



WCCNM Executive Standing Committee Charter

Purpose

The WCCNM Executive Standing Committee assists the WCCNM Board in making decisions that will help the WCCNM achieve its vision, mission, annual goals, and initiatives.

WCCNM Vision:

A strong economic environment, growing industries, highly competitive and profitable businesses, skilled and productive workers and growing, thriving communities.

WCCNM Mission:

To deliver value-added workforce and human resource services that contribute to an economic environment in which Central Region industries are growing, businesses are highly competitive and profitable, workers are skilled and productive, and communities are growing and thriving.

The Executive Standing Committee is to assist the WCCNM Board in the orderly and fair governance of WCCNM by, among other things, acting on behalf of the WCCNM Board within the scope of the Committee's authority and overseeing the functions, operations and activities of the WCCNM Board and its committees.

Membership

The Executive Standing Committee will consist of the following members:

1. WCCNM Chair (the chair of the WCCNM will serve as the chair of the Executive Committee);
2. WCCNM Chair-elect;
3. Past WCCNM Chair (if a member of the WCCNM board);
4. WCCNM Treasurer;
5. WCCNM Standing Committee Chairs, including Co-chairs;
6. WCCNM CEO Representative;
7. One WCCNM member from Bernalillo County to be elected by members of Bernalillo County;
8. One WCCNM member from Sandoval County to be elected by members of Sandoval County;
9. One WCCNM member from Valencia County to be elected by members of Valencia County;
10. One WCCNM member from Torrance County to be elected by members of Torrance County;
11. Youth Council chair (voting member only if member of Full-Board, if not, non-voting member and not counted in quorum)

Authority



The Executive Standing Committee has the authority to act on behalf of the WCCNM on:

- Issues that cannot be deferred to the next WCCNM Full Board meeting, and;
- For approval of policies that are mandated by federal or state law/regulatory changes and does not contain criteria that is applicable only to the Central Region, or for editorial changes or other minor modifications.

This committee may provide recommendations to the WCCNM Board, and it will report to the board at each WCCNM Full Board Meeting.

Responsibilities

The Executive Standing Committee (WCCNM Board Chair) will be responsible for ensuring the implementation of all approval and decision this committee makes and will also keep WCCNM Full Board members up to date on any actions prescribed via the WCCNM Executive Committee.

In addition to carrying out any other responsibilities delegated to the Executive Standing Committee by the WCCNM Board, the Committee shall:

- Act on behalf of the WCCNM Board between Board meetings, pursuant to the WCCNM Bylaws and subject to policies established by the Board;
- Act on behalf of the WCCNM Board for the purpose of responding to urgent situations, pursuant to the WCCNM Bylaws and subject to policies established by the WCCNM Board;
- Provide guidance to and oversight of the other committees of the Board with respect to such committees' respective purposes, goals, functions, duties, and responsibilities; and
- Provide oversight of and accountability to the WCCNM Board related budget items and expenses.
- Report regularly to the WCCNM Board on Executive Standing Committee findings and recommendations, and maintain minutes or other records of committee meetings and activities; and
- Be responsible to the Board for its activities.

Meetings

The Executive Standing Committee schedule is to meet Bi-monthly and only if there are items that require approval based upon urgency and for approval of policies that are mandated by federal or state law/regulatory changes and does not contain criteria that is applicable only to the Central Region, or for editorial changes or other minor modifications.

This charter was approved by the WCCNM Board on Month/Day/Year. This charter was last updated on December 1, 2022.

WCCNM Board Chair

Date