



Executive Committee

AGENDA

(Hybrid Meeting)

Monday, November 30, 2022

1:30 pm

809 Copper Avenue NW

<https://us06web.zoom.us/j/89521286349?pwd=VIJOVFM4RnVrdXVyanNlL0xRaEdKZz09>

Passcode: 624618

John Mierzwa, Chair

Krista Kelley, Chair-Elect

AGENDA



Call to Order

Roll Call - Determination of Quorum

Beth Barela, Treasurer

Doug Calderwood – Performance & Monitoring Chair

Honorable Gregg Hull, CEO

Krista Kelley – Chair-Elect Sandoval County Rep

Laura Musselwhite – Valencia County Rep.

John Mierzwa - Chair

Debbie Ortiz-, Torrance County Rep.

Diane Saya – Training & Service Provider, Chair, Bernalillo County Rep

Jerry Schalow, Past Chair

Mark Zientek – Economic Development, Chair

Non-Voting Members

Melodee Saiz- Youth Standing committee, Chair

Approval of Thursday, November 30, 2022 Agenda

Motion

Second

Action

Tab 1 Approval of Minutes: March 28, 2022

Motion

Second

Action

ACTION ITEMS

Tab 2 Approval of WCCNM OP – 410, Change 10 - Supportive Service Policy

Motion

Second

Action

Tab 3 Approval of AP-209 – WCCNM Firewall Policy – Change 2

Motion

Second

Action

Tab 4 Approval of WFCP-03-22 PY22 Bar #1

Motion

INFORMATION & DISCUSSION ITEMS

WIOA Updates

- Board Financial 10-31-22
- Performance
- Dash Board

PUBLIC COMMENT/ADJOURNMENT

- ☐ **Public Comments** - Anyone who wishes to address the Board must register with the secretary of the Board
- ☐ **Adjournment**

NOTES

Next Meeting: January 16, 2022 at 1:30 pm

*Anyone requiring special accommodations please notify the MRCOG office at 247-1750 seven (7) days prior to the meeting.
"Equal Opportunity Program"*

MINUTES

Tab 1



Executive Committee

Hybrid Meeting
Monday, March 28, 2022
1:30 pm
Mid-Region Council of Governments

Before the meeting began Art Martinez explained when voting takes place, we will ask for a roll call for those who “don’t approve”. We then will identify the names of the members who did not respond to the “don’t approve” as an affirmative vote. Additionally, prior to the affirmative roll call members that abstain from voting will respond via voice confirmation to the Board Chair and describe the reason. After the names are called for the affirmative vote, the chair will pause and ask those that do not concur with the affirmative roll call vote to voice a different vote. To ensure that a quorum remains, Ms. Nicole Giddings monitors the participants to ensure quorum is present and note if a member is not available.

Call to Order – 1:34 pm – Jerry Schalow

Member

Beth Barela, Treasurer

- ✓ **Doug Calderwood** – Performance & Monitoring Chair - Zoom

Honorable Gregg Hull, CEO

- ✓ **Krista Kelley** – Sandoval County Rep – Zoom
- ✓ **John Mierzwa** - Chair-Elect - Zoom
- ✓ **Laura Musselwhite** – Valencia County Rep. – Zoom
- ✓ **Debbie Ortiz**- Past Chair, Torrance County Rep. – In-Person
- ✓ **Diane Saya** - Bernalillo County Rep – Zoom
- ✓ **Jerry Schalow**, Chair- In-Person

Non-Voting Member

- ✓ **Robert Walton** – Training & Service Provider Chair – Non-Voting – In-Person
- ✓ **Melodee Saiz**- Youth Standing committee Chair – Non-Voting – Zoom

Mark Zientek, Economic Development Chair – Not-Voting

Approval of Monday, March 28, 2022 Agenda

Motion: Debbie Ortiz

Second: Krista Kelley

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

Tab 1: Approval of Minutes, Executive Committee: November 15, 2021

Motion: Debbie Ortiz

Second: Krista Kelley

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

ACTION ITEMS

Tab 2

Approval to WCCNM Policies

By: Lloyd Aragon, WIOA Manager & Tawnya Rowland, WIOA Manager

Approval of WCCNM Policies

- a. **GP – 107, Change 2- Requirements and Eligibility for WIOA Adult and Dislocated Worker Program**
- b. **OP – 406, Reinstatement - Assessments**

- Mr. Aragon presented Policy GP-107.
- Some changes included: Dislocated worker grant eligibility criteria, Long-term unemployed definition, *Reference to Self Sufficiency, please refer to WCCNM's Operational Policy NO. OP – 430 and NEG* dislocated worker emergency grant self-attestation form.
- Ms. Rowland presented Policy OP-406.
- She noted that during the NMDWS' PY20 Program and Fiscal Monitoring of WCCNM, NMDWS requested documentation demonstrating the Adult, Dislocated Worker, and Youth service providers have procedures and scoring benchmarks in place to identify participant skills, interests and Basic Skills Deficiency (BSD). TEGL 19-16 states priority must be given to individuals who have low literacy (an individual who is unable to compute or solve programs, or read, write, or speak English at a level necessary to function on the job, or in the individual's family, or in society) and recipients of public assistance, other low-income individuals and individuals who are basic skills deficient.
- To comply with the NMDWS Assessment directive, the Workforce Connection of Central New Mexico must set policy guidelines to direct service providers to include in their procedure manuals the WCCNM approved assessment tools being utilized and the scoring benchmarks demonstrating how each assessment is measured by service provider staff.

No Comments

Motion: Krista Kelley

Second: Debbie Ortiz

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

Approval to One-Stop Recertification

by Lloyd Aragon, WIOA Manager

- Mr. Aragon presented the One-Stop Recertification.
- He stated One-Stop Recertification application has to be done every three years for all four counties in the Central Region.
- The One-Stop Certification Policy provides guidance, process, and deadlines for the certification of the one-stop centers and one-stop delivery system, and sets criteria for the development for one-stop certification.

Questions & Comments

Motion: Debbie Ortiz

Second: Diane Saya

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood	X			
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

STRATEGIC PLANNING

- Mr. Schalow, explained to the Committee that he would like to do Strategic Planning for the Next Full Board to prepare for the next Program Year.
- Below is a list of ideas for discussion. He would like to get to get some input from that committee to come up with a plan to focus on.

Recommend Discussion

- Business engagement
- Maximizing performance
- Workforce development programs and funding
- Board development
- Discussion on changing board alignments - business members are voting, educators, providers are advisory
- Additional topics to improve board performance

- Hazel Melia and Veronica Alonzo both with NMDWS were present to help with the discussion and planning process.
- Mr. Grassberger presented a power point to discuss Strategic Planning.
- Three items that were picked were Board Development, Business Engagement and Continues Improvements.

Discussion

PUBLIC COMMENT/ADJOURNMENT

Public Comments – None

Adjournment – 3:34 pm.

Next Meeting- As Needed.

A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:

809 Copper NW, Albuquerque, NM 87102

Approved at the WCCNM Executive Committee Meeting on November 30, 2022

John Mierzwa, WCCNM Chair

ATTEST:

Secretary

“Equal Opportunity Program”

Tab 2

Workforce Connection of Central New Mexico Operational Policy NO. OP-410, Change 10 Supportive Services Policy

ACTION REQUESTED:

Recommendation to approve the Operational Policy NO. OP- 410, Change 10,
Supportive Services Effective: PY22, effective 11-30-22,

BACKGROUND:

Supportive services include transportation, childcare, dependent care, housing and needs-related payments that are necessary to enable an individual to participate in activities authorized under WIOA Title I. In the Federal Law, services for Adults and Dislocated Workers are defined in WIOA section 3(59) and 134(d)(2) and (3); youth supportive services also include those listed in WIOA section 129(c)(2)(G).

OBJECTIVE: Local Boards are required to develop policy on supportive services that ensures resource and service coordination in the local area. This policy defines and updates the process for the use of supportive services to eligible adult, dislocated worker and youth participants.

Financial Impact: None

Do Pass _____

Do Not Pass _____



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Operational Policy NO. OP- 410, Change 10

Subject: Supportive Services

Effective: PY~~22, effective~~ 18-6/17/201
11/30/2022⁹

BACKGROUND:

Supportive services include transportation, childcare, dependent care, housing and needs-related payments that are necessary to enable an individual to participate in activities authorized under WIOA Title I. In the Federal Law, services for Adults and Dislocated Workers are defined in WIOA section 3(59) and 134(d)(2) and (3); youth supportive services also include those listed in WIOA section 129(c)(2)(G).

OBJECTIVE: Local Boards are required to develop policy on supportive services that ensures resource and service coordination in the local area. This policy defines the process for the use of supportive services to eligible adult, dislocated worker and youth participants.

POLICY:

Supportive services may only be provided to individuals who are: (a) participating in Basic Career Services or Individual Career services; and (b) are unable to obtain supportive services through other programs providing such services. (Note: due to Supportive Services being a youth "element", they are available for all WIOA youth participants). They may be provided only when determined necessary to enable individuals to participate in Title I activities. Participants in "HOLD" status are not eligible to receive supportive service payments. Staff shall determine the supportive service needs of each individual to be enrolled based on the comprehensive assessment along with the documented justification and approval of supportive services as outlined in the participant's Individual Educational Plan (IEP) or Individual Service Strategy (ISS). Service Providers shall periodically review the need for supportive services. Participants shall demonstrate denial of supportive services from all other available community resources and documentation shall be kept in the participant's file.

Staff shall determine the supportive service needs of each individual to be enrolled based on the comprehensive assessment along with the documented justification and approval of supportive services as outlined in the participant's Individual Educational Plan (IEP) or Individual Service Strategy (ISS). Service Providers shall periodically review the need for supportive services. Participants shall demonstrate denial of supportive services from all other available community resources and documentation shall be kept in the participant's file.

The State and Local Board policy has established 104 weeks as the time limit for the provision of supportive services to participants. In certain cases, a written waiver request may be submitted to the WCCNM Board which may grant exceptions to the time limitations in consideration of extenuating circumstances. Approval shall be granted prior to the actual extension date.

The waiver request must include: (1) a description of the circumstances justifying the request; (2) the certificate/degree/training plan pursued and the courses completed to date; (3) A copy of grades and/or transcripts. (4) start date of the request, and (5) the anticipated end date.

Transportation and Temporary Shelter Assistance may be provided to eligible participants who require such assistance in order to participate in a WIOA activity and whose need has been identified in their IEP/ISS. Supportive services payments do not include payment of membership, club and/or activities fees or dues.

Transportation Mileage: The WCCNM Board will allow:

- Participants residing [in and](#) traveling to/from a training or work experience site within Bernalillo County, will only be allowed supportive services in the form of public transportation bus passes.
- Participants residing in and traveling to/from a training or work experience site, within Sandoval, Valencia or Tarrant Counties, will only be allowed supportive service payments if public transportation is not available. If public transportation is available, those costs may be incurred by WCCNM.
- Participants traveling between twenty-five (25) and seventy-five (75.0) miles, round-trip, to/from a training or work experience site to receive a maximum of \$10.00/day—not to exceed \$50.00/week--based upon need and as verified by participant attendance report.
- Participants traveling seventy-six (76.0) miles or more, round-trip, to/from a training or work experience site to receive \$15.00/day—not to exceed \$75.00/week— based on need and as verified by participant attendance report.
- Participants traveling to/from Sandoval or Valencia counties for training or work experience can receive funding toward Rail Runner passes, not to exceed \$15/day, for each day they attend training and/or work experience, not to exceed \$75.00/week—based on need and as verified by participant attendance and/or class or work schedule.

Temporary Shelter: Contingent upon funding, in lieu of transportation, participants who choose to attend training institutions with shelter arrangements outside of their local community may receive Temporary Shelter of \$40.00/day based upon need and as verified by participant attendance report as verified by participant attendance report.

Financial assistance for transportation or temporary shelter is not authorized to any participant who receives 100% support for transportation or temporary shelter from another source, or for a participant who is absent (entirely or in part) from his/her regularly scheduled training activity.

Child Care: Contingent upon funding, assistance may be provided to eligible participants who require such assistance in order to participate in a WIOA activity and whose need has been identified in their IEP or ISS. Participants must have legal responsibility for custody of the children thirteen (13) years of age or [younger and](#) must furnish documentation that they do not have another source of support for care (including family members) available to him/her. Participants must also be providing at least fifty percent (50%) of the children's support per the U.S. Internal Revenue code. The WCCNM Board authorizes:

[Childcare](#) reimbursements of \$30.00 per day for each child up to three children—not to exceed \$90.00 per day or \$450.00/week- based on need and as verified by participant records.

[Childcare](#) payments shall not be authorized when the individual is receiving 100% of needed child care payments from another source or the participant is absent, entirely or in part, from his/her regularly scheduled training activity, including holidays.

NEEDS RELATED PAYMENTS (NRP): Needs related payments are payments which may be used to provide payments to adults, dislocated workers and out-of-school (OSY) youth who are unemployed and do not qualify for (or have ceased to qualify for) unemployment compensation for the purpose of enabling individuals to participate in programs of training services under section 134(d)(4) for adults and dislocated workers and 20 CFR 681.570 for out-of-school youth (OSY). Only WIOA adult, dislocated worker and OSY youth funds may be used to fund needs related payments. Needs related payments to participants shall be provided based on the following:

A. Criteria. Needs related payments are not intended to meet all needs of an individual enrolled in training. Needs related payments provide financial assistance to adults, dislocated worker and OSY youth workers for the purpose of helping individuals participate in training. A needs related payment allows a participant to have the means to pay living expenses while receiving training. The frequency of needs related payment approval (must include aligning the payment with case management contact) is limited to once a fiscal year. NRPs should be provided when it is determined that ongoing resources and income from all other sources are insufficient to support participants in WIOA-funded training. Weekly payment levels must be adjusted to reflect changes in total family income as established through local policy. Local boards may provide needs related payments up to 30 days prior to the start of training, as long as the adult, dislocated worker and OSY youth participant is enrolled in training.

B. Eligibility

- (1) Adults and OSY Youth. In order to be eligible to receive needs related payments, adults and OSY youth shall meet the following criteria.
 - (a) Be unemployed.
 - (b) Not qualify for, or have ceased qualifying for, unemployment compensation.

- (c) Be enrolled in a program of training services, ~~funded under the WIOA.~~
- (2) Dislocated Workers and Dislocated Worker OSY Youth. In order to be eligible to receive needs related payments, a dislocated worker or Dislocated Worker OSY youth shall meet the following criteria.
 - (a) Be unemployed.
 - (b) Not qualify for or have ceased to qualify for unemployment compensation or trade readjustment assistance under Trade Adjustment Act.
 - (c) Be enrolled in a program of training services under the WIOA by the end of the ~~4~~ 3th week after the most recent layoff that resulted in a determination of the worker's eligibility as a dislocated worker, or if later, by the end of the 8th week after the worker is informed that a short-term layoff will exceed 6 months.
- c. Payments. Payments may be provided if the participant is waiting to start training classes and has been accepted in a training program that will begin within 30 calendar days.
 - (1) Adults and OSY Youth. For adults and OSY youth, payments shall not exceed the greater of either of the following levels:
 - (a) For participants who were eligible for unemployment compensation as a result of a qualifying dislocation, the payment may not exceed the applicable weekly level of the unemployment compensation benefit.
 - (b) For participants who did not qualify for unemployment compensation as a result of the qualifying layoff, the weekly payment may not exceed the poverty level for an equivalent period. The weekly payment level shall be adjusted to reflect changes in total family income as determined by local board policies.
 - (2) Dislocated workers and Dislocated worker OSY Youth. For dislocated workers and OSY Youth, payments shall not exceed the greater of either of the following levels:
 - (a) For participants who were eligible for unemployment compensation as a result of a qualifying dislocation, the payment may not exceed the applicable weekly level of the unemployment compensation benefit.
 - (b) For participants who did not qualify for unemployment compensation as a result of the qualifying layoff, the weekly payment may not exceed the poverty level for an equivalent period. The weekly payment level shall be adjusted to reflect changes in total family income as determined by local board policies.
 - (3) Verification. Local boards ensure that appropriate staff verifies unemployment insurance claimants have ceased to qualify for unemployment insurance benefits before providing a needs-based payment. [1 1.2.8.15 NMAC, 8-14-2018]

NOTE: Needs related payments will be approved on a case-by-case basis by provider and AE staff NRP's will only be used for special circumstances.

Supportive Services Computed at an Hourly Rate: Supportive services computed at an hourly rate may be paid directly to participants identified as belonging to a targeted group (e.g., a Rapid Response, board-approved special program, etc.). Hourly-computed rates include:

- (a) Educational Development/Enhancement: Post-testing, academic remediation, academic and/or career counseling, tutorial assistance and related enhancement skills training;
- (b) Occupational Life Skills Training: Financial planning, job search skills, resume and job application development, consumer education, personal health and hygiene instruction; or
- (c) Occupational-Related Training. GED preparation, computer literacy and related office/technical skills, test preparation, and other similar short-term training activities.

Payment of Supportive Services Computed at an Hourly Rate: Participants enrolled in a concurrent WE/Training activity may be paid supportive services at a fixed rate of not less than the equivalent of the current minimum federal hourly wage rate, and in lieu of any other allowable paid supportive services. Such payments shall be made to a participant only for actual hours of attendance, not including holidays, and as reflected in Time and Attendance reports. Payments will not exceed 80 hours within a two-week time period, and no overtime will be paid.

Basic Supportive Services available to Dislocated Workers enrolled in Basic Readjustment Services (BRS): This payment will cover the total of any other supportive service needs a Dislocated Worker may have while participating in any BRS activities (below), and is to be provided in lieu of any other supportive service payments for which the participant would be eligible. Contingent upon funding, participants may receive a maximum of \$50.00/day in attendance--not to exceed \$500.00 per individual—based on need and as verified by attendance reports for the following set of services:

- Outreach, intake, early readjustment assistance and orientation;
- Participant assessment and development of Individual Educational Plans (IEPs) and Individual Service Strategy (ISSs);
- Job search workshops;
- Dislocated worker support group activities;
- Supervised job search activities;
- Placement activities;
- Referral to other possible supportive service providers;
- Referral to retraining services; or
- Programs conducted in cooperation with labor unions to provide early intervention services

[R](#)

Relocation Assistance: Contingent upon funding, a one-time maximum of \$500.00 per family may be made for relocation assistance to a dislocated worker in order to obtain employment. Verification by the case manager of a job offer and evidence the employment is of long duration

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(at least 6 months) is required. Need must be documented in the IEP, and prior approval obtained from WCCNM. Documentation shall certify the participant is unable to obtain employment within the individual's commuting area.

Special Support Services: Special supportive services will be allowed upon availability of funding. Individuals receiving special supportive services must have prior approval through staff use of form WIOA 6, with documented need.

Special Support Services pertaining to clothing (related to general professional and/or regular business/office attire dress codes, including shoes), uniforms, safety boots/items, or tools needed to complete training, work experience, or an OJT component, may not exceed \$300.00, for any participant, during their permitted period of WIOA funding. Duplication of these items will not be authorized for reimbursement. Please note, that back-up documentation, such as the participant's syllabus or employer written notification, must be provided indicating the items requested for reimbursement are required by the training provider or employer to complete the activity. Receipts for items to be reimbursed will also be required prior to payment approval.

Medical and Health Care Supportive Services: Minor medical and health care services that may be provided include but are not limited to:

- Physical examinations;
- Eye and/or ear examinations;
- Filling of eyeglass prescriptions;
- Purchase of hearing aids;
- Purchase of orthopedic devices; and
- Other minor medical or health care services not listed here-in that are necessary in order for the individual to participate in the program.

Contingent upon funding, a one-time maximum of four hundred dollars (\$400.00) for minor health or medical care services may be provided to those who require such assistance in order to participate in the program. The participant must provide proof of need and demonstrate he/she is unable to obtain such services from other resources.

Group Supportive Services: Group supportive services are limited to transportation, meals and lodging for targeted groups to be served in a specially designed program or project as approved by WCCNM. The cost for such services must be reasonable and necessary as verified by the service provider.

Other Supportive Services: Contingent upon funding, and as determined by the Case Manager, other types of supportive services may be provided based on the need of the participant. The need for such services must be necessary and the cost reasonable to the purposes of the program, such as drug and alcohol abuse, counseling and referral, individual and family counseling, special services and materials for individuals with a disability, job coaches, dependent care, financial counseling, out-of-area job search assistance, relocation assistance, internships and other reasonable expenses required for participants in the training program.

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Lease payments, insurance or vehicle repairs are not authorized by WCCNM as a supportive service.

INCENTIVES: An incentive is a payment to a WIOA Youth participant for the successful participation and achievement of expected outcomes. The incentive must be linked to an achievement and must be tied to training and/or education. Such achievements must be documented in the participant files as the basis for an incentive payment.

Incentives are a way to encourage workforce participants' participation or to reward participants for achieving specific elements and are not considered income for WIOA eligibility purposes.

Incentive payments may be awarded for the following goal accomplishments or activities, pertaining to Measurable Skills Attainment, for WIOA YOUTH participants:

- Assessment/Measurable Skills Attainment Incentive \$200.00

Participants who successfully complete all TABE retesting requirements each program year they are enrolled in the WIOA program, and who increases his/her TABE score in Math and/or English by 2 Grade Level Equivalencies or 1 Education Functioning Level (EFL) can receive, while enrolled in the program, an incentive, each program year, not to exceed \$200.00 (Reading \$100.00 incentive and/or Math \$100.00 incentive or both). A maximum payment of \$200.00 will be made for retesting and achieving an EFL increase for math and reading (\$100.00 each) each program year the participant is enrolled in WIOA.

A copy of the TABE level increase must be included in the participants file and scanned into VOSS.

- Secondary School/Measurable Skills Attainment Incentive \$250.00

Participants are eligible for this one-time incentive following the submission of the HSE or High School Diploma and/or an official document from the test site verifying the participant passed.

To qualify for this incentive, students must not possess their HSE or its Equivalent, at the date of WIOA enrollment.

Documentation must be maintained in the participant file.

*Note — Attainment of HSE or High School Diploma may only be obtained once per incentive per participant.

- Training Milestone Incentive — On the Job Training (OJT), Customized Training (CT) and/or Apprenticeship/Measurable Skills Attainment Incentive \$100.00

Participants who complete an OJT, CT or Apprenticeship Mile Stones are eligible for this incentive. Must be supported by the OJT Timesheets that reflects such milestones in relationship to the job description. Pre-apprenticeships are not included in this incentive. CT milestone completion must be supported with Exhibit I — Final Progress Report of the CT Agreement.

- Post-Secondary School Enrollment, Individual Training Accounts (ITA)/Measurable Skills Attainment Incentive \$100.00 (May only be offered once per program year)

Participants attending Post-Secondary education are eligible for this incentive if they provide a copy of a full semester (does not have to be first semester only), full time course schedule (may be less than 12 semester hours for participants with a disability),

and unofficial transcript upon completion of a semester, while enrolled in WIOA, proving the attainment of at least a "C" average.

Documentation must be maintained in the participant file and scanned into Voss.

- Skill Progression/Measurable Skills Attainment Incentive \$100.00 (May only be offered once per program year)

Participants are eligible for this incentive following the submission of an examination certificate or verification of examination on occupational or progress of knowledge-based examinations. Official documentation from the test site verifying the participant passed is required and such documentation must be maintained in the participant file and scanned into NMWCOS.

NOTE: Incentives may be given once per category, per program year, per participant. Participants may qualify for several categories per program year but are limited to only three categories per program year

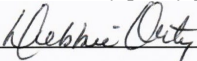
Time Limitations: For Adults Dislocated Workers and Youth - Supportive services may be provided for a period of time required to complete the IEP/ISS objectives but shall not exceed the participation time limitation allowed by local board policy.

APPLICABILITY:

All WCCNM service providers.

INQUIRIES: WIOA Manager 505-[724-3629247](tel:724-3629247) 1750

This Policy has received approval by the Workforce Connection of Central New Mexico Board and rescinds any policy previously in effect.



WCCNM Board Chair

Workforce Connection of Central New Mexico WCCNM Firewall Policy & Agreement Administrative Policy No. AP-209

Action Requested:

Approval of recommendation from the Full Board for the WCCNM Firewall Policy & Agreement, Administrative Policy No. AP- 209 WCCNM Firewall Policy – Change 2, effective November 30, 2022.

Background:

To ensure compliance with WIOA 20 CFR §679.430, which states that any organization that has been selected or otherwise designated to perform more than one principal function within a local workforce system must develop a written agreement with the Local Workforce Development Board (LWDB) and Chief Elected Official(s) (CEO) to clarify how the organization will carry out its responsibilities while demonstrating compliance with Workforce Innovation and Opportunity Act (WIOA) and corresponding regulations, relevant Office of Management and Budget (OMB) circulars, and the State's conflict of interest policy.

This policy is to serve as an agreement between the WCCNM and Mid-Region Council of Governments (MRCOG) as the entity providing multiple principal functions within WCCNM's workforce system.

The WCCNM's Board Members, Administrative Entity, One-Stop Operators, Service Providers, and Fiscal Agent must act solely in the best interest of the community without regard to personal interest and must maintain appropriate firewalls between roles, as defined in WIOA and corresponding regulations, as well as in WCCNM's Conflict of Interest policy.

This policy was modified to accurately describe the revised subrecipient monitoring process with coordination via the WCCNM Operations Standing Committee and then approval by the WCCNM Executive Committee.

Financial Impact:

None

Do Pass: _____

Do not Pass: _____

ADMINISTRATIVE POLICY NO. AP- 209

Subject: Workforce Connection of Central NM (WCCNM) Firewall Policy
Effective: PY22, 10/17/2022, Change ~~2~~4

PURPOSE: To ensure compliance with WIOA 20 CFR §679.430, which states that any organization that has been selected or otherwise designated to perform more than one principal function within a local workforce system must develop a written agreement with the Local Workforce Development Board (LWDB) and Chief Elected Official(s) (CEO) to clarify how the organization will carry out its responsibilities while demonstrating compliance with Workforce Innovation and Opportunity Act (WIOA) and corresponding regulations, relevant Office of Management and Budget (OMB) circulars, and the State's conflict of interest policy.

This policy is to serve as an agreement between the WCCNM and Mid-Region Council of Governments (MRCOG) as the entity providing multiple principal functions within WCCNM's workforce system.

POLICY: The WCCNM's Board Members, Administrative Entity, One-Stop Operators, Service Providers, and Fiscal Agent must act solely in the best interest of the community without regard to personal interest and must maintain appropriate firewalls between roles, as defined in WIOA and corresponding regulations, as well as in WCCNM's Conflict of Interest policy.

DEFINITIONS:

"Chief Elected Official (CEO)" is the chief elected executive officer of a unit of general local government in the Central Region.

"Administrative Entity" means the entity designated by the WCCNM for the administration of WIOA in the Central Region.

"Local Workforce Development Board (LWDB)" means the local workforce development board established by the governor.

"One-Stop Operator" means a public, private, or nonprofit entity, or a consortium of entities designated or certified under WIOA section 121.

"Workforce Connection Center" means a physical one-stop center within the one-stop delivery system.

"Mid-Region Council of Governments (MRCOG)" the entity selected or designated by the WCCNM to perform Multiple principal WIOA functions to include: Administrative Entity, Fiscal Agent, One-Stop Operator and Adult and Dislocated Worker Service provider.

“Administrative Reporting” means a direct line of authority for the organizational hierarchy which includes evaluation and HR related activities. ***As related to this policy: The Workforce Administrator / Director reports directly and administratively to the MRCOG executive Director, all Workforce Division Managers report to the Workforce Director, etc. (see attached Organization Chart)***

“Functional Management” is an oversight relationship to provide direction of a particular or variety of functions. ***For example: The One-Stop Operator has Functional Management responsibilities of all partners within the Workforce Connection without direct administrative authority. This ensures proper coordination and adherence to policy, initiatives and strategic imperatives as directed by the WCCNM LWDB are properly addressed.***

Roles and Responsibilities:

WCCNM Staff to the Board (Administrative Entity): Per 20 CFR § 679.400, local WDB staff assist the Local WDB in fulfilling the required functions at WIOA sec. 107(d):

- A. Developing a Local Plan;
- B. Conducting workforce research and regional labor market analysis;
- C. Convening stakeholders to assist in Local Plan development, identify expertise and resources, and leverage support for workforce activities;
- D. Employer engagement;
- E. Develop and implement Career Pathways;
- F. Identify and promote proven and promising strategies and initiatives for meeting the needs of employers, workers and job seekers;
- G. Develop strategies for utilizing technology;
- H. Conduct subrecipient program oversight;
- I. Negotiate local performance accountability measures;
- J. Coordinate activities with education providers;
- K. Budget and Administration (develop budget); and
- L. Ensure accessibility for individuals with disabilities.

Operator: Per 20 CFR § 678.620 and WCCNM Operational Policy OP-434 One-Stop Operator Policy:

The ~~WCCNM~~ One-Stop Operator should engage in the following:

- A. Facilitate the daily operations of the Workforce Connection Center by coordinating service delivery among partners and staff;
- B. Manage partner responsibilities as defined in MOUs;
- C. Facilitate Workforce Connection Center staff/partner development;
- D. Oversee and ensure performance and continuous quality improvement activities;

- E. Handle EEO responsibilities, customer complaints, and ensure accessibility as outlined in local, state and federal guidance;
- F. Implement board policy;
- G. Facilitate the development of reports and presentations to WCCNM Board focused on partnership engagement, workforce development operations, performance accountability, and continuous improvements and other reports as required;
- H. Coordinate the integration and collaboration of all Workforce Connection Center partners/staff to ensure a seamless and streamlined system for customers and businesses;
- I. Collaborate with WCCNM Board, partners, and staff to ensure businesses and the public are aware of all services available through the career centers and information is provided for accessing these services;
- J. Assure the Workforce Connection Centers comply with all required customer support and information as required under local, state and federal regulations;
- K. Collaborate with partners to facilitate and participate in special projects such as job fairs, business driven workshops, and be responsible for communicating employers' needs to the Workforce Connection Center partners;
- L. Convene regular meetings of the Workforce Connection staff and partners as required by local, state and federal regulations, and;
- M. Other duties as outlined by local, state and federal regulations for the One-Stop Operator.

The ~~WCCNM~~ One-Stop Operator may not perform the following functions:

- A. Convene system stakeholders to assist in the development of the local plan;
- B. Prepare and submit local plans (as required under sec. 107 of WIOA);
- C. Be responsible for oversight of itself;
- D. Manage or significantly participate in the competitive selection process for one-stop operators;
- E. Select or terminate one-stop operators, career services, and youth providers;
- F. Negotiate local performance accountability measures; or
- G. Develop and submit budget for activities of the Local WDB in the local area.

Under WIOA, one-stop operators are required to be selected through a competitive process, and the WCCNM Board may specify that the Operator take on the role of:

- A. coordinating services across multiple Workforce Connection Centers or entire workforce areas
- B. functioning as a direct service provider, and
- C. managing the day-to-day operations of their Workforce Connection Centers.

Fiscal Agent: Per 20 CFR § 679.420, the Fiscal Agent responsibilities include:

- A. Receive funds;
- B. Ensure sustained fiscal integrity and accountability for expenditures of funds in accordance with Office of Management and Budget circulars, WIOA and the corresponding Federal Regulations and State policies;
- C. Respond to audit financial findings;
- D. Maintain proper accounting records and adequate documentation.
- E. Prepare financial reports; and
- F. Provide technical assistance to subrecipients regarding fiscal issues.

Service Providers: Per 20 CFR § 678.420 and 20 CFR § 678.430, each Service Provider must:

- A. Provide access to its programs or activities through the one-stop delivery system, in addition to any other appropriate locations;
- B. Use a portion of funds made available to the partner's program, to the extent consistent with the Federal law authorizing the partner's program and with Federal cost principles in 2 CFR parts 200 and 2900 (requiring, among other things, that costs are allowable, reasonable, necessary, and allocable), to:
 - a. Provide applicable career services, including:
 - i. Basic career services including but not limited to participant intake, orientations, initial assessments, employment services, and referrals to other partners and services;
 - ii. Individualized career services including but not limited to comprehensive and specialized assessments, case management, individual employment plans, training, and career planning; and
 - iii. Follow-up services including but not limited to counseling regarding the workplace for up to 12 months after the first day of employment.
 - iv. Work collaboratively with the State and the LWDB to establish and maintain the one-stop delivery system.
 - b. Enter into an agreement with the WCCNM relating to the operation of the one-stop delivery system that meets the requirements of § 678.500(b);
 - c. Participate in the operation of the one-stop delivery system consistent with the terms of the agreement, requirements of

authorizing laws, the Federal cost principles, and all other applicable legal requirements; and

- d. Provide representation WCCNM as required and participate in WCCNM committees as needed.

Organizational Firewalls: WCCNM firewalls aim to separate organizational functions and staff reporting relationships between different departments that handle *governance, policy, coordination, administration, operations, monitoring and oversight, and program services*. Attachment – WCCNM – MRCOG Organizational Chart.

- A. **Governance Activities:** Governance activities are activities related to the organization of the WCCNM and the one-stop delivery system; identification and selection of ~~WCCNM~~ one-stop operator(s), providers of workforce investment activities, and providers of training services; negotiation of local performance accountability measures; negotiation of the local area MOU among ~~WCCNM~~ one-stop system partners; development of a budget for the Local Workforce Development Area; and development of the local and regional plans. ~~WCCNM~~ Administrative Entity staff assist the Chief Elected Officials and the WCCNM in carrying out these activities.
- B. **Policy:** The ~~WCCNM~~ Administrative Entity staff conducts workforce research and makes recommendations and develops policy and proven and promising practices to the WCCNM based on that research.
- C. **Coordination Activities:** The ~~WCCNM~~ Administrative Entity staff assists the WCCNM in convening, brokering, and leveraging stakeholder resources; engaging employers; and coordinating with education providers.
- D. **Administration:** The ~~WCCNM~~ Fiscal Agent entity manages WIOA Title I-B funds and other workforce development funds as the local grant sub-recipient.
- E. **Operations:** The ~~WCCNM~~ Operations staff assists the One-Stop Operator in carrying out the operations responsibilities listed above.
- F. **Monitoring and Oversight:** The ~~WCCNM Administrative Entity~~ staffAdministrative Entity must ensure that -conducts subrecipient monitoring is complete and performs oversight of all local WIOA Title I-B grant subrecipients (Adult and Dislocated Worker Service Provider, Youth Service Provide and One-Stop Operator). Each unit of the Central Operations, in turn, receives oversight from a Operations Standing Committeestanding committee of the WCCNM and functional management to the Workforce Administrator. For purposes of monitoring and oversight, all certified, local Workforce Connection Centers are considered to be local grant subrecipients. Monitoring and oversight ~~includesincludes~~ evaluating and monitoring subrecipients' for compliance with federal laws, regulations, and policy, as well as state and local policy, and contract compliance.

Programmatic and Fiscal monitoring of WIOA subrecipients One-Stop Operator, ~~Adult and Dislocated Worker~~ provider, and Youth service

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provider(s) is performed by the ~~WCCNM~~ Administrative Entity and Fiscal Agent staff for the WCCNM LWDB.

Monitoring of the WIOA Adult and Dislocated Worker Program and Fiscal monitoring is to performed by an outside contractor(s). Contractor(s), is also responsible for fiscal monitoring of the One-Stop Operator.

a. The ~~WCCNM~~ Administrative Entity staff and related contractor(s), will follow the Monitoring and Resolution Policy No. MP-304, for guidance and procedures. The ~~WCCNM~~ Executive Committee shall review and approve the monitoring activities and reports developed by ~~WCCNM~~ Administrative Entity staff.

Once each program year, ~~WCCNM~~ the Administrative Entity staff and contractor(s), assigned to subrecipient monitoring, prepares and presents monitoring reports directly for to the ~~WCCNM~~ the Operations Committee for review and to ensure resolutions for any findings. ~~Executive Committee~~ (in an open meeting) a detailed report containing a summary of all programmatic and fiscal monitoring findings in instances such as: noncompliance with applicable federal, state, and local laws, regulations, contract provisions or grant agreements, policies, and official directives, and provide recommendations for corrective action and program quality enhancements and best practices. ~~Note: The Administrative Entity Staff must provide the monitoring report directly to the WCCNM Executive Committee. The Workforce Administrator nor the MRCOG Executive Director shall receive an advance copy prior to submission to the WCCNM Executive Committee.~~

The WCCNM Executive Committee shall review and accept the monitoring reports or recommend modification. ~~s as a condition for acceptance. Furthermore, the review will provide opportunities for the WCCNM Executive Committee to ask questions about the report and request actions from the WCCNM Workforce Administrator, Operations, Administrative Entity and Fiscal Agent staff. The report and resulting discussion will be documented and distributed to the WCCNM LWDB. These reports shall be submitted to the~~

The WCCNM Operations Performance and Monitoring, and Youth Standing Committees will be responsible for continued review and monitoring of any recommended actions. ~~with the development of related continuous improvement plans.~~

The WCCNM Performance and Monitoring Committee, in coordination with the Workforce Administrator and Administrative Entity staff, also have the responsibility to monitor continuous improvement plans and report to the WCCNM LWDB (at full board meetings) on objectives, progress and actions. Additionally, the monitoring process and reports will be reviewed and examined for compliance within the annual WCCNM Audit.

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G. **Program Services:** Program services are provided by required and additional one-stop partners in the Workforce Connection network. Services include WIOA-funded Youth service activities and Adult and Dislocated Worker career services that are provided by ~~WCCNM~~ staff through the New Mexico Workforce Connection (NMWC) Centers.

H. **Staff Reporting Relationships:** The following reporting relationships ensure that the WCCNM's monitoring and oversight staff does not have a reporting relationship with the Service Providers that it monitors.

- a. ~~WCCNM~~ Fiscal Agent Staff all report to the MRCOG Finance Manager either directly or through other ~~WCCNM~~ Fiscal Agent Staff. Functions carried out by ~~WCCNM~~ Fiscal Agent staff are WIOA Fiscal Agent functions. As such, they report to the MRCOG Workforce Administrator with functional management from the WCCNM CEOs.
- b. ~~WCCNM~~ Administrative Entity staff report to the Workforce Administrator either directly or through other WCCNM Administrative Entity staff. Functions carried out by WCCNM Administrative Entity staff are ~~WCCNM WIOA~~ Administrative Entity functions. As such, they report to the WCCNM LWDB, functionally, through the Workforce Administrator.
- c. ~~WCCNM~~ Operations staff all report to the ~~WCCNM~~ One-Stop Operator either directly or through other WCCNM Operations staff. Functions carried out by the ~~WCCNM~~ Operations staff are WIOA One-Stop Operator. The WCCNM One-Stop Operations will have a direct report to the ~~WCCNM~~ Workforce Director and functional management to the WCCNM LWDB.
- d. WCCNM Service Provider staff all report to ~~WCCNM~~ WIOA Supervisor(s), either directly or through other program staff. If the Operator is also functioning as a direct service provider, the ~~WCCNM~~ WIOA Adult Dislocated Worker Supervisor(s), reports to the ~~WCCNM~~ Workforce Administrator and functional management responsibilities will reside within the ~~WCCNM~~ One-Stop Operator.

There are additional firewalls between the contracted Service Providers, ~~WCCNM~~ One-Stop Operator, Fiscal Agent staff, and Administrative Entity staff, and the WCCNM LWDB. Firewalls guarantee separate reporting and monitoring relationships and separate functions. Functions are shared among roles only where explicitly defined in WIOA law, regulations, or operating guidance.

Staff with Functional Overlap: Staff may be shared between Operations Staff and Administrative Entity staff. Therefore, in conducting their work, these staff are reporting

to both the ~~WCCNM~~ Workforce Administrator \ Director and the One-Stop Operator. When working on operations activities and Program Services, they report to the One-Stop Operator. When working on governance, program policy, coordination, and programmatic monitoring of sub-recipients, they report to the WCCNM Workforce Administrator or designee and WCCNM LWDB.

Other Firewall Guidelines:

References:

- 20 CFR § 679.430
- 20 CFR § 679.400
- 20 CFR § 678.620
- 20 CFR § 679.420
- 20 CFR § 678.420
- 20 CFR § 678.430
- NMAC 11.2.4
- NMAC 11.2.5
- WCCNM Operational Policy OP-434 One-Stop Operator Policy
- WCCNM Conflict of Interest Policy AP-207
- TEGL 15-16
- TEGL 16-16

Workforce Connection of Central NM

Mid-Region Council of Governments

By _____ Date _____
John Mierzwa
WCCNM Board Chair

By _____ Date _____
Dewey V. Cave
MRCOG Executive Chair

Workforce Connection of Central NM
Chief Elected Officials

Chair CEO

Date

**Workforce Connection of Central New Mexico
WFCP- 03-22
PY22 Budget Bar #2**

Action Requested:

Requesting approval of the Budget Adjustment Request # 2 for the PY22 year. This is based on the PY22 Bar #1 totaling \$14,684,673

Background:

The approved PY22 Bar #1 budget layout needs rearranging for the Chances Grant and an update to the initial requested \$1,500,000 transfer from Dislocated Worker to Adult funding streams. To date WCCNM is experiencing high volumes of Adult clientele vs the Dislocated Worker.

The PY22 Budget BAR #2 updates the original request of \$1,500,000 with an additional \$500,000 or a total of \$2,000,000 moving to Adult.

PY22 Budget BAR # 2 removes the USDOL Chances Grant of \$1,999,999 from being mixed in the regular WIOA budget lines and carved out to its own category for simplicity purposes. It has no effect on the budgeted total.

Policy Ramification:

Approval of Policy WFCP-03-22 will allow the WCCNM to adjust the PY22 budget by categories as reflected in the attached worksheet.

Financial Impact: PY22 WCCNM budget totals remain at \$14,684,673.

Do Pass _____ Do Not Pass _____

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO
PY22 BAR # 2
November 30, 2022 - WCCNM Executive Board Meeting

	PREVIOUS BUDGET PY22 Bar # 1	BUDGET ADJUSTMENT BAR # 2	REVISED BUDGET PY22
1 Adult/ Dislocated Service Provider SER & MRCOG Subtotal	\$ 1,606,880	\$ -	\$ 1,606,880
2 Adult/Dislocated Wkr Client Services			
Participant Services - Adult	\$ 2,643,559	\$ 500,000	\$ 3,143,559
Participant Services - Disl Wkr	1,908,836	(500,000)	1,408,836
Participant Services - Disl Wkr NEG	42,883	-	42,883
Participant Services - Chances Grant	408,738	(408,738)	-
Participant Services - Adult Workpersons Comp	12,013	-	12,013
Participant Services - Disl Wkr Workpersons Comp	18,019	-	18,019
Participant Services - Adult Support Services	65,000	-	65,000
Participant Services - Disl Wkr Support Services	65,000	-	65,000
Participant Services - Admin	-	-	-
Subtotal	\$ 5,164,048	\$ (408,738)	\$ 4,755,310
3 Youth Service Provider Subtotal	\$ 1,570,000	\$ -	\$ 1,570,000
4 Youth Client Services Subtotal	\$ 1,342,485	\$ -	\$ 1,342,485
5 Business & Career Center Facility Operation Subtotal	\$ 700,000	\$ -	\$ 700,000
6 Business & Career Center Facility Reimbursement Subtotal	\$ (475,000)	\$ -	\$ (475,000)
7 Business & Career Center MRCOG - Operator Subtotal	\$ 202,368	\$ -	\$ 202,368
8 Business & Career Center MRCOG - Operations Staff Subtotal	\$ -	\$ -	\$ -
9 Business & Career Center MRCOG - Graduate ABQ Project Staff Business & Career Center Project Operation - Admin	-	-	-
Subtotal	\$ -	\$ -	\$ -
10 Business & Career Center MRCOG - DWS Apprenticeship Project Staff Subtotal	\$ 150,000	\$ -	\$ 150,000
11 Business & Career Center MRCOG Project DW NEG Subtotal	\$ -	\$ -	\$ -
12 Business & Career Management Reimbursement Subtotal	\$ -	\$ -	\$ -
13 Business & Career Center Improvements Subtotal	\$ 190,000	\$ -	\$ 190,000
14 Professional Services - AE/FA MRCOG Staff			
AE/FA - MRCOG - Adult	\$ 185,892	\$ -	\$ 185,892
AE/FA - MRCOG - Chances Grant	733,328	(733,328)	-
AE/FA BCC Operator - MRCOG - Adisil Wkr	185,893	-	185,893
AE/FA BCC Operator - MRCOG - Youth	59,206	-	59,206
AE/FA BCC Operator - MRCOG - Admin	753,124	-	753,124
Subtotal	\$ 1,917,443	\$ (733,328)	\$ 1,184,115
15 Professional Services			
Program Support/Board Expense - Admin	\$ 60,000	\$ -	\$ 60,000
Contract Services - Admin	887,933	(827,933)	60,000
Legal Services - Admin	20,000	-	20,000
Audit Services - Admin	65,600	(30,000)	35,600
Contingency - SS TTW	43,239	-	43,239
Contingency - Sale of Lease	300,000	-	300,000
Contingency - Admin	-	-	-
Subtotal	\$ 1,376,772	\$ (857,933)	\$ 518,839
16 2nd year Monies - Planned Carryin Subtotal	\$ 939,677	\$ -	\$ 939,677
17 Total WIOA	\$ 14,684,673	\$ (1,999,999)	\$ 12,684,674
18 USDOL CHANCES GRANT			
Client Services Dollars	\$ -	\$ 408,738	\$ 408,738
Contracted Services - Sub Recipients	-	827,933	827,933
MRCOG Administrative Services	-	733,328	733,328
Audit Service - Chances Portion	-	30,000	30,000
	\$ -	\$ 1,999,999	\$ 1,999,999
19 Total Chances Grant	\$ 14,684,673	\$ -	\$ 14,684,673
20 Total WCCNM			

John Mierzwa, Board Chair

November 30, 2022 - WCCNM Executive Meeting

Dewey V. Cave, MRCOG Executive Director

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO
PY22 Bar # 2
BUDGET Effective JULY 1, 2022

	ADULT	DISL WKR	YOUTH	ADMIN	ADDITIONAL	TOTAL	
WCCNM REVENUES							
PY22/FY23 Allocation 4.27% Reduction (6/24)	\$ 2,324,135	\$ 3,964,307	\$ 2,091,382	\$ 931,092	\$ -	\$ 9,310,916	Prior Yr PY21 was
PY21/FY22 Actual Formula Carry-in (Prior Yr)	654,199	753,451	1,140,309	289,677	-	2,837,636	\$ 9,726,505 4.27% Low
Transfer Request DW to Adult	2,000,000	(2,000,000)	-	-	-	-	
DW20 21-631-1001-00058 NEG (12/22) Actual Carry Fwd	-	42,883	-	-	-	42,883	
US DOL Chance Grant 3.5 Yr (July 2022 to Dec 2025)	-	-	-	-	1,999,999	1,999,999	
P19P DWS (6/24) Apprenticeship	-	-	-	-	150,000	150,000	
PY07 Sale Of Lease	-	-	-	-	300,000	300,000	
PY22 Ticket To Work Revenue Available Year Begin	-	-	-	-	43,239	43,239	
TOTAL REVENUES	\$ 4,978,334	\$ 2,760,641	\$ 3,231,691	\$ 1,220,769	\$ 2,493,238	\$ 14,684,673	Training Basis
							\$ 10,970,666
WIOA EXPENSES							
Adult/Dislocated Worker Service Provider							
MRCOG	921,870	685,010	-	-	-	1,606,880	
Subtotal	\$ 921,870	\$ 685,010	\$ -	\$ -	\$ -	\$ 1,606,880	
Adult/Dislocated Wkr Client Services							
Adult/Disl Wkr Participant Services	3,143,559	1,408,836	-	-	-	\$ 4,552,395	Yellow Plugs
DW20 NEG Dislocated Wkr Participant Services	-	42,883	-	-	-	42,883	
Worker's Compensation Insurance Policy	12,013	18,019	-	-	-	30,032	
Supportive Services	65,000	65,000	-	-	-	130,000	
Subtotal	\$ 3,220,572	\$ 1,534,738	\$ -	\$ -	\$ -	\$ 4,755,310	Adult DW Training 61.45%
Youth Service Provider							
Service Provider - YDI	-	-	1,570,000	-	-	\$ 1,570,000	
Subtotal	\$ -	\$ -	\$ 1,570,000	\$ -	\$ -	\$ 1,570,000	
Youth Client Services (min. 75% Out)							
Youth Participant Services YDI Work Experience	-	-	575,000	-	-	\$ 575,000	Overall Training 55.58%
Youth Participant Services ITA's MRCOG	-	-	657,485	-	-	\$ 657,485	
Youth Supportive Services MRCOG	-	-	110,000	-	-	110,000	
Subtotal	\$ -	\$ -	\$ 1,342,485	\$ -	\$ -	\$ 1,342,485	Youth Training 41.54%
Business & Career Center Operation							
Business & Career Center Facility Operation	315,000	160,000	225,000	-	-	\$ 700,000	
Business & Career Center Facility Operations Reimbursement	(190,000)	(130,000)	(155,000)	-	-	\$ (475,000)	
Business & Career Center Management -MRCOG Operator	-	-	-	202,368	-	\$ 202,368	
Business & Career Center - DWS Apprenticeship Proj	-	-	-	-	150,000	\$ 150,000	
Business & Career Center Improvements	75,000	75,000	40,000	-	-	190,000	
Subtotal	\$ 200,000	\$ 105,000	\$ 110,000	\$ 202,368	\$ 150,000	\$ 767,368	
Professional Services							
AE/FA - MRCOG	185,892	185,893	59,206	753,124	-	\$ 1,184,115	1184115
Program Support/Board Expense	-	-	-	60,000	-	60,000	
Contractual Services - Available	-	-	-	60,000	-	60,000	
Legal Services	-	-	-	20,000	-	20,000	
Audit Services	-	-	-	35,600	-	35,600	
Contingency, \$Ticket to Work & Sale Of Lease	-	-	-	-	343,239	343,239	
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	450,000	250,000	150,000	89,677	-	939,677	
Subtotal	\$ 635,892	\$ 435,893	\$ 209,206	\$ 1,018,401	\$ 343,239	\$ 2,642,631	
TOTAL WIOA EXPENSES	\$ 4,978,334	\$ 2,760,641	\$ 3,231,691	\$ 1,220,769	\$ 493,239	\$ 12,684,674	
USDOL Chances Grant Expenses 3.5 Yr 7-1-22 to 12-31-25							
US DOL Chances Client Services	-	-	-	-	408,738	\$ 408,738	
US DOL Chances Contracts to Sub Recipients	-	-	-	-	827,933	\$ 827,933	
MRCOG Admin for Chances - Staffing	-	-	-	-	733,328	\$ 733,328	
Audit Services - Chances Portion	-	-	-	-	30,000	\$ 30,000	
TOTAL CHANCES GRANT EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ 1,999,999	\$ 1,999,999	
TOTAL WCCNM EXPENSES	\$ 4,978,334	\$ 2,760,641	\$ 3,231,691	\$ 1,220,769	\$ 2,493,238	\$ 14,684,673	
	-	-	-	(0)	-	(0)	

John Mierzwa - WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

November 30, 2022 (WCCNM Executive Mtg)

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO
PY22 Bar # 1
BUDGET Effective JULY 1, 2022

	ADULT	DISL WKR	YOUTH	ADMIN	ADDITIONAL	TOTAL	
REVENUES							Prior Yr PY21 was
PY22/FY23 Allocation 4.27% Reduction (6/24)	\$ 2,324,135	\$ 3,964,307	\$ 2,091,382	\$ 931,092	\$ -	\$ 9,310,916	\$ 9,726,505 4.27% Low
PY21/FY22 Actual Formula Carry-in (Prior Yr)	654,199	753,451	1,140,309	289,677	-	2,837,636	
Initial Transfer Request DW to Adult - TB performed	1,500,000	(1,500,000)	-	-	-	-	
DW20 21-631-1001-00058 NEG (12/22) Actual Carry Fwd	-	42,883	-	-	-	42,883	
US DOL Chance Grant 3.5 Yr (July 2022 to Dec 2025)	-	-	-	-	1,999,999	1,999,999	
P19P DWS (6/24) Apprenticeship	-	-	-	-	150,000	150,000	
PY07 Sale Of Lease	-	-	-	-	300,000	300,000	
PY22 Ticket To Work Revenue Available Year Begin	-	-	-	-	43,239	43,239	
TOTAL REVENUES	\$ 4,478,334	\$ 3,260,641	\$ 3,231,691	\$ 1,220,769	\$ 2,493,238	\$ 14,684,673	Training Basis \$ 10,970,666
EXPENSES							
Adult/Dislocated Worker Service Provider							
MRCOG	921,870	685,010	-	-	-	1,606,880	
Subtotal	\$ 921,870	\$ 685,010	\$ -	\$ -	\$ -	\$ 1,606,880	
Adult/Dislocated Wkr Client Services							
Adult/Disl Wkr Participant Services	2,643,559	1,908,836	-	-	-	4,552,395	Yellow Plugs
DW20 NEG Dislocated Wkr Participant Services	-	42,883	-	-	-	42,883	
US DOL Chances	-	-	-	-	408,738	408,738	
Worker's Compensation Insurance Policy	12,013	18,019	-	-	-	30,032	
Supportive Services	65,000	65,000	-	-	-	130,000	
Subtotal	\$ 2,720,572	\$ 2,034,738	\$ -	\$ -	\$ 408,738	\$ 5,164,048	Adult DW Training 53.02%
Youth Service Provider							
Service Provider - YDI	-	-	1,570,000	-	-	1,570,000	
Subtotal	\$ -	\$ -	\$ 1,570,000	\$ -	\$ -	\$ 1,570,000	
Youth Client Services (min. 75% Out)							Overall Training 59.31%
Youth Participant Services YDI Work Experience	-	-	575,000	-	-	575,000	
Youth Participant Services ITA's MRCOG	-	-	657,485	-	-	657,485	
Youth Supportive Services MRCOG	-	-	110,000	-	-	110,000	
Subtotal	\$ -	\$ -	\$ 1,342,485	\$ -	\$ -	\$ 1,342,485	Youth Training 41.54%
Business & Career Center Operation							
Business & Career Center Facility Operation	315,000	160,000	225,000	-	-	700,000	
Business & Career Center Facility Operations Reimbursement	(190,000)	(130,000)	(155,000)	-	-	(475,000)	
Business & Career Center Management -MRCOG Operator	-	-	-	202,368	-	202,368	
Business & Career Center - DWS Apprenticeship Proj	-	-	-	-	150,000	150,000	
Business & Career Center Improvements	75,000	75,000	40,000	-	-	190,000	
Subtotal	\$ 200,000	\$ 105,000	\$ 110,000	\$ 202,368	\$ 150,000	\$ 767,368	
Professional Services							
AE/FA - MRCOG	185,892	185,893	59,206	753,124	-	1,184,115	1184115
Admin for Chances - Staffing	-	-	-	-	733,328	733,328	
Program Support/Board Expense	-	-	-	60,000	-	60,000	
Contractual Services - Available	-	-	-	60,000	827,933	887,933	
Legal Services	-	-	-	20,000	-	20,000	
Audit Services	-	-	-	35,600	30,000	65,600	
Contingency, \$Ticket to Work & Sale Of Lease	-	-	-	-	343,239	343,239	
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	450,000	250,000	150,000	89,677	-	939,677	
Subtotal	\$ 635,892	\$ 435,893	\$ 209,206	\$ 1,018,401	\$ 1,934,500	\$ 4,233,892	
TOTAL EXPENSES	\$ 4,478,334	\$ 3,260,641	\$ 3,231,691	\$ 1,220,769	\$ 2,493,238	\$ 14,684,673	
	-	-	-	(0)	-	(0)	

John Mierzwa - WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

August 9, 2022 (Mtg WCCNM - CEO)

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO
PY22 Prelim
BUDGET Effective JULY 1, 2022

	<u>ADULT</u>	<u>DISL WKR</u>	<u>YOUTH</u>	<u>ADMIN</u>	<u>ADDITIONAL</u>	<u>TOTAL</u>
REVENUES						
PY22/FY23 Allocation 4.27% Reduction (6/24)	\$ 2,324,135	\$ 3,964,307	\$ 2,091,382	\$ 931,092	\$ -	\$ 9,310,916
PY21/FY22 Estimated Formula Carry-in (Prior Yr)	885,000	606,400	780,600	200,000	-	2,472,000
Initial Transfer Request DW to Adult - TB performed	1,500,000	(1,500,000)	-	-	-	-
DW20 21-631-1001-00058 NEG (12/22) Est Carry Fwd	-	137,435	-	2,913	-	140,348
P19P DWS (6/24) Apprenticeship	-	-	-	-	150,000	150,000
PY07 Sale Of Lease	-	-	-	-	300,000	300,000
PY21 Ticket To Work Revenue Available Year Begin	-	-	-	-	45,000	45,000
TOTAL REVENUES	\$ 4,709,135	\$ 3,208,142	\$ 2,871,982	\$ 1,134,005	\$ 495,000	\$ 12,418,264
EXPENSES						
Adult/Dislocated Worker Service Provider						
MRCOG	921,870	685,010	-	-	-	1,606,880
Subtotal	\$ 921,870	\$ 685,010	\$ -	\$ -	\$ -	\$ 1,606,880
Adult/Dislocated Wkr Client Services						
Adult/Disl Wkr Participant Services	2,874,360	1,761,785	-	-	-	\$ 4,636,145
DW20 NEG Dislocated Wkr Participant Services	-	137,435	-	2,913	-	\$ 140,348
Worker's Compensation Insurance Policy	12,013	18,019	-	-	-	30,032
Supportive Services	65,000	65,000	-	-	-	130,000
Subtotal	\$ 2,951,373	\$ 1,982,239	\$ -	\$ 2,913	\$ -	\$ 4,936,525
Youth Service Provider						
Service Provider - YDI	-	-	1,570,000	-	-	\$ 1,570,000
Subtotal	\$ -	\$ -	\$ 1,570,000	\$ -	\$ -	\$ 1,570,000
Youth Client Services (min. 75% Out)						
Youth Participant Services YDI Work Experience	-	-	575,000	-	-	\$ 575,000
Youth Participant Services ITA's MRCOG	-	-	297,776	-	-	\$ 297,776
Youth Supportive Services MRCOG	-	-	110,000	-	-	110,000
Subtotal	\$ -	\$ -	\$ 982,776	\$ -	\$ -	\$ 982,776
Business & Career Center Operation						
Business & Career Center Facility Operation	315,000	160,000	225,000	-	-	\$ 700,000
Business & Career Center Facility Operations Reimbursement	(190,000)	(130,000)	(155,000)	-	-	\$ (475,000)
Business & Career Center Management -MRCOG Operator	-	-	-	202,368	-	\$ 202,368
Business & Career Center - DWS Apprenticeship Proj	-	-	-	-	150,000	\$ 150,000
Business & Career Center Improvements	75,000	75,000	40,000	-	-	190,000
Subtotal	\$ 200,000	\$ 105,000	\$ 110,000	\$ 202,368	\$ 150,000	\$ 767,368
Professional Services						
AE/FA - MRCOG	185,892	185,893	59,206	753,124	-	\$ 1,184,115
Program Support/Board Expense	-	-	-	60,000	-	60,000
Contractual Services - Available	-	-	-	60,000	-	60,000
Legal Services	-	-	-	20,000	-	20,000
Audit Services	-	-	-	35,600	-	35,600
Contingency, \$Ticket to Work & Sale Of Lease	-	-	-	-	345,000	345,000
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	450,000	250,000	150,000	-	-	850,000
Subtotal	\$ 635,892	\$ 435,893	\$ 209,206	\$ 928,724	\$ 345,000	\$ 2,554,715
TOTAL EXPENSES	\$ 4,709,135	\$ 3,208,142	\$ 2,871,982	\$ 1,134,005	\$ 495,000	\$ 12,418,264
	-	-	0	0	-	-

John Mierzwa - WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

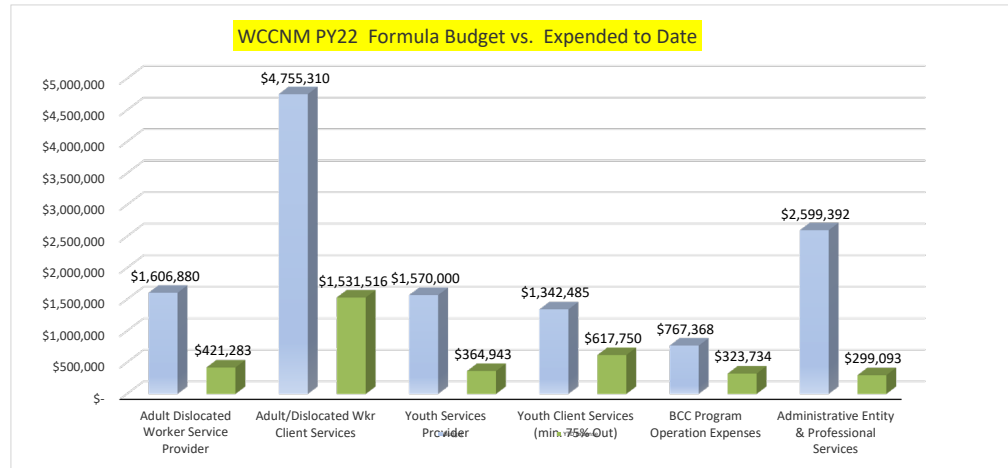
PY21 (June 27, 2022 - WCCNM - Full Board)

**WORKFORCE CONNECTION
OF CENTRAL NEW MEXICO**

**PROGRAM YEAR 2022 7-1-22 to 6-30-23 (PY22)
BUDGET TO ACTUAL COMPARISON
As of October 31, 2022**

			33%	Of Year			
		Budget		Year to Date	Encumbrance	Variance	
1	Adult Dislocated Worker Service Provider	Service Provider - MRCOG	1,606,880	421,283	1,185,597	0	
		Subtotal	\$ 1,606,880	\$ 421,283	\$ 1,185,597	\$ 0	0%
2	Adult/Dislocated Wkr Client Services	Adult / DW Participant Training OJT's CT's ITA's	4,195,278	1,426,251	743,003	2,026,024	
		Adult / DW Work Experience W / Workers Comp	430,032	96,599	8,000	325,433	
		Adult / DW Supportive Services	130,000	8,667	1,500	119,833	
		Subtotal	\$ 4,755,310	\$ 1,531,516	\$ 752,503	\$ 2,471,291	52%
3	Youth Services Provider	Service Provider - YDI	1,570,000	364,943	1,205,057	0	
		Subtotal	\$ 1,570,000	\$ 364,943	\$ 1,205,057	\$ 0	0%
4	Youth Client Services (min. 75% Out)	Youth Work Experience - YDI Portion	575,000	234,811	150,000	190,189	
		Youth Training Services	657,485	356,122	100,000	201,363	
		Youth Supportive Services	110,000	26,817	5,000	78,183	
		Subtotal	\$ 1,342,485	\$ 617,750	\$ 255,000	\$ 469,735	35%
5	BCC Program Operation Expenses	Business & Career Center Facility Operation	700,000	249,898	450,102	0	
		Business & Career Center Facility Reimbursemet	(475,000)	(4,919)	(470,081)	0	
		Business & Career Ctr Mgmt - MRCOG Operator	202,368	44,622	157,746	0	
		Business & Career Ctr Mgmt - MRCOG Operations Staff	-	-	-	-	
		Business & Career Ctr Mgmt - MRCOG Project DW NEG	-	-	-	-	
		Business & Career Ctr Mgmt - MRCOG Project DWS Apprenticeship	150,000	5,791	36,000	108,209	
		Business & Career Center Improvements	190,000	28,342	-	161,658	
		Subtotal	\$ 767,368	\$ 323,734	\$ 173,767	\$ 269,868	35%
6	Administrative Entity & Professional Services	AE/Fiscal Agent - MRCOG	1,184,115	258,340	925,775	0	
		Program Support/Board Expense	60,000	5,996	-	54,004	
		Contractual Services	30,000	683	-	29,317	
		Contingency & Sale Of Lease	300,000	-	-	300,000	
		Legal Services	20,000	2,694	17,306	0	
		Audit Services	65,600	31,381	4,619	29,600	
		Carved Out 2nd Year Reserve	939,677	-	-	939,677	
		Subtotal	\$ 2,599,392	\$ 299,093	\$ 947,700	\$ 1,352,599	52%
7		TOTAL WIOA FORMULA BUDGET PY22	\$ 12,641,435	\$ 3,558,321	\$ 4,519,622	\$ 4,563,492	36%
OTHER FUNDING:							
	USDOL Chances Grant 3.5 yrs						
	PE-38620-22-60-A-35	AE/ Fiscal Agent - Chances	\$ 733,328	9,779	100,000	623,549	
	7-1-22 to 12-31-25	Sub Recipient Contractors	\$ 857,933			857,933	
		Client Services - Paid by WCCNM	\$ 408,738			408,738	
	Budget - Chances		\$ 1,999,999	\$ 9,779	\$ 100,000	\$ 1,890,220	
8	Social Security - Ticket To Work	Social Security TTW - PY20 Balance Available Carry Forward	\$ 43,239	TTW Mo Growth / Net Exp		\$ 43,239	
		Additional TTW Current Year PY22 Earnings		-	\$ -	\$ -	
		Total Current Year PY22 Expended		1,932	-	1,932	
		Subtotal		\$ (1,932)	\$ -	\$ 41,307	
						TTW Balance	
9		TOTAL WCCNM Budget PY22	\$ 14,684,673	\$ 3,570,032	\$ 4,619,622	\$ 6,495,019	44%

WIOA Activities		Budget	YTD Expense	Obligations	Formula Balance WIOA
Adult Dislocated Worker Service Provider		\$ 1,606,880	\$ 421,283	\$ 1,185,597	\$ 0
Adult/Dislocated Wkr Client Services		\$ 4,755,310	\$ 1,531,516	\$ 752,503	\$ 2,471,291
Youth Services Provider		\$ 1,570,000	\$ 364,943	\$ 1,205,057	\$ 0
Youth Client Services (min. 75% Out)		\$ 1,342,485	\$ 617,750	\$ 255,000	\$ 469,735
BCC Program Operation Expenses		\$ 767,368	\$ 323,734	\$ 173,767	\$ 269,868
Administrative Entity & Professional Services		\$ 2,599,392	\$ 299,093	\$ 947,700	\$ 1,352,599
		\$ 12,641,435	\$ 3,558,321	\$ 4,519,622	\$ 4,563,492

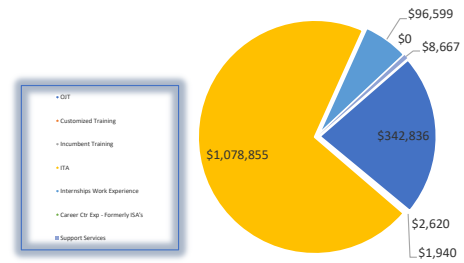


Data:
 OJT
 Customized Training
 Incumbent Training
 ITA
 Internships Work Experience
 Career Ctr Exp - Formerly ISA's
 Support Services

	342,836
	2,620
	1,940
	1,078,855
	96,599
	-
	8,667

Check \$ 1,531,516
 Diff \$ -

PY22 YTD Adult DW Client Services Expended



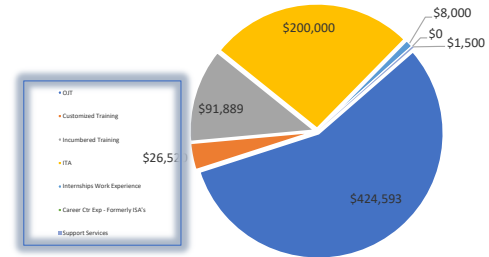
Carried In Obligations from PY21 to PY22
 \$

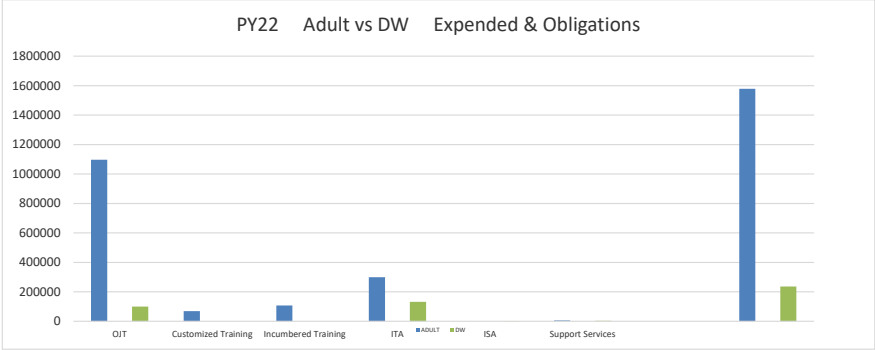
310,414 Data:
 OJT
 Customized Training
 Incumbered Training
 ITA
 Internships Work Experience
 Career Ctr Exp - Formerly ISA's
 Support Services

	424,593
	26,520
	91,889
	200,000
	8,000
	-
	1,500

Ck \$ 752,503
 Diff \$ -

PY22 YTD Adult DW Client Services Obligations

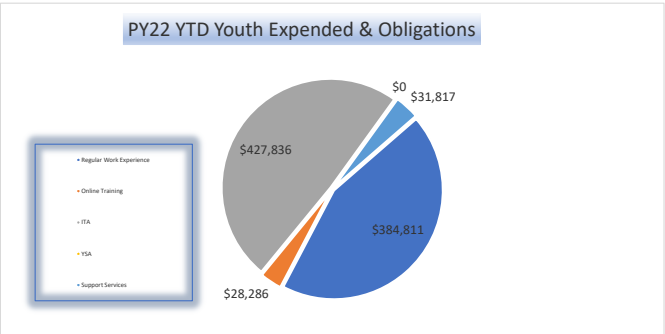




	Adult	DW	
OJT	678,080	89,349	
Customized Training	29,140	0	
Incumbered Training	93,829	0	
ITA	1,014,962	263,893	
Career Ctr Exp - Formerly ISA's	-	-	
Internship Work Exp	71,193	33,406	
Support Services	15,952	(5,785)	
	1,903,156	380,863	Total
	83%	17%	2,284,019
Ck	2,284,019		
Ck	2,284,019		
Diff	(0)		

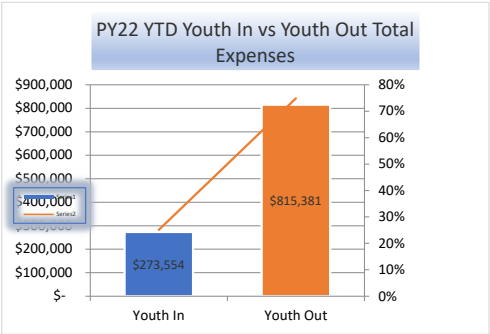
Data:
Regular Work Experience
Online Training
ITA
YSA
Support Services

	384,811
	28,286
	427,836
	-
	31,817
Check \$	872,750
Diff \$	872,750
	-



Data:
Youth In
Youth Out

	\$	273,554	25%	Watch	25.12%
	\$	815,381	75%		74.88%
Check		1,088,936			
Off Financials	\$	1,088,936			
Not Board Report					



WCCNM – Central Region

Performance PY2022 – 1st Quarter

	Adult			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 98/120	81.7%	75.50%	108.21%	Exceeds
Employed in Q4 Rate: 107/124	86.3%	75.5%	114.30%	Exceeds
Median Wages in Q2: 98	\$7,346.30	\$8,000.00	91.82%	Meets
Credential Attainment Rate: 61/76	80.3%	64.00%	125.46%	Exceeds
Measurable Skills Gains Rate: 136/510	26.7%	63.25%	42.21%	*TBD
Adult Participation Threshold: 589/850	589	850	69.29%	*TBD

Extracted from WCOS 11/14/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report.

	Dislocated Worker			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 44/61	72.1%	68.00%	106.02%	Exceeds
Employed in Q4 Rate: 58/78	74.4%	68.50	108.61%	Exceeds
Median Wages in Q2: 44	\$9,070.95	\$7,850.00	115.55%	Exceeds
Credential Attainment Rate: 45/63	71.4%	70.00%	102.0%	Exceeds
Measurable Skills Gains Rate: 43/135	31.9%	61.00%	52.24%	*TBD
DW Participation Threshold: 146/300	146	300	48.66%	*TBD

Extracted from WCOS 11/14/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report.

	Youth			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 30/48	62.5%	67.00%	93.28%	Meets
Employed in Q4 Rate: Median Wages in Q2: 48/65	73.8%	66.00%	111.81%	Exceeds
Median Wages in Q2: 29	\$4,125.63	\$3,700.00	111.50%	Exceeds
Credential Attainment Rate: 20/29	69.0%	52.00%	132.69%	Exceeds
Measurable Skills Gains Rate: 22/236	9.3%	51.00%	18.23%	*TBD
Youth Participation Threshold: 431/525	431	525	82.09%	*TBD

Extracted from WCOS 11/14/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report.

	Title III - WP			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 574/963	59.6%	58.00%	102.75%	Exceeds
Employed in Q4 Rate: 342/558	61.3%	58.00%	105.68%	Exceeds
Median Wages in Q2: 574	\$5,905.13	\$5,574.00	105.94%	Exceeds

Extracted from WCOS 11/14/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report.

Workforce Connection of Central NM
WIOA Dashboard - PARTICPANT SERVICES
PY22

Month of :

Oct-22

33.33% of Year

TRAINING Budget			Total Exp & Oblig		Budget Balance		# Clients Served		AVG COST PER PARTICIPANT	
To 6-30-23	%Training to Total WCCNM Budget			% to Training Budget		% to Training Budget		% to All Categories		
FORMULA	50.02%	\$ 6,097,795	\$	3,156,770	51.77%	\$ 2,941,025	48.23%	883		
\$310,414 From PY21	ADULT / DW	4,625,310		2,284,019	49.38%	2,351,458	50.84%	506	57.30%	\$4,514
	INDIVIDUAL CAREER SEVICES (Formerly -INTENSIVE SERVICES)			0	0.00%			0	0.00%	\$0
	INDIVIDUAL TRAINING ACCOUNTS			1,278,855	27.65%			256	28.99%	\$4,996
	ON THE JOB TRAININGS			767,430	16.59%			135	15.29%	\$5,685
	CUSTOMIZED TRAINING			29,140	0.63%			25	2.83%	\$1,166
	INCUMBENT WORKER TRAINING	Max 20% Yr =\$1,545,795		93,829	2.03%			73	8.27%	\$1,285
	TRAINING OBLIGATED CURRENT YR PAID NEXT YR		0							
	Adult / DW / DWG - Internship/Transitional Jobs			104,599	2.26%			17	1.93%	
	SUPPORTIVE SERVICES ADULT / DW	130,000		10,167	7.82%	119,833	92.18%	64	7.25%	\$159
	YOUTH TRAINING ITA's & Work Exp, On-line	1,232,485		840,933	68.23%	391,552	31.77%	222	25.14%	\$3,788
	SUPPORTIVE SERVICES YOUTH	110,000		31,817	28.92%	78,183	71.08%	91	10.31%	\$350
	TOTAL	\$ 6,097,795	\$	3,156,770	51.77%	\$ 2,941,025	48.23%	\$ 883	100.00%	\$3,575

CERTIFICATIONS

<u>On the Job Training</u> Service Advisor Assistance Administrative Assistant AIR EMT-B Level 1 Apprentice Sheet Metal Worker 1.0 Automotive Service Technician and Mechanic CAD Tech 1 Case Manager Chief Executives (Executive Office Director) Chiropractic Assistant Clinical Research Technician Compliance Officer Computer User Support Specialists Electrical Apprentice 1 EMT Training Officer/Supervisor Equipment Operator Executive Assistant Executive Recruiter Fabrication-Sheet Metal Worker First Line Supervisor of Landscaping, Lawn Service & Grc	<u>OJT cont.</u> First-line supervisor of Construction trades ar First-line Supervisor of Production Forest and Conservation Technicians General Manager Graphic Designer Help Desk Team Member Helpers-Production Workers (Shop Help) Impak Coordinator Inspectors, Testers, Sorters, Samplers & Weig Insurance CSR Trainee Junior Accountant Landing Gear Technician Machine Operator Level 1 Manufacturing Technician Market Research Analysts & Marketing Specie Marketing Business Manager Material Handler Level 1 Network Administrator Office Coordinator	<u>OJT Cont.</u> Office Manager-trainee Operations Coordinator (Administr Operations Manager/Peer Support Opticians, Dispensing Order Clerk Order Fulfilment Specialist Payroll/Tax Clerk Personal Lines Producer Police Patrol Officer Printing Press Operator Production Worker Project Coordinator Project Manager Property Operations Administrator Receptionist and Administrative Ass Recruiter/Data Sifter Sales Representatives, Wholesale & Senior Secretary SEO Content Writer	<u>OJT Cont.</u> Sheet Metal Worker Shift Lead Shipping Department Supervisor Shop Lead Construction Staff Accountant Staff Engineer in Training II Supervisor of Production Workers Team Assembler Technician Theory Educator Ultrasound Tech Warehouse Manager Wings WORKS Training Assistant <u>Customized Training</u> Signet Training ABC NM Apprenticeship Training Autodesk University CNM Leadership Course Education Leadership Training	Hunter Wheel Alignment Classes Interdiction Mastermind Intuit Quickbook Training IPC-A-610 Shop Lead Construction Staff Accountant Staff Engineer in Training II Supervisor of Production Workers Team Assembler Technician Theory Educator Ultrasound Tech Warehouse Manager Wings WORKS Training Assistant <u>Customized Training</u> Signet Training ABC NM Apprenticeship Training Autodesk University CNM Leadership Course Education Leadership Training	CDL - Commercial Class A Driver Training Course Certified Ethical Hacker - Online Certified Public Accountant (CPA) CNM Law Enforcement Academy Certificate of Completion Deep Dive Full Stack - Web Development Bootcamp Computer Systems Technician Deep Dive Digital Media Dental Assisting/Assistant - Orthodontic Electric Lineworker Pre-Apprenticeship (CNMI) EMS, Emergency Medical Technician EMT-B Certificate Massage Therapy Accounting Administrative Medical Coding and Billing Spec Alternative Pathways LEAP 6-12 Special Educat Alternative Teacher License Associates in Nursing ATRP & Traditional Elementary Education Alter Automotive Technician Bachelor of Business Administration Bachelor of Science in Nursing Bookkeeping Administration
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On the Job Training (OJT)	# of Contracts	# of Participants	\$ Paid To Date
Bernalillo	54	77	\$269,998
Sandoval	16	23	\$44,408
Torrance	4	10	\$5,239
Valencia	13	25	\$23,191
Encumbered Mixed Counties	0	0	\$424,593
Total	87	135	\$767,430

Custom Trng & Incumbent	# of Contracts	# of Incumbent Workers	# of CT Participants	\$ Paid To Date
Bernalillo	21	58	18	\$4,560
Sandoval	1	1	0	\$0
Torrance	1	2	0	\$0
Valencia	7	12	7	\$0
Encumbered Mixed Counties	0	0	0	\$118,409
Total	30	73	25	\$122,969

Individual Training Accounts - Adult / DW (ITA)	\$ Paid To Date	Career Services	\$ Paid To Date
Bernalillo	\$644,983	Bernalillo	\$0
Sandoval	\$183,290	Sandoval	\$0
Torrance	\$61,220	Torrance	\$0
Valencia	\$189,362	Valencia	\$0
Encumbered Mixed Counties	\$200,000		\$0
Total	\$1,278,855		\$0

Youth ITA's	\$ Paid To Date
Bernalillo	\$158,266
Sandoval	\$81,447
Torrance	\$34,639
Valencia	\$53,484
Encumbered Mixed Counties	\$100,000
Total	\$427,836

Adult / DW Work Experience	\$ Paid To Date	Adult / DW Supp Servic	\$ Paid To Date
Bernalillo	\$63,457	Bernalillo	(\$2,021)
Sandoval	\$3,180	Sandoval	\$1,080
Torrance	\$0	Torrance	\$690
Valencia	\$27,095	Valencia	\$8,918
Encumbered Mixed Counties	\$10,867	Encumbered Mixed Cou	\$1,500
Total	\$104,599	Total	\$10,167

Youth Work Experience-Online	\$ Paid To Date
Bernalillo	\$124,805
Sandoval	\$47,769
Torrance	\$37,127
Valencia	\$53,396
Encumbered Mixed Counties	\$150,000 WC Refund
Total	\$413,098

Youth Supp Services	\$ Paid To Date
Bernalillo	\$5,379
Sandoval	\$9,300
Torrance	\$3,738
Valencia	\$8,400
Encumbered Mixed Counties	\$5,000
Total	\$31,817