo-Caster** – Luz Energy Corp.
- ✓ **Krista Kelley, Chair-Elect** – Motiva Corporation
- ✓ **Joseph Bizzell** – Elite Power and Recovery Inc.
- ✓ **Joe LiRosi** - Toni & Guy Academy & Salon
- ✓ **Doug Calderwood** - NM Aging & Long-Term  
Services Department
- ✓ **Roxanne Luna** – New Mexico Human Services Department
- ✓ **Danielle Casey** - Albuquerque Economic Development
- ✓ **John Mierzwa, Chair** – Ingenuity Software Labs, Inc
- ✓ **Karla Causey** – African American Greater  
Albuquerque  
Chamber of Commerce
- ✓ **Debbie Ortiz**, RDO Enterprises
- ✓ **Eleanor Chavez** –NUHHCE District 1199NM
- ✓ **Stacy Sacco** – SACCO Connections
- ✓ **Robert Chavez** – Youth Development Inc.
- ✓ **James Salas** – New Mexico Commission for the Blind
- ✓ **Vaadra Chavez** – Cyber Security Works
- ✓ **Waldy Salazar** – New Mexico Department of Workforce Solutions
- ✓ **Troy Clark** – New Mexico Hospital Association
- ✓ **Leslie Sanchez** – Dual Language Education of New Mexico
- ✓ **Herb Crosby** – AVTEC, Inc.
- ✓ **Diane Saya** – Bottom Line Funding NM, LLC
- ✓ **Kristen Gamboa** – PNM
- ✓ **Jerry Schalow**– Rio Rancho Regional Chamber of Commerce
- ✓ **Bobby Getts** - NM JATC for the Electrical Industry.
- ✓ **Jennifer Sinsabaugh** – New Mexico MEP
- ✓ **Marni Goodrich** - Yearout Mechanical Inc.
- ✓ **Raymond Trujillo** – Southwest Piping Institute (Local 412)
- ✓ **Tracy Hartzler** – Central New Mexico Community  
College
- ✓ **David Valdes** – Central New Mexico Community College
- ✓ **Antoinette Holmes** - NM Department of  
Vocational Rehabilitation
- ✓ **Michael Voegerl** - University of New Mexico Valencia  
Campus

**Introduction of Board Members**

- Kristen Gamboa – PNM
- Justin Hilliard – City of Albuquerque – Economic Development

**Approval of WCNM Full Board Agenda, October 30, 2023**

**Motion: Jerry Schalow**

**Second: Debbie Ortiz**

**No Discussion**

**Action: Passed unanimously by Roll Call Vote.**

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>No Vote</b>
<b>Carl Adams</b>	X			
<b>Marvis Aragon</b>				
<b>Odes Armijo-Caster</b>				
<b>Joseph Bizzell</b>				
<b>Doug Calderwood</b>	X			
<b>Danielle Casey</b>				
<b>Karla Causey</b>	X			
<b>Eleanor Chavez</b>	X			
<b>Robert Chavez</b>	X			
<b>Vaadra Chavez</b>				
<b>Troy Clark</b>	X			
<b>Herb Crosby</b>	X			
<b>Kristen Gamboa</b>				
<b>Bobby Getts</b>	X			
<b>Marni Goodrich</b>	X			
<b>Tracey Hartzler</b>	X			
<b>Antoinette Holmes</b>	X			
<b>Justin Hilliard</b>	X			
<b>Gregg Hull</b>	X			
<b>Krista Kelley</b>	X			
<b>Joseph LiRosi</b>				
<b>Roxanne Luna</b>	X			
<b>John Mierzwa</b>	X			
<b>Debbie Ortiz</b>	X			
<b>Stacy Sacco</b>				
<b>James Salas</b>				
<b>Waldy Salazar</b>				
<b>Leslie Sanchez</b>				
<b>Diane Saya</b>				
<b>Jerry Schalow</b>	X			
<b>Jennifer Sinsabaugh</b>				
<b>Raymond Trujillo</b>	X			
<b>David Valdes</b>	X			
<b>Michael Voegerl</b>	X			

**Tab 1: Approval of WCCNM Full Board Minutes, August 21, 2023**

**Motion: Herb Crosby**

**Second: Gregg Hull**

**No Discussion**

**Action: Passed unanimously by Roll Call Vote.**

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>No Vote</b>
<b>Carl Adams</b>	X			
<b>Marvis Aragon</b>				
<b>Odes Armijo-Caster</b>				
<b>Joseph Bizzell</b>				
<b>Doug Calderwood</b>	X			
<b>Danielle Casey</b>				
<b>Karla Causey</b>	X			
<b>Eleanor Chavez</b>	X			
<b>Robert Chavez</b>	X			
<b>Vaadra Chavez</b>				
<b>Troy Clark</b>	X			
<b>Herb Crosby</b>	X			
<b>Kristen Gamboa</b>				
<b>Bobby Getts</b>	X			
<b>Marni Goodrich</b>	X			
<b>Tracey Hartzler</b>	X			
<b>Antoinette Holmes</b>	X			
<b>Justin Hilliard</b>	X			
<b>Gregg Hull</b>	X			
<b>Krista Kelley</b>	X			
<b>Joseph LiRosi</b>				
<b>Roxanne Luna</b>	X			
<b>John Mierzwa</b>	X			
<b>Debbie Ortiz</b>	X			
<b>Stacy Sacco</b>				
<b>James Salas</b>				
<b>Waldy Salazar</b>				
<b>Leslie Sanchez</b>				
<b>Diane Saya</b>				
<b>Jerry Schalow</b>	X			
<b>Jennifer Sinsabaugh</b>				
<b>Raymond Trujillo</b>	X			
<b>David Valdes</b>	X			
<b>Michael Voegerl</b>	X			



## ACTION ITEMS

**Tab 2 Approval of Three Member Sub-Committee to review WCCNM Property for Disposition**

By Art Martinez, WCCNM Administrator

- Mr. Martinez explained that we need a three-member committee to approve and review the disposition of surplus property of WCCNM.
- Ms. Kelley asked why the Finance Standing Committee couldn't handle this process.

**Comments**

**Motion: Krista Kelley made a motion to have the Members of the Finance Standing Committee review the property for disposal.**

**Second: Jerry Schalow**

**No Discussion**

**Action: Passed unanimously by Roll Call Vote.**

	Yes	No	Abstain	No Vote
<b>Carl Adams</b>	X			
<b>Marvis Aragon</b>				
<b>Odes Armijo-Caster</b>				
<b>Joseph Bizzell</b>				
<b>Doug Calderwood</b>	X			
<b>Danielle Casey</b>				
<b>Karla Causey</b>	X			
<b>Eleanor Chavez</b>	X			
<b>Robert Chavez</b>	X			
<b>Vaadra Chavez</b>				
<b>Troy Clark</b>	X			
<b>Herb Crosby</b>	X			
<b>Kristen Gamboa</b>				
<b>Bobby Getts</b>	X			
<b>Marni Goodrich</b>	X			
<b>Tracey Hartzler</b>	X			
<b>Antoinette Holmes</b>	X			
<b>Justin Hilliard</b>	X			
<b>Gregg Hull</b>	X			
<b>Krista Kelley</b>	X			
<b>Joseph LiRosi</b>				
<b>Roxanne Luna</b>	X			
<b>John Mierzwa</b>	X			
<b>Debbie Ortiz</b>	X			

Stacy Sacco				
James Salas				
Waldy Salazar				
Leslie Sanchez				
Diane Saya				
Jerry Schalow	X			
Jennifer Sinsabaugh				
Raymond Trujillo	X			
David Valdes	X			
Michael Voegerl	X			

**Approval of Operational Policy NO. OP – 430 Change 3, Self-Sufficiency Wage**

By Tawnya Rowland, WCCNM Program Manager

- Ms. Rowland presented the WCCNM Self-Sufficiency Wage.
- She explained that last year when we tried to bring this to the board, we didn't have a WCCNM Definition of what a Self-Sufficiency Living wage was.
- NMDWS issues an updated Self-Sufficiency Wage every year in a STAG. In that Technical Guidance document it does state that there is flexibility amongst Local Workforce Development boards if they choose to use the Lower Living Standard Income Level LLISL Living Wage Calculation.
- The Self-Sufficiency Wage only applies to employed individuals.
- The PY23 Self-Sufficiency wage is currently \$56.51.

Discussion, Questions & Comments

Motion : Robert Chavez

Second : Karla Causey

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Carl Adams	X			
Marvis Aragon				
Odes Armijo-Caster				
Joseph Bizzell				
Doug Calderwood	X			
Danielle Casey				
Karla Causey	X			
Eleanor Chavez	X			
Robert Chavez	X			
Vaadra Chavez				
Troy Clark	X			
Herb Crosby	X			

<b>Kristen Gamboa</b>				
<b>Bobby Getts</b>	X			
<b>Marni Goodrich</b>	X			
<b>Tracey Hartzler</b>	X			
<b>Antoinette Holmes</b>	X			
<b>Justin Hilliard</b>	X			
<b>Gregg Hull</b>	X			
<b>Krista Kelley</b>	X			
<b>Joseph LiRosi</b>				
<b>Roxanne Luna</b>	X			
<b>John Mierzwa</b>	X			
<b>Debbie Ortiz</b>	X			
<b>Stacy Sacco</b>				
<b>James Salas</b>				
<b>Waldy Salazar</b>				
<b>Leslie Sanchez</b>				
<b>Diane Saya</b>				
<b>Jerry Schalow</b>	X			
<b>Jennifer Sinsabaugh</b>				
<b>Raymond Trujillo</b>	X			
<b>David Valdes</b>			X	
<b>Michael Voegerl</b>	X			

**INFORMATIONAL ITEMS**

**Tab 4 Chairman’s Items**

- Mr. Mierzwa stated we are making progress on the separate entity/Non-Profit entity as part of a non-profit entity to WCCNM.

**Tab 5 Workforce Connection Operations Report**

- Daniel Sanchez, Operations Manager gave an update on the September 30 ,2023 NMWC Operations Report.

**Tab 6 PY23 Q1 Performance**

- Ms. Rowland gave an update on the PY23 1<sup>st</sup> Quarter LWDB Quarterly Report.

**Tab 7 Pathway Home 3 – CHANCES**

- Ms. Rowland gave an update of the Chances Grant.
- She stated the program is moving along.
- Fifty-five individuals are currently enrolled in the program.



- We are having on going meetings on strategies on how to keep the participants engaged.
- We must enroll the participants while they are incarcerated.
- Utilizing stipends and paying individuals to attend classes.

## Questions & Discussion

### COMMITTEE REPORTS

- **Disability Standing Committee** - Antoinette Holmes, stated the committee met last week. We had a few agenda items one was to follow up on an assessment that was going to be done at the One-Stop Center. Going to have another follow-up meeting to the assessment. Mr. Sanchez gave update on the accessibility of the website.
- **Finance Standing Committee** – Mr. Crosby introduced the committee members, Robert Chavez, Karly Causey, John Mierzwa, Krista Kelley and Jerry Schalow. These individuals have been working with Jesse to get financial information as well as working on the committee charter.
- **Economic Development Ad-Hoc Committee** - No meeting. We are currently looking for a chair.
- **Operations Standing Committee** - Doug Calderwood gave the update. The committee met in September. He stated the committee is moving in a good direction. Went over the reports that were discussed at today's meeting. Shared a report on the Social Media campaign and stackable credentials.
- **Youth Standing Committee** – Mr. Carl Adams stated there is no update but expressed that he would like to have the next meeting at the Albuquerque Job Corp. Center. We do need more members on the committee and more involvement.
- **Business \ Engagement Ad-Hoc** – Jerry Schalow provided an update. He stated the committee has been meeting monthly. Had a great meeting with Joy Forehand with CNM. Got to see all the great things CNM is doing from a business engagement standpoint. The committee is meeting with employers in November to discuss why they no longer use Workforce Services.
- **Establish Other Funding Entity as Separate Arm of the Board** – Krista Kelley, stated that the committee met last week; the committee consists of Board Members and members from the community as well as stakeholders. She stated they met to review the results of the analysis that Innovate Educate performed. Part of the scope was looking at other structures for separate entities throughout the US for both Workforce Board and separate entities. What was found is there are very few that were determined to have separate entities that have structured themselves as a 501C. (for more detailed information you may ask for the zoom meeting recording)

#### Tab 7 **WIOA Monthly Expenditure Report for September 30, 2023**

- Jesse Turley, WCCNM Accounting Manager, provided reporting for the WIOA Monthly expenditure report as of September 30, 2023.
- Year-to-date formula and other funding sources expenditures including the

UDSDOL Chances Grant year-to- date expenditure totaling \$1,794,854.  
**Questions and Comments Followed**

**Tab 10 Executive Committee Minutes**

- Mr. Martinez presented the Minutes for the WCCNM Executive Committee.
- At this meeting we got the approval for Treasurer, Data Validation Policy and Supportive Service Policy.
- WCCNM is going to receive monies in the amount of \$370,000 to support our youth program and that money will come from the Southwest Region.

**Tab 8 WIOA Updates**

- Mr. Martinez gave up on WIOA updates.
- We received the PY23 Grant Agreement from NMDWS.
- USDOL Monitoring Report came out. There were some findings with the state and a few with the Central region.
- We received Building Infrastructure Pathways Grant for 2 million dollars for a period of 5 years.
- We will be partnering with CNM and UNM Valenica to accommodate this work and partnering with the tribal communities for the Broadbent.
- Holiday Luncheon for WCCNM CEO's and Board Members will be on December 14, 2023 at 11:30 am, Indian Pueblo Cultural Center.

**PUBLIC COMMENT/ADJOURNMENT**

- **Public Comment – None**
- **Adjournment – 3:33 p.m.**

**NOTES**

**Next Meeting:**

**Date:** Monday, December 11, 2023

**Time:** 1:30 p.m.

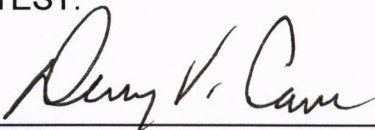
**Location:** Mid-Region Council of Governments – Board Room

**Approved at the February 26, 2024, WCCNM Full Board Meeting:**



John Mierzwa, WCCNM Chair

ATTEST:



Secretary

*“Equal Opportunity Program”*