



Full Board Hybrid

Monday, June 27, 2022

1:30 pm

809 Copper Ave. NW, Albuquerque, NM 87102

Jerry Schalow, Chair

John Mierzwa Chair-Elect

AGENDA

- ☐ **Call to Order**
- ☐ **Roll Call – Determination of Quorum**

- ☐ **Marvis Aragon** – American Indian Chamber of Commerce New Mexico
- ☐ **Odes Armijo-Caster** – Luz Energy Corp
- ☐ **Beth Barela, Treasurer** – Manpower of New Mexico
- ☐ **Joseph Bizzell** – Elite Power and Recovery Inc.
- ☐ **Celina Bussey** – Deloitte

- ☐ **Doug Calderwood** - NM Aging & Long Term Services Department
- ☐ **Theresa Carson** – African American Greater Albuquerque Chamber of Commerce
- ☐ **Danielle Casey** - Albuquerque Economic Development
- ☐ **Eleanor Chavez** –NUHHCE District 1199NM

- ☐ **Vaadra Chavez** – Cyber Security Works
- ☐ **Troy Clark** – New Mexico Hospital Association
- ☐ **Herb Crosby** – AVTEC, Inc.

- ☐ **Kristen Gamboa** – Village of Los Lunas
- ☐ **Marni Goodrich** - Yearout Mechanical Inc.

- ☐ **Bob Grassberger** – SRD Economic Consulting
- ☐ **Tracy Hartzler** – Central New Mexico Community College
- ☐ **Victoria Hernandez** - New Mexico Human Services
- ☐ **Antoinette Holmes** - NM Department of Vocational Rehabilitation
- ☐ **Gregg Hull** – City of Rio Rancho

- ☐ **Krista Kelley** – Motiva Corporation
- ☐ **Samuel Kolapo** – Albuquerque Job Corps
- ☐ **Joe LiRosi** - Toni & Guy Academy & Salon

- ☐ **John Mierzwa, Chair-Elect** – Ingenuity Software Labs, Inc
- ☐ **Laura Musselwhite** - University of New Mexico Valencia Campus
- ☐ **Debbie Ortiz**, RDO Enterprises

- ☐ **Stacy Sacco** – SACCO Connections

- ☐ **James Salas** – New Mexico Commission for the Blind

- ☐ **Waldy Salazar** – New Mexico Department of Workforce Solutions
- ☐ **Leslie Sanchez** – Dual Language Education of New Mexico
- ☐ **Diane Saya** – Bottom Line Funding NM, LLC
- ☐ **Jerry Schalow, Chair**– Rio Rancho Regional Chamber of Commerce
- ☐ **Jennifer Sinsabaugh** – New Mexico MEP
- ☐ **Raymond Trujillo** – UA Local 412 Plumbers & Pipefitters Training Center
- ☐ **Gina Urias- Sandoval** – UNM Anderson School of Management
- ☐ **David Valdes** – Central New Mexico Community College

- ☐ **Carolyn VanderGiesen** - New Mexico Association of Community Partners
- ☐ **Mark Zientek** – City of Albuquerque, Economic Development
- ☐

- Tab 1 **Approval of Approval**
- **Monday, June 27, 2022 Agenda**
 - **WCCNM Full Board Minutes, February 28, 2022**
- Motion
Second
Action

ACTION ITEMS

- Tab 2 **Approval of WFCP-05-21 PY21 Bar #2**
- Motion
Second
Action
- Tab 3 **Approval of Approval of WFCP-01-22, PY22 Preliminary Budget**
- Motion
Second
Action
- Tab 4 **Approval of Open Meetings Act and WCCNM Meetings Date**
- Motion
Second
Action
- Tab 5 **Approval to Amend and Extend Workforce Connection of Central New Mexico Contracts**
- **Administrative Entity and Fiscal Agent Contract with the Mid-Region Council of Governments**
 - **One-Stop Operator Contract with the Mid-Region Council of Governments**
 - **Youth Service Provider Contract with Youth Development Inc. (YDI)**
 - **Mid -Region Council of Governments Adult/Dislocated Worker Service Provider Contract**
- Motion
Second
Action
- Tab 6 **Approval to Extend Legal Services Contract**
- Motion
Second
Action
- Tab 7 **Approval of WCCNM Chair and Nomination of Officers for PY22**
- a. Chair
b. Chair-Elect
c. Treasurer
- Motion
Second
Action

SERVICE and TRAINING PROVIDER UPDATES – INITIATIVES

- Tab 8 **WCCNM Workforce Connection Operations**
- Tab 9 **Performance Update**
- Tab 10 **Chairman's Items**
- WCCNM Committees

UPDATES

- Tab 11 **Summary of Executive Committee Meeting for March 28, 2022**
- Tab 12 **WIOA Monthly Expenditure Report for May 31, 2022**
- Tab 13 **WIOA Updates**
- **Subrecipient Monitoring**
 - Adult Dislocated Worker –**
 - Program Monitoring via Eastern Board*
 - Fiscal Monitoring via Professional services Contract with CLA*
 - One-Stop Operator -**

Youth Provider

Program and Fiscal via Administrative Entity and Fiscal Agent

COMMITTEE REPORTS

- Disability Standing Committee
- Economic Development Ad-Hoc Committee
- Performance and Monitoring Committee
- Training and Service Provider Committee
- Youth Standing Committee

PUBLIC COMMENTS/ADJOURNMENT

Public Comments – Anyone who wishes to address the Board must register with the Program Coordinator of the Board

Adjournment

NOTES

Next Meeting:

Date: Monday, August 15 , 2022
Time: 1:30 p.m.
Location: Mid-Region Council of Governments

***Anyone requiring special accommodations please notify the MRCOG office at
247-1750 seven (7) days prior to the meeting***

“Equal Opportunity Program”



MINUTES
Full Board Meeting
Virtual Meeting
Monday, February 28, 2022
809 Copper Ave. NW, Albuquerque, NM 87102
1:30 pm

Before the meeting started Art Martinez explained that when voting takes place, we will ask for a roll call for those who don't approve and then identify the names of the members that did not respond to the don't approve as an affirmative vote. Additionally, prior to the affirmative roll call members that abstain from voting will respond via voice confirmation to the Board Chair and describe the reason. After the names are called for the affirmative vote, the chair will pause and ask those that do not concur with the affirmative roll call vote to voice a different vote. To ensure that a quorum remains, Ms. Nicole Giddings monitors the participants to ensure quorum is present and notes if a member is not available.

Roll Call - Determination of Quorum 1:37 pm - by Art Martinez

- ✓ **Marvis Aragon** – American Indian Chamber of Commerce New Mexico
- ✓ **Odes Armijo-Caster** – Luz Energy Corp
- ✓ **Beth Barela, Treasurer** – Manpower of New Mexico

Joseph Bizzell – Elite Power and Recovery Inc.

Celina Bussey – Deloitte

Doug Calderwood – NM Aging & Long-Term Services Department

Theresa Carson – African American Greater Albuquerque Chamber of Commerce

- ✓ **Danielle Casey** - Albuquerque Economic Development

Johnna Chapman – Facebook

- ✓ **Eleanor Chavez** –NUHHCE District 1199NM

- ✓ **Troy Clark** – New Mexico Hospital Association

Herb Crosby – AVTEC, Inc.

Kristen Gamboa – Village of Los Lunas

- ✓ **Marni Goodrich** - Yearout Mechanical Inc.

- ✓ **Bob Grassberger** – SRD Economic Consulting

- ✓ **Tracy Hartzler** – Central New Mexico Community College

Victoria Hernandez - New Mexico Human Services

- ✓ **Antoinette Holmes** - NM Department of Vocational Rehabilitation

Gregg Hull – City of Rio Rancho

- ✓ **Krista Kelley** – Motiva Corporation

- ✓ **Samuel Kolapo** – Albuquerque Job Corps

Joe LiRosi - Toni & Guy Academy & Salon

Vaadra Martinez – First Choice Community Health Care

- ✓ **John Mierzwa, Chair-Elect** – Ingenuity Software Labs, Inc

- ✓ **Laura Musselwhite** - University of New Mexico Valencia Campus

- ✓ **Debbie Ortiz**, RDO Enterprises

- ✓ **Stacy Sacco** – SACCO Connections

- ✓ **James Salas** – New Mexico Commission for the Blind

Waldy Salazar – New Mexico Department of Workforce Solutions

- ✓ **Leslie Sanchez** – Dual Language Education of New Mexico

Diane Saya – Bottom Line Funding NM, LLC

- ✓ **Jerry Schalow, Chair**– Rio Rancho Regional Chamber of Commerce

Raymond Trujillo – UA Local 412 Plumbers & Pipefitters Training Center

Gina Urias- Sandoval – UNM Anderson School of Management

- ✓ **David Valdes** – Central New Mexico Community College

Carolyn VanderGiesen - New Mexico Association of Community Partners

Mr. Schalow introduced new Board Member Eleanor Chavez, NUHHCE District 1199NM and Bob Grassberger, SRD Economic Consulting

Approval of Monday, February 28, 2022 Agenda

Motion: Danielle Casey

Second: Troy Clark

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Marvis Aragon	X			
Odes Armijo-Caster	X			
Beth Barela, Treasurer	X			
Joseph Bizzell				
Celina Bussey				
Doug Calderwood				
Theresa Carson				
Danielle Casey	X			
Johnna Chapman				
Eleanor Chavez	X			
Troy Clark	X			
Herb Crosby				
Kristen Gamboa				
Marni Goodrich	X			
Bob Grassberger	X			
Tracey Hartzler	X			
Victoria Hernandez				
Antoinette Holmes	X			
Gregg Hull				
Krista Kelley	X			
Samuel Kolapo	X			
Joseph LiRosi				
Vaadra Martinez				
John Mierzwa	X			
Laura Musselwhite				
Debbie Ortiz	X			
Stacy Sacco	X			
James Salas	X			
Waldy Salazar				
Leslie Sanchez	X			
Diane Saya				
Jerry Schalow	X			
Raymond Trujillo				
Gina Urias-Sandoval				
David Valdes	X			
Carolyn VanderGiesen				

Motion: Krista Kelley
Second: Beth Barela
No Discussion
Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Marvis Aragon			X	
Odes Armijo-Caster	X			
Beth Barela, Treasurer	X			
Joseph Bizzell				
Celina Bussey				
Doug Calderwood				
Theresa Carson				
Danielle Casey	X			
Johnna Chapman				
Eleanor Chavez			X	
Troy Clark	X			
Herb Crosby				
Kristen Gamboa	X			
Marni Goodrich	X			
Bob Grassberger			X	
Tracey Hartzler	X			
Victoria Hernandez				
Antoinette Holmes	X			
Gregg Hull				
Krista Kelley	X			
Samuel Kolapo	X			
Joseph LiRosi				
Vaadra Martinez				
John Mierzwa	X			
Laura Musselwhite				
Debbie Ortiz	X			
Stacy Sacco	X			
James Salas	X			
Waldy Salazar				
Leslie Sanchez	X			
Diane Saya				
Jerry Schalow	X			
Raymond Trujillo				
Gina Urias-Sandoval				
David Valdes	X			
Carolyn VanderGiesen				

ACTION ITEMS

Tab 2 Approval of WCCNM Policy:

- a. Update MP-301 Code of Conduct (Conflict of Interest), Change 2
- b. Update OP- 441, 14 Elements, Change 1
- c. OP-442 Referral Policy, New

- Mr. Aragon presented the update of Policy MP-301 Code of Conduct to include Conflict of Interest. This reflects changes under WIOA. This request is also included rescinding the Admirative Policy AP-207.
- He also presented the update of Policy OP-441 14 Elements. This update provides clearer directions and activity coding to the Central Region's Youth Service Provider regarding the permissible use of youth funds for training activities and services associated with youth participants.
- Elizabeth Middleton presented OP-442 Referral Policy. This will ensure the Central Region is in compliance with the "Required Local Workforce Development Boards Policies" under the PY21 Grant Agreement between WCCNM and NMDWS.

Comments

Motion: Bob Grassberger

Second: Debbie Ortiz

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Marvis Aragon			X	
Odes Armijo-Caster	X			
Beth Barela, Treasurer	X			
Joseph Bizzell				
Celina Bussey				
Doug Calderwood				
Theresa Carson				
Danielle Casey	X			
Johnna Chapman				
Eleanor Chavez			X	
Troy Clark	X			
Herb Crosby				
Kristen Gamboa	X			
Marni Goodrich	X			
Bob Grassberger			X	
Tracey Hartzler	X			
Victoria Hernandez				
Antoinette Holmes	X			
Gregg Hull				
Krista Kelley	X			

Samuel Kolapo	X			
Joseph LiRosi				
Vaadra Martinez				
John Mierzwa	X			
Laura Musselwhite				
Debbie Ortiz	X			
Stacy Sacco	X			
James Salas	X			
Waldy Salazar				
Leslie Sanchez	X			
Diane Saya				
Jerry Schalow	X			
Raymond Trujillo				
Gina Urias-Sandoval				
David Valdes	X			
Carolyn VanderGiesen				

SERVICE and TRAINING PROVIDER UPDATES-INITATIVES

Tab 3 **WCCNM Workforce Connection Operations**

By Elizabeth Middleton, Policy Analyst

- Ms. Middleton gave an update on the New Mexico Workforce Connection Offices for January 2022.

Tab 4 **Dashboard/Performance Update**

by Lloyd Aragon, WCCNM Manager

- Mr. Aragon spoke on 2nd Quarter Performance for PY21 and Dash Board for January 31, 2022

Tab 5 **Continued Quality Improvements**

by Elizabeth Middleton, Policy Analyst

- Ms. Middleton stated that CQI Sub-Committee has met twice since last Full Board Meeting. The Committee has done a lot of work of planning and processes. The committee is currently piloting its first formal CQI plan the plan was developed and implemented with Concha Cordova and the WIOA Youth Provider Staff to monitor youth performance.
- The Committee is also working with staff to develop and formalize our CQI process that will eventually across workforce activities.
- Currently working to identify the areas of performance where we would like to focus our next CQI plan.

Tab 6 **Other Discussion**

- Mr. Schalow stated he would like our next Board meeting to be in person with a reception and have planning session for the next fiscal year.
- Rio Rancho Public Schools purchased a CTE building and they are having an open house on April 7, 2022 from 4 to 6 pm.

UPDATES

Tab 7 **PY20 Audit Report**

- Michael McGinley and Sheila Herrera with Moss Adams presented the PY20 Audit for WCCNM.
- Unmodified Opinion.
- No material weaknesses or significant deficiencies noted.
- No federal program compliance findings noted (Single Audit).
- No compliance findings noted (NMAC 2.2.2)
- Praised Jesse and Amy being so helpful.

Tab 8 **Summary of Executive Committee Meeting for November 15, 2021**

- Mr. Martinez presented the Executive Committee Minutes.

Tab 9 **WIOA Monthly Expenditure Report for January 31, 2022**

by Jesse Turley, Workforce Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, provided reporting for the WIOA Monthly expenditure report as of January 31, 2022
- Year-to-date formula and other funding sources, and Ticket to Work expenditures for the current period, totaled \$1,021,479 with a total year-to- date expenditure totaling \$5,778,216.

Questions and Comments Followed

Tab 10 **WIOA Updates**

- **WCCNM Bylaws Amendment**

Mr. Martinez presented the proposed amendment to the Bylaws is to provide additional detail and clarification for the WCCNM Executive Committee as they may act on behalf of the WCCNM Full Board for certain action items and for issues that require immediate action. Additional modification is for the removal of reference to the Youth Council and replacement with the WCCNM Youth Standing Committee. Also, provided an update to provide consistency with the proposed code of conduct that will be presented to the WCCNM Full Board in February for approval

- EDA Good Jobs Challenge Grant Proposal
- National Association of Workforce Boards will be hosting their conference in April. Nicole will contact those individuals who were signed up previously and if any other board members who like to attend, please reach out to Nicole as well.

COMMITTEE REPORTS

Tab 11

Disability Standing Committee – No Report
Economic Development Ad-Hoc Committee – No Report
Performance and Monitoring Committee – No Report
Training and Service Provider Committee – No Report
Youth Standing Committee – No Report

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment – None**
- **Adjournment – 3:04 p.m.**

NOTES

Next Meeting:

Date: April 18, 2022

Time: 1:30 p.m.

Location: Mid-Region Council of Governments – Board Room

Approved at the June 20, 2022 WCCNM Full Board Meeting:

Jerry Schalow, WCCNM Chair

ATTEST:

Secretary

“Equal Opportunity Program”

Workforce Connection of Central New Mexico WFCP- 04-21 PY21 Bar # 2

Action Requested:

Requesting approval of the Bar #2 Budget for the PY21 year. This is based on the NMDWS allocation letter dated 07-01-2021 and our actual 2nd year carry-in from the prior program year end June 30, 2021 (PY20) and additional monies and allowable transfers.

Background:

The New Mexico Department of Workforce Solutions (NMDWS) issued the PY21 allocation of \$9,726,505. Bar # 1 trued up the actual carry in at \$3,403,239 and made various changes to the budget netting a \$36,010 increase to the bottom line of the prelim totaling \$14,242,515.

The PY21 Bar # 2 adds redistributed NMDWS monies totaling \$1,280,300 to WCCNM of which is \$780,300 Youth & \$500,000 Dislocated Worker. Further it transfers an allowable amount of \$1,500,000 of Dislocated Worker into the Adult category to meet customer needs & another \$500,000 for the Dislocate Worker redistribution.

Service Provider Contracts negotiated changes:

The PY21 Bar # 2 Corrects the MRCOG Apprenticeship Administration contract up \$5,000 from \$170,000 to the correct contracted \$175,000.

The PY21 Bar # 2 Changes the location of MRCOG BCC Operations Staff figure of \$230,000 contract putting it into the AE/ FA category where staff are being charged.

Other Budget categories changes:

The PY21 Bar # 2 Changes the BCC Improvements Administration line up \$5,000 from \$89,984 to \$94,984.

The PY21 Bar # 2 Adjusts the amount in the Youth Client Services - ITA's line MRCOG pays up \$429,770 from \$170,230 to \$600,000 to meet the service deliveries this year. This makes the Youth Client services for other activities to increase \$350,530 the remainder of the NM DWS gift of the additional \$780,300 youth.

Policy Ramification:

Approval of Policy WFCP-04-21 will allow the WCCNM to adjust the PY21 budget up by a net of \$1,285,300. Please see categories as reflected in the following attached worksheet.

Financial Impact: PY21 WCCNM Bar # 2 budget totals \$15,527,815.

Do Pass _____ Do Not Pass _____

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO

PY21 BAR # 2

June 27, 2022 WCCNM Board Meeting

	PREVIOUS BUDGET PY21 Bar #1	BUDGET ADJUSTMENT BAR # 2	REVISED BUDGET PY21
1 Adult/ Dislocated Service Provider SER & MRCOG			
Subtotal	\$ 1,831,619	\$ -	\$ 1,831,619
2 Adult/Dislocated Wkr Client Services			
Participant Services - Adult	\$ 1,863,032	\$ 2,000,000	\$ 3,863,032
Participant Services - Disl Wkr	3,157,779	(1,500,000)	1,657,779
Participant Services - Disl Wkr NEG	542,791	-	542,791
Participant Services - Adult Workpersons Comp	12,013	-	12,013
Participant Services - Disl Wkr Workpersons Comp	18,019	-	18,019
Participant Services - Adult Support Services	65,000	-	65,000
Participant Services - Disl Wkr Support Services	25,000	-	25,000
Participant Services - Admin	-	-	-
Subtotal	\$ 5,683,634	\$ 500,000	\$ 6,183,634
3 Youth Service Provider			
Service Provider - Youth	\$ 1,534,770	\$ -	\$ 1,534,770
Subtotal	\$ 1,534,770	\$ -	\$ 1,534,770
4 Youth Client Services			
Participant Services - Youth Work Exp YDI	1,388,904	350,530	1,739,434
Participant Services - Youth ITA's -MRCOG	170,230	429,770	600,000
Participant Services - Youth Supportive Services	75,000	-	75,000
Participant Services - Youth Workers Comp	\$ -	\$ -	\$ -
Subtotal	\$ 1,634,134	\$ 780,300	\$ 2,414,434
5 Business & Career Center Facility Operation			
Subtotal	\$ 600,000	\$ -	\$ 600,000
6 Business & Career Center Facility Reimbursement			
Subtotal	\$ (370,000)	\$ -	\$ (370,000)
7 Business & Career Center MRCOG - Operator			
Subtotal	\$ 169,353	\$ -	\$ 169,353
8 Business & Career Center MRCOG - Operations Staff			
Business & Career Center Operation - Adult	\$ 40,000	\$ (40,000)	\$ -
Business & Career Center Operation - Disl Wkr	40,000	(40,000)	-
Business & Career Center Operation - Youth	50,000	(50,000)	-
Business & Career Center Operation - Admin	100,000	(100,000)	-
Subtotal	\$ 230,000	\$ (230,000)	\$ -
9 Business & Career Center MRCOG - Graduate ABQ Project Staff			
Subtotal	\$ -	\$ -	\$ -
10 Business & Career Center MRCOG - DWS Apprenticeship Project Staff			
Business & Career Center Operation - Adult	\$ -	\$ -	\$ -
Business & Career Center Operation - Disl Wkr	-	-	-
Business & Career Center Operation - Youth	-	-	-
Business & Career Center Operation - Admin	170,000	5,000	175,000
Subtotal	\$ 170,000	\$ 5,000	\$ 175,000
11 Business & Career Center MRCOG Project DW NEG			
Business & Career Center Operation - Adult	\$ -	\$ -	\$ -
Business & Career Center Operation - Disl Wkr	24,000	-	24,000
Business & Career Center Operation - Youth	-	-	-
Business & Career Center Operation - Admin	53,367	-	53,367
Subtotal	\$ 77,367	\$ -	\$ 77,367
12 Business & Career Management Reimbursement			
Subtotal	\$ -	\$ -	\$ -
13 Business & Career Center Improvements			
Business & Career Center Operation - Adult	\$ -	\$ -	\$ -
Business & Career Center Operation - Disl Wkr	-	-	-
Business & Career Center Operation - Youth	-	-	-
Business & Career Center Operation - Admin	89,984	5,000	94,984
Subtotal	\$ 89,984	\$ 5,000	\$ 94,984
14 Professional Services - AE/FA MRCOG Staff			
AE/FA - MRCOG - Adult	\$ 47,174	\$ 40,000	\$ 87,174
AE/FA BCC Operator - MRCOG - Adisl Wkr	47,174	40,000	87,174
AE/FA BCC Operator - MRCOG - Youth	94,348	50,000	144,348
AE/FA BCC Operator - MRCOG - Admin	754,782	95,000	849,782
Subtotal	\$ 943,478	\$ 225,000	\$ 1,168,478
15 Professional Services			
Subtotal	\$ 522,213	\$ -	\$ 522,212
16 2nd year Monies - Planned Carryin			
Subtotal	\$ 1,125,964	\$ -	\$ 1,125,964
17 NM TechHire H1B1 Grant (7-1-16 to 6-30-20) 4Yr			
Subtotal	\$ -	\$ -	\$ -
18 Total	<u>\$ 14,242,515</u>	<u>\$ 1,285,300</u>	<u>\$ 15,527,815</u>

Jerry Schalow, Board Chair

June 27, 2022 - WCCNM Full Board

Dewey V. Cave, MRCOG Executive Director

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO
PY21 Bar # 2
BUDGET Effective JULY 1, 2021

	<u>ADULT</u>	<u>DISL WKR</u>	<u>YOUTH</u>	<u>ADMIN</u>	<u>ADDITIONAL</u>	<u>TOTAL</u>
REVENUES						
PY21/FY22 Allocation 1.1% Reduction (6/23)	\$ 2,409,214	\$ 4,267,460	\$ 2,077,181	\$ 972,650	\$ -	\$ 9,726,505
PY20/FY21 Formula Actual Carry-in (Prior Yr)	1,259,715	286,220	1,464,271	393,033	-	3,403,239
PY21/FY22 Transfers DW to Adult \$1.5 + .5 Million	2,000,000	(2,000,000)	-	-	-	-
PY20 Youth Redistribution			780,300			780,300
PY21/FY21 Dislocated Worker Redistribution		500,000				500,000
DW20 21-631-1001-00058 NEG (12/22) Carry Fwd	-	542,791	-	53,367	-	596,158
P19P DWS (6/23) Apprenticeship Carry Fwd \$20K Plus \$155,000	-	-	-	-	175,000	175,000
PY07 Sale Of Lease	-	-	-	-	300,000	300,000
PY21 Ticket To Work Revenue Available Year Begin	-	-	-	-	46,613	46,613
TOTAL REVENUES	\$ 5,668,929	\$ 3,596,471	\$ 4,321,752	\$ 1,419,050	\$ 521,613	\$ 15,527,815
EXPENSES						
Adult/Dislocated Worker Service Provider						
Service Provider - SER Jobs for Progress- Est 3 mo.Transition	157,240	157,239				314,479
Service Provider - MRCOG - Oct 21 thru June 22	758,570	758,570				1,517,140
Subtotal	\$ 915,810	\$ 915,809	\$ -	\$ -	\$ -	\$ 1,831,619
Adult/Dislocated Wkr Client Services						
Adult/Disl Wkr Participant Services	3,863,032	1,657,779	-	-	-	\$ 5,520,811
DW20 NEG Dislocated Wkr Participant Services		542,791	-	-		\$ 542,791
Worker's Compensation Insurance Policy	12,013	18,019				30,032
Supportive Services	65,000	25,000				90,000
Subtotal	\$ 3,940,045	\$ 2,243,589	\$ -	\$ -	\$ -	\$ 6,183,634
Youth Service Provider						
Service Provider - YDI			1,534,770			\$ 1,534,770
Subtotal	\$ -	\$ -	\$ 1,534,770	\$ -	\$ -	\$ 1,534,770
Youth Client Services (min. 75% Out)						
Youth Participant Services YDI Work Experience			1,739,434			\$ 1,739,434
Youth Participant Services ITA's MRCOG			600,000			\$ 600,000
Youth Supportive Services MRCOG			75,000			75,000
Subtotal	\$ -	\$ -	\$ 2,414,434	\$ -	\$ -	\$ 2,414,434
Business & Career Center Operation						
Business & Career Center Facility Operation	198,000	198,000	204,000	-		\$ 600,000
Business & Career Center Facility Operations Reimbursement	(122,100)	(122,100)	(125,800)	-		\$ (370,000)
Business & Career Center Management -MRCOG Operator Staff	-	-	-	169,353		\$ 169,353
Business & Career Center Management -MRCOG Operations Staff	-	-	-	-		\$ -
Business & Career Center Management -MRCOG DW NEG	-	24,000	-	53,367		\$ 77,367
Business & Career Center - DWS Apprenticeship Proj	-	-	-	-	175,000	\$ 175,000
Business & Career Center Improvements	-	-	-	94,984		94,984
Subtotal	\$ 75,900	\$ 99,900	\$ 78,200	\$ 317,704	\$ 175,000	\$ 746,704
Professional Services						
AE/FA - MRCOG	87,174	87,174	144,348	849,782	-	\$ 1,168,477
Program Support/Board Expense				60,000		60,000
Contractual Services - Available				60,000		60,000
Legal Services				20,000		20,000
Audit Services				35,600		35,600
Contingency, \$Ticket to Work & Sale Of Lease					346,613	346,613
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	650,000	250,000	150,000	75,964		1,125,964
Subtotal	\$ 737,174	\$ 337,174	\$ 294,348	\$ 1,101,346	\$ 346,613	\$ 2,816,654
TOTAL EXPENSES	\$ 5,668,929	\$ 3,596,471	\$ 4,321,752	\$ 1,419,050	\$ 521,613	\$ 15,527,815
	-	-	-	0	-	0

Jerry Schalow, WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO

PY21 Bar # 1

BUDGET Effective JULY 1, 2021

	<u>ADULT</u>	<u>DISL WKR</u>	<u>YOUTH</u>	<u>ADMIN</u>	<u>ADDITIONAL</u>	<u>TOTAL</u>
REVENUES						
PY21/FY22 Allocation 1.1% Reduction (6/23)	\$ 2,409,214	\$ 4,267,460	\$ 2,077,181	\$ 972,650	\$ -	\$ 9,726,505
PY20/FY21 Formula Carry-in (Prior Yr)	1,259,715	286,220	1,464,271	393,033	-	3,403,239
PY21/FY22 Initial Transfer DW to Adult	-	-	-	-	-	-
DW20 21-631-1001-00058 NEG (6/22) Est Carry Fwd	-	542,791	-	53,367	-	596,158
P19P DWS (6/23) Apprenticeship Est Carry Fwd \$20K Plus \$150,000	-	-	-	-	170,000	170,000
PY07 Sale Of Lease	-	-	-	-	300,000	300,000
PY21 Ticket To Work Revenue Available Year Begin	-	-	-	-	46,613	46,613
TOTAL REVENUES	\$ 3,668,929	\$ 5,096,471	\$ 3,541,452	\$ 1,419,050	\$ 516,613	\$ 14,242,515
EXPENSES						
Adult/Dislocated Worker Service Provider						
Service Provider - SER Jobs for Progress- Est 3 mo.Transition	157,240	157,239				314,479
Service Provider - MRCOG - Oct 21 thru June 22	758,570	758,570				1,517,140
Subtotal	\$ 915,810	\$ 915,809	\$ -	\$ -	\$ -	\$ 1,831,619
Adult/Dislocated Wkr Client Services						
Adult/Disl Wkr Participant Services	1,863,032	3,157,779	-	-	-	\$ 5,020,811
DW20 NEG Dislocated Wkr Participant Services		542,791	-	-		\$ 542,791
Worker's Compensation Insurance Policy	12,013	18,019				30,032
Supportive Services	65,000	25,000				90,000
Subtotal	\$ 1,940,045	\$ 3,743,589	\$ -	\$ -	\$ -	\$ 5,683,634
Youth Service Provider						
Service Provider - YDI			1,534,770			\$ 1,534,770
Subtotal	\$ -	\$ -	\$ 1,534,770	\$ -	\$ -	\$ 1,534,770
Youth Client Services (min. 75% Out)						
Youth Participant Services YDI Work Experience			1,388,904			\$ 1,388,904
Youth Participant Services ITA's MRCOG			170,230			\$ 170,230
Youth Supportive Services MRCOG			75,000			75,000
Subtotal	\$ -	\$ -	\$ 1,634,134	\$ -	\$ -	\$ 1,634,134
Business & Career Center Operation						
Business & Career Center Facility Operation	198,000	198,000	204,000	-		\$ 600,000
Business & Career Center Facility Operations Reimbursement	(122,100)	(122,100)	(125,800)	-		\$ (370,000)
Business & Career Center Management -MRCOG Operator Staff	-	-	-	169,353		\$ 169,353
Business & Career Center Management -MRCOG Operations Staff	40,000	40,000	50,000	100,000		\$ 230,000
Business & Career Center Management -MRCOG DW NEG	-	24,000	-	53,367		\$ 77,367
Business & Career Center - DWS Apprenticeship Proj	-	-	-	-	170,000	\$ 170,000
Business & Career Center Improvements	-	-	-	89,984		89,984
Subtotal	\$ 115,900	\$ 139,900	\$ 128,200	\$ 412,704	\$ 170,000	\$ 966,704
Professional Services						
AE/FA - MRCOG	47,174	47,174	94,348	754,782	-	\$ 943,477
Program Support/Board Expense				60,000		60,000
Contractual Services - Available				60,000		60,000
Legal Services				20,000		20,000
Audit Services				35,600		35,600
Contingency, \$Ticket to Work & Sale Of Lease					346,613	346,613
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	650,000	250,000	150,000	75,964		1,125,964
Subtotal	\$ 697,174	\$ 297,174	\$ 244,348	\$ 1,006,346	\$ 346,613	\$ 2,591,654
TOTAL EXPENSES	\$ 3,668,929	\$ 5,096,471	\$ 3,541,452	\$ 1,419,050	\$ 516,613	\$ 14,242,515
	-	-	-	0	-	0

Jerry Schalow, WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

PY21 (August 7, 2021 - WCCNM - Full Board)

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO
PY21 Prelim
BUDGET Effective JULY 1, 2021

	<u>ADULT</u>	<u>DISL WKR</u>	<u>YOUTH</u>	<u>ADMIN</u>	<u>ADDITIONAL</u>	<u>TOTAL</u>
REVENUES						
PY21/FY22 Allocation 1.1% Reduction (6/23)	\$ 2,409,214	\$ 4,267,460	\$ 2,077,181	\$ 972,650	\$ -	\$ 9,726,505
PY20/FY21 Estimated Formula Carry-in (Prior Yr)	1,405,000	252,000	1,380,000	245,000	-	3,282,000
PY21/FY22 Initial Transfer DW to Adult	-	-	-	-	-	-
DW20 21-631-1001-00058 NEG (6/22) Est Carry Fwd	-	625,000	-	55,000	-	680,000
P19P DWS (6/23) Apprenticeship Est Carry Fwd \$20K Plus \$150,000	-	-	-	-	170,000	170,000
PY07 Sale Of Lease	-	-	-	-	300,000	300,000
PY21 Ticket To Work Revenue Available Year Begin	-	-	-	-	48,000	48,000
TOTAL REVENUES	\$ 3,814,214	\$ 5,144,460	\$ 3,457,181	\$ 1,272,650	\$ 518,000	\$ 14,206,505
EXPENSES						
Adult/Dislocated Worker Service Provider						
Service Provider - SER Jobs for Progress- Est 3 mo.Transition	175,000	175,000				350,000
Service Provider - MRCOG - Oct 21 thru June 22	600,000	600,000				1,200,000
Subtotal	\$ 775,000	\$ 775,000	\$ -	\$ -	\$ -	\$ 1,550,000
Adult/Dislocated Wkr Client Services						
Adult/Disl Wkr Participant Services	1,958,660	3,073,900	-	-		\$ 5,032,560
DW20 NEG Dislocated Wkr Participant Services		625,000	-	-		\$ 625,000
Worker's Compensation Insurance Policy	12,013	18,019				30,032
Supportive Services	65,000	25,000				90,000
Subtotal	\$ 2,035,673	\$ 3,741,919	\$ -	\$ -	\$ -	\$ 5,777,592
Youth Service Provider						
Service Provider - YDI			1,400,000			\$ 1,400,000
Subtotal	\$ -	\$ -	\$ 1,400,000	\$ -	\$ -	\$ 1,400,000
Youth Client Services (min. 75% Out)						
Youth Participant Services YDI Work Experience			1,230,329			\$ 1,230,329
Youth Participant Services ITA's MRCOG			300,000			\$ 300,000
Youth Supportive Services MRCOG			110,000			110,000
Subtotal	\$ -	\$ -	\$ 1,640,329	\$ -	\$ -	\$ 1,640,329
Business & Career Center Operation						
Business & Career Center Facility Operation	198,000	198,000	204,000	-		\$ 600,000
Business & Career Center Facility Operations Reimbursement	(122,100)	(122,100)	(125,800)	-		\$ (370,000)
Business & Career Center Management -MRCOG Operator Staff	-	-	-	160,000		\$ 160,000
Business & Career Center Management -MRCOG Operations Staff	40,000	40,000	50,000	152,850		\$ 282,850
Business & Career Center Management -MRCOG DW NEG	-	24,000	-	55,000		\$ 79,000
Business & Career Center - DWS Apprenticeship Proj	-	-	-	-	170,000	\$ 170,000
Business & Career Center Improvements	100,000	100,000	60,000	89,984		349,984
Subtotal	\$ 215,900	\$ 239,900	\$ 188,200	\$ 457,834	\$ 170,000	\$ 1,271,834
Professional Services						
AE/FA - MRCOG	137,641	137,641	78,652	629,216	-	\$ 983,150
Program Support/Board Expense				60,000		60,000
Contractual Services - Available				60,000		60,000
Legal Services				30,000		30,000
Audit Services				35,600		35,600
Contingency, \$Ticket to Work & Sale Of Lease					348,000	348,000
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	650,000	250,000	150,000	-		1,050,000
Subtotal	\$ 787,641	\$ 387,641	\$ 228,652	\$ 814,816	\$ 348,000	\$ 2,566,750
TOTAL EXPENSES	\$ 3,814,214	\$ 5,144,460	\$ 3,457,181	\$ 1,272,650	\$ 518,000	\$ 14,206,505

Jerry Schalow, WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

Workforce Connection of Central New Mexico WFCP- 01-22 PY22 Preliminary Budget

Action Requested:

Requesting approval of the Preliminary Budget for the PY22 year. This is based on the NMDWS allocation letter dated 7-01-22 and our estimate of the 2nd year carry-in from the prior program year end June 30, 2022 (PY21).

Background:

The New Mexico Department of Workforce Solutions (NMDWS) issued the PY22 allocation which indicated a 4.27% decrease for the Central Region. The allocation presented to WCCNM are as follows: Adult \$2,324,135, Dislocated Worker \$3,964,307, Youth \$2,091,382 and Administrative in the amount of \$931,092 for a total PY22 allocation of \$9,310,916. This is a \$415,589 decrease from the prior year's \$9,726,505.

The PY22 Preliminary Budget estimates the formula carry-in from PY21 to PY22 in the amount of \$2,472,000. It is estimated with \$885,000 Adult, \$606,400 Dislocated Worker, \$780,600 Youth and \$200,000 Administrative dollars.

The PY22 Preliminary Budget has an initial request to transfer \$1,500,000 monies of Dislocated Worker to Adult to align with currently experienced clientele mix.

The PY22 Preliminary Budget provides monies in the Professional Services category of: \$60,000 Board Expenses, \$60,000 Contractual Services Available, \$20,000 Legal and \$35,600 Audit, \$345,000 in Contingency which includes the sale of the lease \$300,000 & \$45,000 from Social Security's Ticket-to-Work monies, estimated available July 1, 2022.

PY22 Preliminary budget continues to have an ongoing DWS Special funding for the DWS Apprenticeship Program of \$150,000 which is the expected new year DWS contract. These staff members are under the MRCOG Operations, located in the BCC's and part of MRCOG's contractual AE/ FA Operation Projects amount.

Policy Ramification:

Approval of Policy WFCP-01-22 will allow the WCCNM to adjust the PY22 budget by categories as reflected in the attached worksheet.

Financial Impact: PY22 WCCNM budget totals \$12,418,264.

Financial Impact: PY22 Adult / DW Service Provider Trans MRCOG \$1,606,880

Financial Impact: PY22 Youth Service Provider YDI \$1,570,000

Financial Impact: PY22 WCCNM Operator MRCOG \$202,368.

Financial Impact: PY22 WCCNM AE/FA/BCC Operations/DWS Projects MRCOG \$1,334,115.

Do Pass _____ Do Not Pass _____

WORKFORCE CONNECTION OF CENTRAL NEW MEXICO
PY22 Prelim
BUDGET Effective JULY 1, 2022

	<u>ADULT</u>	<u>DISL WKR</u>	<u>YOUTH</u>	<u>ADMIN</u>	<u>ADDITIONAL</u>	<u>TOTAL</u>
REVENUES						
PY22/FY23 Allocation 4.27% Reduction (6/24)	\$ 2,324,135	\$ 3,964,307	\$ 2,091,382	\$ 931,092	\$ -	\$ 9,310,916
PY21/FY22 Estimated Formula Carry-in (Prior Yr)	885,000	606,400	780,600	200,000	-	2,472,000
Initial Transfer Request DW to Adult - TB performed	1,500,000	(1,500,000)	-	-	-	-
DW20 21-631-1001-00058 NEG (12/22) Est Carry Fwd	-	137,435	-	2,913	-	140,348
P19P DWS (6/24) Apprenticeship	-	-	-	-	150,000	150,000
PY07 Sale Of Lease	-	-	-	-	300,000	300,000
PY21 Ticket To Work Revenue Available Year Begin	-	-	-	-	45,000	45,000
TOTAL REVENUES	\$ 4,709,135	\$ 3,208,142	\$ 2,871,982	\$ 1,134,005	\$ 495,000	\$ 12,418,264
EXPENSES						
Adult/Dislocated Worker Service Provider						
MRCOG	921,870	685,010	-	-	-	1,606,880
Subtotal	\$ 921,870	\$ 685,010	\$ -	\$ -	\$ -	\$ 1,606,880
Adult/Dislocated Wkr Client Services						
Adult/Disl Wkr Participant Services	2,874,360	1,761,785	-	-	-	\$ 4,636,145
DW20 NEG Dislocated Wkr Participant Services	-	137,435	-	2,913	-	\$ 140,348
Worker's Compensation Insurance Policy	12,013	18,019	-	-	-	30,032
Supportive Services	65,000	65,000	-	-	-	130,000
Subtotal	\$ 2,951,373	\$ 1,982,239	\$ -	\$ 2,913	\$ -	\$ 4,936,525
Youth Service Provider						
Service Provider - YDI	-	-	1,570,000	-	-	\$ 1,570,000
Subtotal	\$ -	\$ -	\$ 1,570,000	\$ -	\$ -	\$ 1,570,000
Youth Client Services (min. 75% Out)						
Youth Participant Services YDI Work Experience	-	-	575,000	-	-	\$ 575,000
Youth Participant Services ITA's MRCOG	-	-	297,776	-	-	\$ 297,776
Youth Supportive Services MRCOG	-	-	110,000	-	-	110,000
Subtotal	\$ -	\$ -	\$ 982,776	\$ -	\$ -	\$ 982,776
Business & Career Center Operation						
Business & Career Center Facility Operation	315,000	160,000	225,000	-	-	\$ 700,000
Business & Career Center Facility Operations Reimbursement	(190,000)	(130,000)	(155,000)	-	-	\$ (475,000)
Business & Career Center Management -MRCOG Operator	-	-	-	202,368	-	\$ 202,368
Business & Career Center - DWS Apprenticeship Proj	-	-	-	-	150,000	\$ 150,000
Business & Career Center Improvements	75,000	75,000	40,000	-	-	190,000
Subtotal	\$ 200,000	\$ 105,000	\$ 110,000	\$ 202,368	\$ 150,000	\$ 767,368
Professional Services						
AE/FA - MRCOG	185,892	185,893	59,206	753,124	-	\$ 1,184,115
Program Support/Board Expense	-	-	-	60,000	-	60,000
Contractual Services - Available	-	-	-	60,000	-	60,000
Legal Services	-	-	-	20,000	-	20,000
Audit Services	-	-	-	35,600	-	35,600
Contingency, \$Ticket to Work & Sale Of Lease	-	-	-	-	345,000	345,000
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	450,000	250,000	150,000	-	-	850,000
Subtotal	\$ 635,892	\$ 435,893	\$ 209,206	\$ 928,724	\$ 345,000	\$ 2,554,715
TOTAL EXPENSES	\$ 4,709,135	\$ 3,208,142	\$ 2,871,982	\$ 1,134,005	\$ 495,000	\$ 12,418,264
	-	-	0	0	-	-

John Mierzwa - WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

PY21 (June 27, 2022 - WCCNM - Full Board)

**Workforce Connection of Central New Mexico
(R-01-22)
Open Meetings Act Resolution**

Action Requested:

Approval of R-01-22 Open Meetings Act Resolution, to remain in compliance with statutory regulations.

Background:

NMSA 1978, Section 10-15-1B (194 as Amended), of the Open Meetings Act states that, except as otherwise provided in the Constitution of New Mexico of the Provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission or other policy-making body of any state agency, any agency or authority of formulation public policy, discussion public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings.

Policy Ramifications:

Section 10-15-1D of the Open Meetings Act requires WCCNM to determine annually what constitutes reasonable notice of its public meetings.

Financial Impact:

None

Do Pass: _____

Do not Pass: _____

RESOLUTION
of the
Full Board
of the
Workforce Connection of Central New Mexico
R-01-2022

OPEN MEETINGS RESOLUTION

WHEREAS, Section 10-15-1 B NMSA 1978, of the Open Meetings Act states that, except as otherwise provided in the Constitution of New Mexico or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission or other policy-making body of any state agency, any agency or authority of any county, municipality, district or any political subdivision held for the purpose of formulating public policy, discussion public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings; and

WHEREAS, Section 10-15-1 (C) allows a public body to provide members of a public body to participate in a meeting of the public body by means of a conference telephone or other similar communicating equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating, by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed policy, resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, NMSA § 10-15-1, the Open Meetings Act requires WCCNM to determine annually what constitutes reasonable notice of its public meetings;

WHEREAS, WCCNM complies with all the requirements set forth in NMSA § 10-15-1 et. seq, the Open Meetings Act.

NOW THEREFORE BE IT RESOLVED by the WCCNM Full Board that:

Formatted: Font: Bold

Formatted: Font: (Default) Arial, 12 pt

Formatted: Justified, Line spacing: single, Widow/Orphan control, Hyphenate, Adjust space between Latin and Asian text, Adjust space between Asian text and numbers

1. Regular meetings of the WCCNM Board shall be held at least once each quarter on the third (3rd) Monday of the month at 1:30 pm at 809 Copper Ave. NW, Albuquerque, New Mexico or as indicated on the meeting notice.

2. ~~As required~~Regular meeting of the ~~an~~WCCNM Executive Committee of the WCCNM board ~~shall may be held at least once each quarter on the 3rd Monday of the month at 1:30 pm may schedule meetings which will occur the first Thursday of the month~~ at 809 Copper Ave. NW, Albuquerque, New Mexico or as indicated on the meeting notice -

Formatted: Superscript

3. For the purposes of regular meetings, notice requirements are met if notice of the date, time, place, and information on how the public may obtain an agenda, is placed as a legal notice in newspapers of general circulation in the state at least ten (10) days in advance of the meeting date. Written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation which have made a written request of the WCCNM for notice of public meetings. A proposed agenda will be posted in the offices of the WCCNM one (1) week before the meeting, located at 809 Copper Ave. NW, Albuquerque, New Mexico; and will be available on the MRCOG website at www.mrcog-nm.gov one week before the meeting; and

Formatted: Indent: Left: 0"

4. The final agenda will be posted in the offices of the WCCNM not less than seventy-two (72) hours prior to the meeting; and will be available on the MRCOG website at www.mrcog-nm.gov not less than seventy-two (72) hours before the meeting.

5. Special meetings may be called by the Chairman or a majority of the members upon three (3) days notice.

6. Emergency meetings will be called only under circumstances which demand immediate action to protect the health, safety and property of citizen. WCCNM will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice.

7. For the purposes of special meetings and emergency meetings described in paragraphs 6 and 7 of this Policy, notice requirements shall be met by posting notices in the offices of WCCNM and on the WCCNM website. The WCCNM secretary shall also provide facsimile notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

8. The WCCNM Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meetings requirement pursuant to Section 10-15-1(H) of the Open Meetings Act.

- a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the WCCNM Board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual board member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting; and
- b. If the decision to hold a closed meeting is made when WCCNM is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subjects to be discussed, is given to the Board members and to the general public; and
- c. Except as provided in Section 10-15-1(I), any final action taken as a result of discussions in a closed meeting shall be made by vote of the WCCNM Board in an open meeting.

PASSED, APPROVED, AND ADOPTED this ~~27th~~^{15th} day of **June, 2020**²² by the Workforce Connection of Central New Mexico Full Board.

WCCNM Chair

~~Debbie Ortiz~~ Jerry Schalow,

ATTEST:

Secretary

**Workforce Connection of Central New Mexico
(WFCP-02-22)
Executive and Full Board Meeting Dates
Through June 30, 2023**

Action Requested:

Approval of WCCNM Meeting dates July 1, 2022 through June 30, 2023

Background:

This schedule follows the meeting schedule established in August 2003. Full Board meetings will be scheduled to meet the third Monday of every other month. As unplanned actions, may be required, Executive Committee meeting will be scheduled the alternating months of the Full Board to occur on the third Thursday.

Financial Impact:

None

Do Pass: _____

Do not Pass: _____



PY22 WCCNM Meeting Schedule

July 1, 2022 – June 30, 2023

<u>MEETING</u>	<u>DATE</u>	<u>TIME</u>
Chief Elected Official	July 12, 2022	10:00 am
Executive Committee	July 18, 2022	1:30 pm
Full Board	August 15, 2022	1:30 pm
Executive Committee	September 19, 2022	1:30 pm
Full Board	October 17, 2022	1:30 pm
Executive Committee	November 21, 2022	1:30 pm
Full Board	December 19, 2022	1:30 pm
Chief Elected Official	January 10, 2023	10:00 am
Executive Committee	January 16, 2023	1:30 pm
Full Board	February 27, 2023	1:30 pm
Executive Committee	March 20, 2023	1:30 pm
Full Board	April 17, 2023	1:30 pm
Executive Committee	May 15, 2023	1:30 pm
Full Board	June 19, 2023	1:30 pm

Disability Committee – 4th Monday of every other month – 3:30 pm

Economic Development Committee – Meets Monthly

Performance & Monitoring Committee- 2nd Wednesday of every other month- 2:30 pm

Training and Service Provider Committee– 3rd Thursday of every other month–1:00 pm

Youth Standing Committee – quarterly 2nd Tuesday of the month at 2:00 pm

*All meetings subject to change. Special or Emergency meetings may be scheduled at any time

Workforce Connection of Central New Mexico Professional Service Agreement Renewals

Action Requested:

Request for the Workforce Connection of Central New Mexico (WCCNM) Board's approval for the annual contract renewal for the WCCNM Professional Service Agreements which are due on June 30, 2022.

Background:

Through Professional Service Agreements, the Mid-Region Council of Governments (MRCOG) serves the Workforce Connection of Central New Mexico (WCCNM) Board in the role of

1. Administrative Entity and Fiscal Agent (AE/FA)
2. One-Stop Operator
3. WIOA Adult and Dislocated Worker (A/DW) Service Provider.
4. Youth Development Inc. (YDI) serves the WCCNM as the WIOA Youth Service Provider.

Pending performance, compliance, and available funding, contract renewals for A/DW, One-Stop Operator and Youth Service Provider are renewable on an annual basis for one or two option years until June 30, 2025. In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four (4) years.

The AE/FA Professional Services Agreement is a formal Inter-Governmental Agency Agreement consistent with New Mexico State Procurement Statute whereas the WCCNM, a "Local Public Body", is authorized to contract with the MRCOG, a "Local Public Body." The AE/FA Agreement shall terminate on June 30, 2022, with CEO's option to renew on an annual basis unless terminated pursuant to Section 13 NMSA 1978 Termination. Annual AE/FA renewals may be applied in perpetuity, pending performance, compliance, and available funding.

To facilitate the WCCNM Board decision to extend/renew the subject professional services contracts, an attached report provides a PY21 (July 1, 2021 through June 8, 2022) performance summary of the services provided to the WCCNM by the MRCOG and YDI.

Financial Impact: Professional Service Agreement Amounts (see attached addendums)

Do Pass _____

Do Not Pass _____

Annual contract renewals for the WCCNM Professional Services Agreements are due on June 30, 2022.

Through Professional Service Agreements, the Mid-Region Council of Governments (MRCOG) serves the Workforce Connection of Central New Mexico (WCCNM) Board in the role of:

1. Administrative Entity and Fiscal Agent (AE/FA);
2. One-Stop Operator, and;
3. WIOA Adult and Dislocated Worker (A/DW) Service Provider.
4. Youth Development Inc. (YDI) serves the WCCNM as the WIOA Youth Service Provider.

Pending performance, compliance, and available funding, contract renewals for A/DW, One-Stop Operator and Youth Service Provider are renewable on an annual basis for one or two option years until June 30, 2025. In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four (4) years.

The AE/FA Professional Services Agreement is a formal Inter-Governmental Agency Agreement consistent with NM State Procurement Statute whereas the WCCNM, a "Local Public Body", is authorized to contract with the MRCOG, a "Local Public Body." The AE/FA Agreement shall terminate on June 30, 2022, with CEO's option to renew on an annual basis unless terminated pursuant to Section 13 NMSA 1978 Termination. Annual AE/FA renewals may be applied in perpetuity, pending performance, compliance, and available funding.

To facilitate the WCCNM Board decision to extend/renew the subject professional services contracts, the following report provides a PY21 (July 1, 2021 through June 30, 2022) performance summary evaluation of the services provided to the WCCNM by the MRCOG and YDI.

1. Administrative Entity and Fiscal Agent (AE/FA)

a. Scope of Work

The MRCOG serves in the capacity of administrative entity and fiscal agent (AE/FA) for the Workforce Connection of Central New Mexico (WCCNM). As such, the MRCOG staff administers the Central Region's Federal Workforce Investment Opportunity Act (WIOA) program and monitors the program to ensure quality workforce development services are provided in the Central Region.

The Administration, Human Resources, Legal, and Public Information staff provide administrative, legal, and personnel support for all of the MRCOG's programs.

Administrative Services: The scope of work conducted by the MRCOG includes the following administrative services performed for the WCCNM, CEOs, the Youth Council, and the WCCNM committees and task forces:

- A. Statutory and regulatory compliance;
- B. Performance and evaluation;
- C. Planning and contracting;
- D. Training and technical assistance;
- E. Administrative monitoring and oversight; and
- F. Transition of agent services.

Fiscal Services: The scope of work conducted by the MRCOG includes the following fiscal services performed for the WCCNM, CEOs, the Youth Council, and the WCCNM committees and task forces:

- A. Establish financial system;
- B. Monitor fund expenditures;
- C. Fiscal reporting;
- D. Document financial operations;
- E. Provide procurement guidance;
- F. Coordinate annual audit;
- G. Maintain records of fixed assets;
- H. Manage WCCNM payments, fiscal recordkeeping and reporting;
- I. Oversee One-stop System cost allocation.

b. Continuous Quality Improvement

In PY21, the Administrative Entity supported the WCCNM Board in launching a new Board subcommittee focused on implementing continuous quality improvements. The mission of the Continuous Improvements Committee is to prioritize, review, and oversee the development, implementation, and monitoring of Continuous Improvement Plans for WIOA service providers, operations, the Administrative Entity, and the Fiscal Agent. Administrative Entity staff conduct research and support the CQI initiatives chosen by the committee, which meets bimonthly.

Additionally, all AE staff were registered to attend a virtual Continuous Quality Improvements training through the American Society for Quality. Staff were trained in the Plan-Do-Study-Act model of CQI planning and received a variety of templates to use when planning future CQI initiatives.

c. Fiscal – 3rd Quarter/to date

PY21 Contract Amount: \$1,420,844 – Includes BCC Staff & Apprenticeship Project. Expended through April's 2022 Invoicing \$1,144,590. May and June invoicing coming soon. Billing timeframe approximately Mid-Month for prior months. MRCOG repeatedly comes out clean on its Internal Audits and is financially sound organization. MRCOG staff here are similar to board employees as they report here to the board and NMDWS.

Recommendation for contractual continuation is in order for this WCCNM's AE/FA Role service provider.

2. One-Stop Operator

a. Scope of Work

The MRCOG One-Stop Operator delivers the WCCNM operations management for the New Mexico Workforce Connection office locations in the Central Region.

The One-Stop Operator builds and maintains a network of career services providers that mutually support the needs of customers while reducing replication of services. To meet WCCNM expectations, the One-Stop Operator provides high-quality career services in the Central Workforce Region to meet the following priorities in three functional areas: (1) commitment to excellent customer service, (2) innovation and effective service design, and (3) the ability to operate with integrated management systems and high-quality staffing.

The One Stop Operator serves all persons requesting assistance, including recipients of public assistance, other low-income individuals, veterans, individuals who are basic skills-deficient and individuals with disabilities. The One-Stop Operator creates, collects, and maintains all records relating to One-Stop Center operations and WIOA service provision activities that are required to be made by applicable federal or state laws or regulations, made relevant by guidance from the U.S. Department of Labor, the New Mexico Department of Workforce Solutions, and/or which are necessary for determining WCCNM's attainment of the local levels of performance negotiated with the Governor of New Mexico and the City of Albuquerque. The One-Stop Operator provides support for WIOA service providers and co-located and non-co-located partners to meet and exceed WCCNM goals.

b. One Stop Certification

During PY21, the WCCNM Board completed the certification process for the One-Stop Centers in the Central Region, as required by WIOA and the New Mexico Department of Workforce Solutions (NMDWS). Re-certification of One-Stop Centers is required by NMDWS to be completed every three years. Certification criteria addressed three main areas of performance: Effectiveness, Physical and Programmatic Accessibility, and Continuous Quality Improvements. As required by NMDWS, each of the four New Mexico Workforce Connection Centers in the Central Region (Bernalillo, Sandoval, Torrance, and Valencia Counties) were evaluated by 5-10 criteria within each of the three performance areas. Once evaluations were complete, each performance area was assigned a score between 1-5, with 1 indicating no progress had been made on that performance area and 5

indicating the standard was achieved and excelling. Additionally, a list of all partners (including required, additional, co-located, and non-co-located) for each center was compiled. The One-Stop Centers in the Central Region received a score of 4, indicating the standard was “significantly met with some work yet to do,” on Effectiveness, Accessibility, and Continuous Quality Improvements, and were successfully recertified as a result of this process.

c. Continuous Quality Improvement

Avenues for staff feedback: The WCCNM has had great success with Team Coordination Meetings held regularly and consistently with managers and supervisors of all Central Region programs and representation from the comprehensive and affiliate centers. The group comes together to discuss upcoming events and outreach opportunities, staffing challenges, customer flow issues, and infrastructure needs. These also provide an opportunity to discuss ways to improve collaboration and to share decision-making. Managers may also share technical assistance, IT, and other program needs during these meetings.

Ongoing training: The WCCNM and New Mexico Workforce Connection Training Strategy launched at the beginning of PY18 to bolster cross-training opportunities and to ensure more consistency in pre-screening and partner referrals. The strategy includes three levels: LEVEL 1 (Training covering all “core” WIOA programs and legally-required/mandated training); LEVEL 2 (Training covering all “participating” partners programs and system training such as the NM Workforce Connection online system); and LEVEL 3 (Professional development, additional partner and program training). Trainings are provided at the Quarterly Gatherings, as requested, and online. The Operations Manager maintains a training database to record all completed training for all Central Region staff.

Customer surveys: Customer surveys have been provided to jobseekers and businesses to provide feedback on services since 2010. Surveys to individual customers are given via email each fall to individuals who received services from the WIOA Title I Adult & Dislocated Worker, Youth, and/or Title III Career Services programs, as well as to businesses who have received WCCNM services and/or participated in events. Survey responses are collected and analyzed by the Operations Manager, shared with program staff, and submitted as part of annual reporting. Additionally, the Operations Manager and program managers use this feedback to brainstorm and implement new strategies to improve service delivery to customers in the next Program Year. Customer surveys provide an annual opportunity to receive feedback on current service delivery and practices, and to adapt service delivery strategies in order to improve the customer experience.

d. Fiscal – 3rd Quarter/to date

PY21 Contract Amount: \$169,353 – Includes Operator. Expended through April’s 2022 Invoicing \$132,811. May and June invoices coming soon. Billing

timeframe approximately Mid-Month for prior months. MRCOG repeatedly comes out clean on its Internal Audits and is a financially sound organization.

Goals and Performance Standards: As the AE/FA and One-Stop Operator for the WCCNM, the MRCOG has established administrative and fiscal goals that support the WCCNM Board's objective of operating an efficient workforce development system, while at the same time ensuring compliance with WIOA and New Mexico Department of Workforce Solutions requirements.

Recommendation for contractual continuation is in order for this WCCNM's Operator Role service provider. Please see Professional Services Agreement, Amendment #11 for detailed AE/FA and One-Stop Operator scope of work, goals, and objectives.

3. Adult and Dislocated Worker Service Provider (A/DW)

a. Scope of Work

As the WCCNM's Adult and Dislocated Worker Service Provider (A/DW), the MRCOG provides New Mexico's Central Region WIOA Title I services per WIOA Section 134(c)(2)(A) and pursuant to the State of New Mexico WIOA Combined State Plan and local four-year plan. The A/DW scope of work includes the following:

- A. Basic Career Services;
- B. Eligibility determination for Title I Adults and Dislocated Workers Program services;
- C. Outreach, intake, and orientation to the information and other services available through the one-stop delivery system;
- D. Initial assessment of skill levels (including literacy, numeracy, and English language proficiency) aptitudes, abilities and supportive service needs;
- E. Labor exchange services including job search and placement assistance;
- F. Referrals to and coordination of activities with other programs and services within the one-stop delivery system;
- G. Provision of workforce and labor market information;
- H. Provision of performance and program cost information;
- I. Provision of information on supportive services including referrals to those services;
- J. Provision of information and assistance regarding filing claims for unemployment compensation; and
- K. Assistance in establishing eligibility for programs of financial aid assistance.

b. Dashboard Information – Outcomes

The Adult/Dislocated worker provider, with a month remaining in the program year, has already provided a similar level of training services in comparison to PY2020. It is projected that their training outcome will primarily surpass the PY2020 level, specifically in the Individual Training Account (ITA) area. As of the end of May 2021, the number of individual participants being served in ITAs totaled 556 and a total of 312 were placed in On-the-Job trainings (a total of 236 contracts) in the region. In addition, 31 individuals have received Customized Training and a total of 132 participants have received Incumbent Worker Training. Lastly, a total of 34 individuals were placed in Transitional Jobs and/or Internships, along with 269 individuals receiving supportive services. The average cost per participant currently is \$4,001, an increase from PY2020 of the \$3,066 per participant.

c. Continuous Quality Improvement

The Adult and Dislocated Worker plan developed a PY21 CQI plan focused on “Increasing Dislocated Worker Enrollment,” a population that the program has had challenges reaching and engaging in the past. The plan identifies a goal of “increase[ing] virtual outreach to the dislocated worker population using social media, partner programs, and training institutions in an effort to augment enrollment” and includes four objectives that will help achieve this goal. Action Steps, Responsible Parties, Measures/Progress, and Timelines are mapped for all four objectives and updated quarterly. Program staff track performance on these objectives each quarter and report on progress to Administrative Entity staff.

d. Performance – PY21 to date

The Adult/Dislocated Worker and Youth program’s Performance Indicators are negotiated with the NMDWS department. In PY2021 through PY2022, the goal was set to meet a minimum of 90% of the negotiated percentage within five indicators: Employed in the Q2, Employed in the Q4, Median Wages in Q2, Credential Attainment Rate and Measurable Skills Gain Rate. Each final quarterly performance is reported to NMDWS and WCCNM’s Board generally 45 days after each quarter. A rolling four quarters report is available at the end of each program year and will not be available until mid-August, 2022. In-order to depict the final outcome for PY2021, a query of the rolling four quarters (as of June 10, 2022) may provide a projected final outcome for each indicator. Due to the timing of this writing, it’s important to note that each provider still has time to increase their performance indicators up to 30 days after the end of the 4th quarter. Keep in mind that the Measurable Skills Gain performance indicator is a “real time” measurement within the program year. Providers attempt to capture a Measurable Skills Gain for each participant in the Cohort by June 30th, thus allowing inclusion in the final outcome (current year).

Lastly, WCCNM is waiting adjustments to the PY2021 Negotiated Performance percentages from NMDWS, these percentages reductions are perceived to be reflective of the States adjustments received from USDOL. Adjustments were made by USDOL this year due to the economic impact of the COVID pandemic. It is projected that these adjustments will have a very positive impact of the current performance results for all WCCNM's providers.

Adult performance (rolling four quarters) projected outcomes for PY2021 (WCOS extraction data as of 6/10/2022) suggest that the adult provider will exceed in at least three indicators (Q2, Median Wages & Credential Attainment) and meet (and possibly exceed due to the timing of this writing) in the other two indicators (Q4 and Measurable Skills Gain).

Dislocated Worker performance (rolling four quarters) projected outcomes for PY2021 (WCOS extraction data as of 6/10/2022) suggest that the dislocated worker provider will exceed in at least three indicators (Median Wages, Credential Attainment & Measurable Skills Gains Rate) and meet (due to the timing of this writing) in the other two indicators (Q2 and Q4).

- e. **Fiscal – PY21 3rd Quarter/to date**
PY21 Contract Amount: \$1,517,140 – Includes all Adult / DW Staff. 10 Month Contract for staffing only – no participant activities. Expended through April's 2022 Invoicing \$975,230. May and June invoicing expected soon. Expected to come in under by \$300,000 adds to carry in. Budget Performance – PY21 Adult DW budget was \$5,683,634 plus in March 2022 NM DWS redistributed an additional \$500,000 of DW Monies. As of May 2022, MRCOG Adult /DW staff expended / Obligated \$5,711,003, 92% of funds placed in their hands including the \$500,000 DW. MRCOG billing timeframe approximately Mid-Month for prior months. MRCOG repeatedly comes out clean on its Internal Audits and is a financially sound organization.

Recommendations for contractual continuation is in order for this WCCNM's Adult/DW service provider role.

4. Youth Service Provider

- a. **Scope of Work**

As the WCCNM's Youth Service Provider, YDI provides New Mexico's Central Region WIOA Title I services per WIOA Section 134(c)(2)(A) and pursuant to the State of New Mexico WIOA Combined State Plan and local four-year plan. The Youth scope of work includes the following:

- A. Provide workforce development services for in-school youth ages 16-21 and out-of-school youth ages 16-24 with the ultimate goals of

helping youth obtain skills, credentials and work experience, and businesses to connect with a qualified workforce.

- B. Deliver a system of coordinated workforce services including: Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential;
- C. Alternative secondary school services, or dropout recovery services, as appropriate;
- D. Paid and unpaid work experiences that have as a component academic and occupational education; which may include summer employment opportunities and other employment opportunities available throughout the school year, pre-apprenticeship programs, internships, job shadowing, and on-the-job training opportunities; and that serve as a next step in career development, whether the desired outcome is employment or enrollment in postsecondary education or advanced training;
- E. Occupational skill training, which may include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in demand industry sectors or occupations in the local area;
- F. Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;
- G. Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate;
- H. Supportive services;
- I. Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months;
- J. Follow-up services for not less than 12 months after the completion of participation, as appropriate;
- K. Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate;
- L. Financial literacy education;
- M. Entrepreneurial skills training;
- N. Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services; and
- O. Activities that help youth prepare for and transition to postsecondary education and training.

b. Dashboard Information – Outcomes

The WIOA Youth provider, also with a month remaining in the program year, has already provided a higher level of training services compared to PY2020. It is projected that their training outcome will primarily surpass its PY2020 levels by more than 172 participants, specifically in the Individual Training Account (ITA) and Work Experience areas. As of the end of May 2021, the number of individual participants receiving training services and supportive services totaled 547, compared to 389 individuals in PY2020 (a minimum of 29% increase to date). The average cost per participant currently is \$4,001, an increase from PY2020 of \$3,066 per participant. Youth Internships were introduced to this program to enhance the continuum of services to In-School and Out-of-School youth.

c. Continuous Quality Improvement

The WIOA Youth program has implemented a PY21 Performance Monitoring/Continuous Improvement Plan to establish and monitor goals regarding program services and expenditures, to ensure the program meets and/or exceeds contract requirements and performance measures, and provides continuous improvement throughout the program year. This plan tracks and monitors performance on 14 different performance metrics, both WIOA performance indicators and others that staff have deemed critical to boosting performance. A monthly goal for each metric has been established, and Youth program staff meet biweekly to update these numbers and review progress toward goals. Administrative Entity staff attend these meetings to hear updates on progress towards performance goals, as well as successes and challenges that the Youth program is facing.

The Youth program has developed a performance tracking spreadsheet to monitor performance on these metrics, which is updated biweekly and is reviewed during biweekly meetings. The tracking tool uses a color-coded system to track progress toward each month's goal, where green indicates that the goal was met/exceeded, magenta indicates that performance is within 80% of the goal, and red indicates that less than 80% of the goal has been achieved. Categories that are magenta or red are discussed during biweekly updates to identify challenges in meeting that goal as well as strategies to boost progress toward meeting the goal. The Performance Plan is maintained on the Youth program's Google drive providing updated, live data to all parties it is shared with. It contains both monthly and cumulative outcomes. Any improvement plans that are developed as a result of not meeting goals will also be maintained on the Youth program's shared drive.

d. Performance –PY21 to date

Youth performance (rolling four quarters) projected outcomes for PY2021 (WCOS extraction data as of 6/10/2022) suggest that the youth provider will exceed in at least four indicators (Q2, Q4, Median Wages and Credential

Attainment) and meet (due to the timing of this writing) in the last indicator (Measurable Skills Gain).

It's important to note that the Measurable Skills Gain indicator has been a challenge these past two years for all Regions in the state and base on the nature of this targeted population. WCCNM's youth provider has demonstrated gains in this area through a strategic plan to drill down into this specific cohort on a quarterly bases to ensure that measure is captured within the program year.

e. Fiscal – PY21 to date

PY21 Staffing Contract Amount: \$1,534,770 – Portion includes all youth services staff. Expended through April's 2022 Invoicing \$1,098,603. May & June soon. Expecting annual to be \$1,318,300 short of \$216,470, to be carried in. PY21 Participant Services portion of contract \$1,260,329. Participant services expended through April's Invoicing is \$631,649 paid out by YDI. Expecting annual to be \$930,000 short of \$330,329. Note that youth services paid by WCCNM's books is \$755,097 thru May 31, 2022 when the budget was planned of \$245,230 which YDI serviced the needs. Also, in March 2022 NM DWS provided an additional \$780,300 of redistributed youth monies to WCCNM. YDI reports that they will be running an accelerated summer but regular 2022 work experience program.

Based on the 2021 audit report, it reflects some financial concerns with penalties for late filing and General Ledger accounts not reconciled timely. Although the findings are significant deficiencies, none are material weaknesses or material none compliance. Furthermore, the auditors opinion was not modified, which means a clean opinion. We believe these audit findings should impact our risk assessment, but does not preclude us from continuing utilizing YDI as a sub-recipient. To ensure that the WCCNM risks are reduces, the board must remain vigilante with the Fiscal Agent assessing risk associated with YDI's audits and financial performance and continue to monitor YDI's progress on resolving any audit findings with periodic updates communicated provided to the WCCNM's Performance and Monitoring committee.

Recommendation for contractual continuation is in order (with noted concerns) for this WCCNM's Youth Provider Role service provider.

Workforce Connection of Central New Mexico WCCNM Legal Contract

Action Requested:

Approval to extend WCCNM's Legal Counsel Contract with German, Burnette and Associates LLC for another year beginning July 1, 2022 June 30, 2023 pursuant to **Section 15. Termination** of their Professional Services Agreement.

Background:

The law firm of German, Burnette and Associates LLC has been providing the Workforce Connection of Central New Mexico with legal services since 2020 and was selected through an RFP process on August of 2020

Through RFP 2020-02 and per Board approval, German, Burnette and Associates LLC are to deliver Legal Services under the Workforce Investment Act for the Central Region.

Per Section 6, Option to Extend Term, the contract may be extended for three (3) additional one (1) year terms based on need, performance and availability of funds. Extension of the German, Burnette and Associates contract for PY22 is recommended.

Financial Impact:

\$20,000.00

Do Pass: _____

Do not Pass: _____

Approved: June 21, 2021 Full Board Meeting

Workforce Connection of Central New Mexico First Year Term for Chair, Chair Elect, & Treasurer

Action Requested:

Approval of Chair, Chair Elect and Treasurer to begin new officer terms.

Chair— John Mierzwa
Chair Elect – Krista Kelley
Treasurer – Beth Barela

Background:

Based on Article 6 – Officers, the Workforce Connection of Central New Mexico's (WCCNM) Bylaws, Section 6.06 requires officers to serve a term of one year. Elected officers may only serve two consecutive terms in the same position. The bylaw further states, that the Chair-Elect will assume the position of chair at the end of the chair's term. If Chair-Elect cannot assume the position a recommendation will be made.

Recommendation is to approve the Chair, Chair-Elect and Treasurer and County Representatives for a term beginning July 1, 2022 to June 30, 2023.

Financial Impact:

None

Do Pass: _____

Do not Pass: _____

Central Region Monthly Report

Presented to the



June 16, 2022

May 2022 Summary

www.wccnm.org

Follow, like & subscribe @nmworkforce

www.jobs.state.nm.us



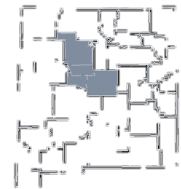
CONTENTS

Last Month's Activities	3
COVID-19 Response	3
Central Region Updates & Monthly Highlights	3
Marketing Updates	3
Partner Network Updates	3
Job Shadow Day with Rio Grande High School	4
Individual Services	5
WIOA Title 1.B Adult & Dislocated Worker Programs	5
WIOA Title 1.B Youth Program	7
WIOA Title III Wagner-Peyser and Employment & Career Services	8
Business Services	9
Employment Events and Career Fairs (Organized by NMWC or NMWC Participated)	9
Employer Inquiry Tool	11
Apprenticeship and Apprenticeship Pathways	11
Success Stories	12
WIOA Title 1.B, Adult and Dislocated Worker Programs	12
Bernalillo County	12
Valencia County	16
WIOA Title 1.B Youth Program	17
Torrance County	17
Torrance County	17
Employment & Career Services	17
Labor Market Information & Economic Update	18
Latest Employment News	18
Statewide	18
Albuquerque MSA (Bernalillo, Sandoval, Torrance, and Valencia Counties)	18

Last Month's Activities

COVID-19 Response

Walk-in traffic and in-person appointments are available in the Central Region New Mexico Workforce Connection Centers. A strict process that includes precautionary measures to keep all staff and customers safe is in place and also allows for service data tracking. The centers have done well with a hybrid approach of in-person services and virtual services that are still being provided via phone, email, and video conferencing to ensure services are available to all customers.



Central Region Updates & Monthly Highlights

Marketing Updates

Podcast

We have a new podcast series! Listen to our weekly “Hot Jobs in the Central Region” on the go! Search for “Hot Jobs in the Central Region” on iTunes, Apple Podcasts, Spotify, Amazon Music, iHeartRadio, Stitcher, and more! Learn about the latest employment & career opportunities in Bernalillo, Sandoval, Torrance & Valencia counties anywhere & anytime at your convenience.



LinkedIn

Our social media strategy continues to expand! The Central Region now has an updated LinkedIn page (<https://www.linkedin.com/company/new-mexico-workforce-connection-central-region/>)! There have been great strides in maintaining the WCCNM and New Mexico Workforce Connection branding and consistency, and we continue to expand our online and social media presence. Having multiple social media accounts on different platforms gives us opportunity to reach more people and to outreach to our target populations.



Follow, like & subscribe @nmworkforce
(Workforce Connection Central New Mexico).

Partner Network Updates

We welcome two new **WIOA Title II** providers in the Central Region! Gordon Bernell Community School and Youth Development, Inc. (YDI) were awarded grants to support the operation of Adult Education and Family Literacy programs and to support Integrated English Literacy and Civics Education programs in New Mexico by the New Mexico Higher Education Department (NMHED), Adult Education Division.

WIOA Title II seeks to ensure that state and local service providers offer adult education and skills development programs that accelerate achievement of diplomas and credentials among American workers, including immigrants and individuals with limited English language skills. The Title II funds can be used for activities assisting eligible adults (16 years and older) with obtaining postsecondary education, training, or employment. Specifically, the funds serve people with barriers to employment, including English language learners, low-income individuals, and immigrants.

Our Title II partners in the Central Region now include:

- ▲ ALBUQUERQUE ADULT LEARNING CENTER - WWW.ABQALC.ORG
- ▲ CATHOLIC CHARITIES - WWW.CCASFNM.ORG
- ▲ CENTRAL NEW MEXICO COMMUNITY COLLEGE – WWW.CNM.EDU/PROGRAMS-OF-STUDY/ALL-PROGRAMS-A-Z/ADULT-BASIC-EDUCATION
- ▲ GORDON BERNELL COMMUNITY SCHOOL - WWW.GORDONBERNELL.ORG
- ▲ YOUTH DEVELOPMENT, INC. (YDI) - WWW.YDINM.ORG
- ▲ SOUTHWEST INDIAN POLYTECHNIC INSTITUTE - WWW.SIPI.EDU
- ▲ UNIVERSITY OF NEW MEXICO – VALENCIA NEXT STEPS: ADULT EDUCATION CENTER – [HTTPS://NEXTSTEPS.NMDELT.ORG/](https://NEXTSTEPS.NMDELT.ORG/)

Free adult education services can help strengthen skills in math, English, science, writing, and other areas; earn a High School Equivalency (HSE) Credential; learn English as a Second Language (ESL) in addition to U.S. and New Mexico civics; learn to use technology; gain skills to succeed in job searching and in the workplace; continue education into college or career training; and help children in a household succeed in school (<https://ready.nm.gov/training-education/adult-education-and-high-school-equivalency-ged>).

Workforce Connection of Central New Mexico (WCCNM) works collaboratively with multiple programs and organizations throughout our central region to better serve job seekers and employers. Some of our partnerships are mandated by the Workforce Innovation and Opportunity Act (WIOA) of 2014; others have been established to better meet the full scope of job seeker and employer needs. For more information about the organizations and programs in the Central Region partner network, visit our website at <https://www.wccnm.org/wccnm-partners/>

Job Shadow Day with Rio Grande High School

On April 25th, WCCNM hosted sophomores, juniors, and seniors from Rio Grande High School for Job Shadow Day! Students who attended Job Shadow Day were participants in the Junior Achievement (JA) and Jobs for America's Graduates (JAG) programs at Rio Grande HS. Students arrived at WCCNM in the morning, met WCCNM staff, and participated in our New Staff Orientation training. After receiving orientation, students were ready to start “working”! They toured the building and then rotated through three job shadow sessions with staff – Welcome Desk, Apprenticeship, and WIOA Youth program. During lunch, Career Services staff presented to students about career opportunities after high school, and students participated in activities (and earned fun prizes) to review what they had learned before heading back to school. We were thrilled to be able to host students for Job Shadow Day and look forward to future opportunities to work with JAG and JA students!

Individual Services

The Individual Services section includes summary data and performance of all co-located and core partners.

- ▲ IN MAY, 474 NEW CLIENTS REGISTERED IN THE NMWC ONLINE SYSTEM (WWW.JOBS.STATE.NM.US), COMPARED TO 370 INDIVIDUALS IN APRIL.
- ▲ IN MAY, 20 REFERRALS WERE PROCESSED THROUGH THE ELIGIBILITY EXPLORER INTERFACE THAT IS PART OF AN INITIATIVE WITH THE READY NEW MEXICO STATEWIDE LINE, 1-800-303-3559.
 - OF THESE REFERRALS, 11 WERE TO CAREER SERVICES, 8 WERE TO THE WIOA TITLE 1.B ADULT AND DISLOCATED WORKER PROGRAM, AND 1 CAME FROM OUTSIDE OF THE CENTRAL REGION.

WIOA Title 1.B Adult & Dislocated Worker Programs

The Adult & Dislocated Worker (DW) Programs:

- ▲ ENROLLED 55 PARTICIPANTS IN MAY 2022, COMPARED TO 90 LAST MONTH;
 - BERNALILLO: 38 PARTICIPANTS
 - SANDOVAL: 10 PARTICIPANTS
 - TORRANCE: 6 PARTICIPANTS
 - VALENCIA: 1 PARTICIPANTS
- ▲ FACILITATED LABOR MARKET INFORMATION (LMI) WORKSHOPS FOR 42 POTENTIAL PARTICIPANTS, COMPARED TO 67 LAST MONTH;
- ▲ PROVIDED THE WIOA TITLE 1.B ADULT & DISLOCATED WORKER ORIENTATION TO 178 POTENTIAL PARTICIPANTS, COMPARED TO 182 LAST MONTH;
- ▲ DEVELOPED 55 INDIVIDUAL EMPLOYMENT PLANS (IEP), COMPARED TO 90 LAST MONTH;
- ▲ CREATED 2 CUSTOMIZED TRAINING (CT) CONTRACTS, COMPARED TO 1 LAST MONTH;
- ▲ ESTABLISHED 40 INDIVIDUAL TRAINING ACCOUNTS (ITA), COMPARED TO 72 LAST MONTH;
- ▲ DEVELOPED 14 ON-THE-JOB TRAINING (OJT) CONTRACTS FOR 14 CLIENTS, COMPARED TO 25 CONTRACTS FOR 31 CLIENTS LAST MONTH;
- ▲ CREATED 0 APPRENTICESHIP CONTRACTS FOR 0 INDIVIDUALS, COMPARED TO 3 CONTRACTS LAST MONTH; AND,
- ▲ PLACED 1 CLIENTS IN A TRANSITIONAL JOB, COMPARED TO 2 CLIENT LAST MONTH.

OUTREACH & PARTNERSHIP OPPORTUNITIES – TARGET POPULATIONS

The Workforce Innovation and Opportunity Act (WIOA) has a focus on helping low-income and disadvantaged populations. The workforce development professionals in Central Region NM Workforce Connection centers operate within the integrated system, complete with co-located partners, procured service providers, and shared resource leveraging. However, funding and available public resources are still finite and limited, so populations with significant or multiple barriers to employment should receive priority for services.

Some special populations the workforce system serves include but are not limited to:

- Veterans and eligible spouses
- Individuals with disabilities, both youth and adults
- English language learners (limited English proficient)
- Migrant and seasonal farmworkers
- Out-of-school youth
- Adult and youth ex-offenders (justice-involved)
- Public assistance recipients (TANF, SNAP, SSI, Medicaid, etc.)
- Youth in, or previously in, foster care
- Homeless individuals, both youth and adults
- Runaway youth
- Pregnant and parenting youth
- The long-term unemployed
- Low-income workers earning wages below self-sufficiency
- Basic skills deficient individuals
- The over 55 age group

Dislocated Worker Outreach

The WIOA Adult & DW program continues to reach out to dislocated workers through referrals, social media, phone and email. The weekly “bridge report” from the Unemployment Insurance (UI) system continues to be a main source for recruiting dislocated workers for placements or to offer skills training opportunities. The program is also receiving referrals from the Ready NM program, which are coming through the Eligibility Explorer module in the NMWC online system (www.jobs.state.nm.us).

The program also uses Reemployment Services and Eligibility Assessment Grant (RESEA) appointments as a recruiting tool for dislocated workers. A video presentation was created for in-person RESEA workshops, and program staff are available to join these workshops to offer information on the WIOA program. Staff are currently attending four workshops per week to meet with attendees who express interest in training and are available after each workshop to answer questions and assist interested individuals in beginning the WIOA application process.

Staff have been attending all in-house hiring events within our region to connect with job seekers to fill open positions that the program has, to see if there is interest in job training, and to provide WIOA information to employers participating in the recruitment events and job fairs.

NEG-DWG Program

National Emergency Grant - National Dislocated Worker Grants (NEG-DWGs) under WIOA provides resources to states and other eligible applicants to respond to large, unexpected layoff events causing significant job losses. Under the NEG-DWG, the Central Region Adult & Dislocated Worker (DW) program has two projects. The first is the transitional jobs project that strives to enable individuals with a limited work history to experience the opportunity to gain meaningful work skills that lead to gainful employment. The target population is individuals with nonviolent criminal backgrounds who are currently eligible dislocated worker or long-term unemployed. Transitional jobs participants are placed at worksites with employers across a range of occupations and industries in the four-county region.

Staff have been enrolling individuals referred to WIOA for CNMI Deep Dive Boot Camps under the Dislocated Worker Grant (DWG). These participants are also provided with a laptop to use for the course, if they do not have one, as a supportive service. Participants will keep these laptops after completing the program to use in their work in this field. With the modification to expand training opportunities under the DWG we are anticipating increased enrollment, we will be having an additional push come July 2022 to spend down any remaining funds on the grant by December 2022.

Transitional employment for individuals who are formerly incarcerated is a focus for our business team lead. The programs has outreached to many organizations and programs, and we are determined to keep intensive outreach to increase enrollments. The program is combining efforts with the Career Services team to outreach to this particular population.

Funding for Training & Education

The program continues to see new referrals coming in from, CNMI, Pima Medical, Brookline College, Carrington College, Phoenix Truck Driving School, United Training Academy, Intellitec, UNMCE, UNM Valencia, and CNM Main. These requests are mostly in the healthcare, transportation and information technology fields.

WIOA Adult & Dislocated Worker Program Highlights

- **55** participants enrolled
- **2** customized training contracts
- **40** ITAs (training & education assistance)
- **14** OJT contracts for 16 clients

We are concerned we could lose some enrollments for the public institutions with the the Opportunity Scholarship this fall, but there are several strategies that are being discussed including increasing funding opportunities for work-based learning.

The WIOA Adult & DW program has also been informed that the public institutions for profit segments are looking at limiting course availability for WIOA or dropping from the program altogether due to the burdensome reporting requirements.

WIOA Orientation is offered in Albuquerque on Mondays starting at 9:00am and 3:00pm. Labor Market Information Workshop is offered Tuesdays at 9:00am. These services will also still be available virtually for those whose circumstances prohibit them from attending. These workshops are also available in the outlying counties, and individuals can check with the local Workforce Connection for times.

WIOA Title 1.B Youth Program

The WIOA Youth Program:

- ▲ ENROLLED 51 NEW CLIENTS WITH 31 AS ITINERANT ENROLLMENTS IN MAY 2022, COMPARED TO 32 NEW CLIENTS WITH 17 ITINERANT ENROLLMENTS LAST MONTH;

- BERNALILLO: 20 ENROLLMENTS
- SANDOVAL: 18 ENROLLMENTS
- TORRANCE: 5 ENROLLMENTS
- VALENCIA: 8 ENROLLMENTS

- ▲ PLACED 13 IN WORK EXPERIENCE, COMPARED TO 13 LAST MONTH;

- BERNALILLO: 6 YOUTH IN WORK EXPERIENCE
- SANDOVAL: 3 YOUTH IN WORK EXPERIENCE
- TORRANCE: 1 YOUTH IN WORK EXPERIENCE
- VALENCIA: 3 YOUTH IN WORK EXPERIENCE

- ▲ ESTABLISHED 8 INDIVIDUAL TRAINING ACCOUNTS (ITAS), COMPARED TO 13 LAST MONTH.

- ▲ THE TOTAL CASELOAD FOR THE YOUTH PROGRAM IS 731, COMPARED TO 680 LAST MONTH.

WIOA Youth Program Highlights

- 51 participants enrolled
- 13 participants placed in work experience
- 8 ITAs (training & education assistance)
- 731 individuals on total caseload

The Pre-Apprenticeship program with Associated Builders and Contractors was scheduled to begin May 10th, but has been canceled. A date will be scheduled to discuss next steps moving forward.

WIOA Youth Business Practitioners and the Program Manager will be hosting an Employer Appreciation Event for employer partners in all four counties. The Valencia County will be held on June 10th from 12-1 and Bernalillo and Sandoval County will be held on June 29th from 12-2.

The WIOA Youth Summer Work Academy initiative has officially been approved, and staff began recruiting potential participants in late April. The WIOA Youth 2022 Summer Work Academy is offering paid work experience opportunities (\$15/hr) to youth and young adults age 17-24. Participants will work with Youth Development Practitioners (YDPs) to find a work experience placement in the career field they are interested in exploring. The program is aiming to have each participant work at least 29 hrs/week for 10 weeks, but participants who would like to work more can work up to

375 total hours over the summer. Participants will also receive additional supportive services (i.e. career counseling) from their YDP throughout the program. So far the Youth program has received 61 referrals. Of these referrals, 40 enrollments have been completed and placements will begin soon.

The Bernalillo Police program is scheduled to begin in June. To date two WIOA participants are interested. WIOA staff will meet with School Resource Officers for additional referrals for enrollments. The program is continuing efforts with the City of Albuquerque regarding the summer work program with all city fire and police department has been delayed until the beginning of 2023. Lastly, the WIOA Youth Program is focusing on efforts to increase measureable skills gains (MSGs).

WIOA Title III Wagner-Peyser and Employment & Career Services

The Employment & Career Services Team:

- ▲ PROVIDED ONE-ON-ONE COUNSELING SERVICES TO APPROXIMATELY 522 INDIVIDUALS, COMPARED TO 503 LAST MONTH;
- ▲ ASSISTED 279 INDIVIDUALS WITH DEVELOPING THEIR RESUME AND/OR EMPLOYMENT PLANS, COMPARED TO 277 LAST MONTH;
- ▲ PROVIDED REEMPLOYMENT SERVICES TO 314 UNEMPLOYED INDIVIDUALS THROUGH THE REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENTS (RESEA) PROGRAM, COMPARED TO 264 LAST MONTH;
- ▲ TOOK 202 TOTAL JOB ORDERS, COMPARED TO 243 LAST MONTH;
- ▲ NOTIFIED 21 JOB SEEKERS OF POTENTIAL JOBS, COMPARED TO 6 LAST MONTH;
- ▲ REFERRED 15 INDIVIDUALS TO WIOA, COMPARED TO 25 LAST MONTH;
- ▲ PLACED 16 JOB SEEKERS (STAFF ASSISTED) WITH EMPLOYMENT OPPORTUNITIES, COMPARED TO 17 LAST MONTH; AND,
- ▲ PRE-SCREENED 25 INDIVIDUALS FOR EMPLOYMENT, COMPARED TO 40 LAST MONTH.

Employment & Career Services Program Highlights

- **522** individuals received one-on-one counseling
- **279** individuals received assistance with resumes and/or employment plans
- **314** unemployed individuals received RESEA services

Additionally, the team provided the following services specifically to veterans:

- ▲ PROVIDED SERVICES TO A TOTAL OF 185 VETERANS, COMPARED TO 132 LAST MONTH;
- ▲ REGISTERED 26 NEW VETERANS, COMPARED TO 13 LAST MONTH; AND
- ▲ PROVIDED 68 JOB REFERRALS, COMPARED TO 20 LAST MONTH.

Veteran Services Program Highlights

- **185** veterans received services
- **26** veterans registered for services
- **68** veterans were referred to jobs

Resume, interview, and soft skills webinar workshops are heavily promoted in the Central Region via e-blasts and social media posts/story highlights.

Business Services

The Business Services section includes summary data and performance of all co-located, core partners.

- ▲ IN MAY 2022, THERE WERE 301 OUTREACH ACTIVITIES WITH EMPLOYERS, COMPARED TO 451 LAST MONTH.
- ▲ THERE WERE 2,201 JOBS POSTED IN THE NM WORKFORCE CONNECTION SYSTEM (WWW.JOBS.STATE.NM.US) BY NMWC STAFF (JOB ORDERS TAKEN) IN MAY, COMPARED TO 2,501 IN APRIL.
- ▲ QUALIFIED CANDIDATES WERE REFERRED TO 187 EMPLOYERS, COMPARED TO 164 LAST MONTH.

The WIOA Adult & Dislocated Worker (DW) program conducted outreach to the following businesses in May: Albuquerque Joinery LLC, Dovetail Community Workshop, Centric Title & Escrow LLC, Maintenance Services Inc, Coronado Wrecking & Salvage, Green Summit Landscape Management, Ahern Rentals, First Financial Credit Union, Colonial Penn, Markel LLC., Pop Fizz, Moe Justice Law, Desert Mountain Healing IOP LLC, Senspex, JRV Medical Group, ABQ Forklift, Montiel's Custom Plastics, Concrete Systems, Pregenzer, Baysinger, Wideman, and Sale PC, 3D Glass Solutions, Bosque Plumbing Heating & Cooling, Saftey Flare Inc, ABC Door Company, Sol Lunar Solar, Freight Out, Cowboys Big Iron Services, MuTechy Computer Repair, Lantern Ridge Farm, Micky's Place, JW Semi Truck Repair, Sunset Motel, First Steps Childcare, Digger Services, Zoo Animal Hospital, CJ Mead Construction, Snyder Construction, Hart Design & Construction, Benjamin Tingley DMD PC, Quill Digital Marketing, and High Desert Doppler.

The WIOA Business Team focused heavily on outreach and recruitment of new employers to participate in the Dislocated Worker Grant (DWG) in May.

The Central Region has enhanced messaging of “Hot Jobs” through a new podcast series! The weekly podcast is now available on iTunes, Apple Podcasts, Spotify, Amazon Music, Stitcher, and more! Podcasts can be found on any of these platforms by searching for “Hot Jobs in the New Mexico Workforce Connection-Central Region.” Hot Job podcasts highlight employers actively and quickly hiring for multiple job openings.

There has been success with weekly “Employer Connection Events” held at the Albuquerque Workforce Connection center, and the job seeker traffic has been picking up. February was also busy with a variety of other events, including Rapid Hire, job fairs, and hiring events throughout the Central Region. See the full list of employment events that staff participated in below!

Business Services Highlights

- **301** business outreach activities
- **2,201** job orders (postings) were entered into www.jobs.state.nm.us
- **187** employers received referrals of qualified candidates

Employment Events and Career Fairs (Organized by NMWC or NMWC Participated)

- ▲ 5/4 – 5/5/2022 EMPLOYER CONNECTION EVENT
 - ALBUQUERQUE CONVENTION CENTER
 - EL MIRADOR
 - ADELANTE
 - JASON'S DELI
 - HOSPITALITY STAFFING SOLUTIONS LLC
 - HISPANO CHAMBER OF COMMERCE

- CABQ METRO SECURITY
- ION SOLAR
- MISSION FOODS

▲ 5/11/2022 EMPLOYER CONNECTION EVENT

- ION SOLAR
- CLEARLY CLEAN JANITORIAL SERVICES
- KIRKLAND FEDERAL CREDIT UNION
- LANCS INDUSTRIES
- INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS LU 611
- ALBERTSONS
- ADELANTE
- SUPPLY ONE
- CORECIVIC

▲ 5/12/2022 HIRING EVENT VALENCIA COUNTY

- MANPOWER

▲ 5/18/2022 HOSPITALITY & TOURISM EMPLOYMENT EVENT HELD AT CNM WORKFORCE TRAINING CENTER

- 45+ HOSPITALITY & TOURISM EMPLOYERS

▲ 5/24/2022 VETERANS HIRING EVENT

- CREATIVE WORK SOLUTIONS
- KNIGHT TRANSPORTATION INC
- ECLIPSE AEROSPACE
- KBS CLEANING SERVICES FOR AMAZON
- ISLETA CASINO AND RESORT
- SUNLAND ASPHALT & CONSTRUCTION
- ION SOLAR
- CENTRURY AUTOMOTIVE
- ALLIED
- ALUTIIQ
- VITALITY WORKS
- CLEARLY CLEAN
- EL PASO STAFFING SERVICES
- ALORICA
- JASON'S DELI
- STATE OF NM CORRECTIONS-GCCF ACADEMY
- SIMPLICITY HOME CARE
- METRO SERVICES
- FIRST COMMAND
- US ARMY RESERVES

○ GOODWILL INDUSTRIES OF NM

▲ 5/25/2022 HIRING EVENT SANDOVAL COUNTY

○ MANPOWER

Employer Inquiry Tool

The last phases of testing are almost complete for the employer/business services inquiry tool on the Central Region website, which will allow for businesses to quickly submit their workforce needs to business team representatives with a define process, workflow, and tracking database on the backend. The inquiry tool will not only serve as a convenient way for businesses to engage with our Business Services team, but it also services as robust customer relationship management (CRM)

system that will help in managing all Central Region's relationships and interactions with business customers and potential customers. This will help the workforce programs monitor and analyze Workforce Connection employer relationships across the entire customer lifecycle, spanning outreach, formal inquiries, services, follow-up, and opportunity for future customer service interactions. The final stages of staff testing have commenced, and the team is excited to launch this tool in the near future!



Apprenticeship and Apprenticeship Pathways

Apprenticeship Program Outreach

Outreach to employers and potential new apprenticeship sponsors continues, with a goal of a minimum of two outreach activities per week to promote the apprenticeship model to businesses. Outreach activity includes apprenticeship program discussions qualifying the needs and challenges of businesses and providing information relative to the design of apprenticeship models. The apprenticeship team is pursuing several leads with employers interested in developing Registered Apprenticeship programs. Apprenticeship Coordinators also attended CNM's Women in Trades Summit in March, where they provided multiple Registered Apprenticeship program sponsors with information about services available to them through WIOA and the Workforce Connection of Central New Mexico.

Success Stories

WIOA Title 1.B, Adult and Dislocated Worker Programs

Bernalillo County



Molly enrolled in the WIOA Adult & Dislocated Worker (DW) program in September of 2021. She qualified for the program in the Adult category. Molly holds a Bachelor's degree in History from Simmons University and graduated with a Master's degree in May of 2021 from the University of New Mexico. Molly's previous work history included a short term position while in college. At the time of enrollment, she was working, but needed a higher income to support herself. Molly was eager to use her degree; however, after receiving her degree she found very few opportunities for employment and was finding it difficult to secure employment at a self-sufficient wage.

Through the WIOA program, Molly was placed on an on-the-job training contract with the New Mexico Holocaust Museum and Gellert Center for Education. Molly was hired as a Volunteer Coordinator and was given 600 hours of on-the-job training to help tailor her skills to the occupational requirements.

Her training included learning the day to day operation of the museum and becoming knowledgeable in all the exhibits to answer questions and guide visitors. Her training shifted towards becoming responsible for interviewing, training, and supervising all volunteers. Molly has taken on additional projects outside of her responsibilities as a Volunteer Coordinator. She has also assisted in grant writing and has worked on translating all museum materials from English to Spanish.

Molly's supervisor stated she could not be happier with the work and support Molly has provided the museum. She has shown adaptability and will continue to grow. Molly has been retained as an employee following the completion of her on the job training contract. With the help of the WIOA program, Molly was able to secure a position in her field that she has excelled in.

Months in Staff Assisted Service	Q-2 Employed 2 nd Qtr. After Exit (Effective Date)	Q-4 Employed 4 th Qtr. After Exit (Effective date)	Credential Attained a recognized postsecondary credential or diploma	Measurable Skill Gain (MSG) Defined as a documented academic, technical, occupational, or other form of progress, towards a credential or employment (Annual/Real Time).
7 months (09/23/2021)	(3 rd Qtr. of 2022) 7/1/22-9/30/22	(1 st Qtr. of 2023) 1/1/23-3/30/23	N/A	Achieved for PY 21
Services Provided: Intake and eligibility determination. Case file development, forms completion, orientation and enrollment. Development a required OJT forms, OJT employer negotiation. Career Counseling, initial skills assessment, comprehensive assessment (Work Keys), development of an individual employment plan to help move Molly to employment leading to a self-sufficient wage. Monthly follow-up to provide on-going support and to determine progress and any potential barriers to a successful OJT completion. Molly been has been retained by the OJT employer and offer permanent, full-time employment. Follow-up will continue to assure on-going employment and to determine any additional requirements for further assistance.				

Carlota submitted her story in her own words as follows: "I would like to thank New Mexico Workforce for allowing me to fulfill my goal. By participating in the WIOA program, it helped me complete the nursing program at Brookline College of New Mexico. While preparing for the nursing program, I had no idea how I was going to pay for my tuition. I was trying



to figure out how many work hours I would need to pay for the tuition each semester. I was stressed and frustrated because I did not know how I was going to produce the financial needs to make sure I was able graduate on time. I also knew being a single parent of two, with only SNAP benefits, and taking care of my mother, who had a stroke five years ago, would not have been able to work full time, provide for my family, and participate fully in the nursing program. My head was everywhere. One of my advisors at the college suggested applying for WIOA. All I had to do was show up for orientation on Monday, complete the required paperwork in a timely manner, and show up Wednesday following orientation. When I received the phone call from my CDS saying that I was approved for the scholarship, both my daughter and I were crying with joy. I started the nursing program in 2019 of December. Each semester I pushed myself to have a 3.5 grade point average or higher. The WIOA program gave me a second chance and believed in me, I could not dare ruin my opportunity to succeed for my family. The

nursing program is hard especially being a single parent. I cried every semester, I almost gave up the last three semesters, and I fought with my loved ones. But guess what? I did not give up and I pushed through it because I genuinely wanted this for myself and for my family. I graduated from Brookline College with a 3.7 grade point average (CUMA LAUDE) and received a Nursing Excellence and a Nursing Leadership award. Oh, it did not end there; I thought it was over, but it was not. My NCLEX was scheduled for January 19, 2022. I continued to study for the NCLEX every day after I graduated. I had to find babysitters to study and to make sure I was understanding the content to pass my boards. I would have to study late nights to make sure I got my studying in. I completed over two thousand questions! With the dedication and ambition, I became a registered nurse January 21, 2022". Carlota is now employed with Presbyterian hospital earning \$25 per hour!

Months in Staff Assisted Service	Q-2 Employed 2 nd Qtr. After Exit (Effective Date)	Q-4 Employed 4 th Qtr. After Exit (Effective date)	Credential Attained a recognized postsecondary credential or diploma	Measurable Skill Gain (MSG) Defined as a documented academic, technical, occupational, or other form of progress, towards a credential or employment (Annual/Real Time).
14 months (12/17/2019)	(3rd Qtr. of 2022) 7/1/22-9/30/22	(1st Qtr. of 2023) 1/1/23-3/30/23	BSN Obtained	Achieved for PY 21
Services Provided Intake and eligibility determination, labor market research, career counseling and skills assessment. Research assistance on training institutions and programs available to achieve desired certification along with costs and financial aid requirements. Development of the Individual Employment Plan to help Carlota put into perspective, all steps required to reach her career goals and achieve her BSN. Completion and processing of ITA forms to enrollment into the Brookline Nursing Program. Monthly contact and follow-up with client via phone, email and text to assure on-going success and career goal forward movement. BSN has been completed and licensure achieved. Job placement assistance and on-going follow-up will continue to assure on-going success.				

Ean was hospitalized for a couple of months after a motor vehicle accident, where his truck was totaled. After his discharge from the hospital, due to the physical nature of the job, he was unable to return to his job as a dockworker with UPS. Saddened by the idea of having to rely on his parent's support, he began to look into trade programs at CNM.

Ean found the CDL program that looked very promising as a career option, he was excited to learn that a majority of CDL positions required little to no physical demands. At his own expense, Ean quickly completed the program in 4 weeks, and

immediately gained employment with a local trucking company. Unfortunately, he was not paid the amount he was promised by the recruiter. After working there for a short period, he quit due to the pay discrepancy and started to rethink his decision of becoming a CDL truck driver. For months his future seemed bleak and hopeless, until he ran into an acquaintance who worked with a school called Paradise Crane Consultants, LLC. Unlike UPS who values seniority over a CDL licensure, the crane industry is eager to hire applicants with both a CDL and a crane operator license.

During his visit to the school, he was given information about funding assistance through the WIOA program. With the help of his assigned WIOA case manager, Ean quickly went through the intake and eligibility process for funding assistance through the WIOA program. Six days later, his application was approved under the Adult category. Ean was placed in an ITA, and began working towards obtaining his Crane Operating certificate at Paradise Crane Consultants, LLC. In February 2022, Ean successfully completed the training and was awarded a certificate of completion from the school. In March of 2022, Ean went the extra mile by applying to the Crane Operator Safety Act program and was issued a class III trainee license through the state of New Mexico. With the help of the owner of the school and a family acquaintance, he was able to secure employment as a Crane Operator with Los Alamos National Labs on 3/14/2022, earning \$30 hourly. Ean is so very thankful to the WIOA program and his case manager, who gave him an opportunity to achieve a career that will lead him to self-sufficiency. Since his successful completion, Ean has brought two additional friends to the WIOA program in hopes that they too can find a rewarding career.



Months in Staff Assisted Service	Q-2 Employed 2 nd Qtr. After Exit (Effective Date)	Q-4 Employed 4 th Qtr. After Exit (Effective date)	Credential Attained a recognized postsecondary credential or diploma	Measurable Skill Gain (MSG) Defined as a documented academic, technical, occupational, or other form of progress, towards a credential or employment (Annual/Real Time).
2.5 months (12/18/2021)	(3 rd Qtr. of 2022) 7/1/22-9/30/22	(1 st Qtr. of 2023) 1/1/23-3/30/23	Crane Operator Cert. 4/22/2022	Achieved for PY 21

Services Provided:

Intake and eligibility, labor market and training provider research assistance, career counseling, comprehensive skills assessment. On-going data entry into the WCOS for capture of all activity and progress. Enrollment, forms completion and processing of ITA forms for payment. Case Management, development of an Individual Employment Plan to guide Ean through training, employment and his career pathway. Monthly follow up to assure successful training completion. Performance data collection and entry, and on-going communication with the training institution and Ean to assure successful completion. Upon completion, follow-up with Ean will continue to assure job placement and on-going employment.



Cristie is a single mom with a 10-year old daughter. She has been a Fire and Rescue Volunteer, First Responder for Sandoval County. She took Basic EMT courses in 2007 and since has gained 15 years' experience in the rural health care setting. Being a single mom made her more determined than most to have and maintain a stable and successful career. Cristie wanted a promising future for herself and her child. She has worked very hard and has already built a successful career. However, Cristie always felt like she needed to do even more.

Cristie wanted to prove to her daughter that you can achieve your goals no matter your age or the obstacles that may stand in your way. She wanted to be a good role model for her daughter with a career that she could be proud of; one that made her feel like her life had purpose.

She applied to the WIOA program and discussed her goals and work history with her CDS who then helped her conduct some research on various programs available along with a career pathway that could help her improve her earning potential.

Cristie was found eligible for the program and was enrolled into Pima Medical Institute's, Medical Assistant Certification Program. She excelled in her classes and successfully completed her training in January of 2022. She has now added her Certificate to the list of her accomplishments!

Cristie has accepted a position as Medical Assistant with Academy Orthopedic Clinic earning \$12 per hour. She is looking forward to her new career and after she has mastered her skills as a medical assistant she has plans to move forward in her career to Nursing.

Months in Staff Assisted Service	Q-2 Employed 2 nd Qtr. After Exit (Effective Date)	Q-4 Employed 4 th Qtr. After Exit (Effective date)	Credential Attained a recognized postsecondary credential or diploma	Measurable Skill Gain (MSG) Defined as a documented academic, technical, occupational, or other form of progress, towards a credential or employment (Annual/Real Time).
5 Months (09/07/2021)	(3 rd Qtr. of 2022) 7/1/22-9/30/22	(1 st Qtr. of 2023) 1/1/23-3/30/23	Medical Assist. Cert. 12/2/2021	Achieved for PY 21

Services Provided:

Intake, orientation, eligibility determination. Labor market research, career counseling and career pathway review, development of the WIOA application and Individual Employment Plan that will help Cristie with understanding all the steps required to achieve her goal as well as thoughts for moving forward in her Career Pathway. Development and processing of the ITA contract forms, on-going follow-up communication to assure that Cristie has all the support she requires to be successful. Data entry and performance documentation. Scanning of all pertaining documentation into the system along with on-going case noting and documentation of all events. Job placement assistance and on-going follow-up to help assure sustained employment.

Valencia County



Jordan is a single mother of two boys who keep her busy with all the surprises and adventures that life has. She graduated from Belen High School in 2010, and went on to enroll in school at New Mexico State University. When that did not work out, she moved back to Belen and enrolled in UNM Valencia Campus. Shortly after she found out, she was pregnant with her first son and had to leave school.

Jordan started working as a bank teller to support herself and her son. Jordan attempted once again to attend school for nursing, which has been her dream career. Jordan enrolled with Carrington College and found out that she was expecting her second son, and left school.

Jordan began working as an Insurance Specialist, but after the pandemic, it did not work out, since she had difficulty-finding childcare for her boys. She then obtained employment working from home overnight assisting AAA customers. Jordan knew that she was selling herself and her children short by working different jobs and not having a career. She decided she needed to check back into school options. Jordan enrolled in the Licensed Practical Nursing program at Brookline College, but was unable to cover the full cost of tuition. In November 2021, Jordan attended a WIOA Orientation to see what, if any assistance that she could be provided with.

Jordan enrolled with WIOA as an Adult in November 2021, and has completed the Licensed Practical Nursing program successfully at Brookline College in April of 2022. Jordan has obtained her Grad Nursing License, and is currently working full-time with The Rio at Las Estancias, earning \$30.00 per hour. Jordan remains grateful for the opportunity and support that she received in achieving her dream career in Nursing.

Months in Staff Assisted Service	Q-2 Employed 2 nd Qtr. After Exit (Effective Date)	Q-4 Employed 4 th Qtr. After Exit (Effective date)	Credential Attained a recognized postsecondary credential or diploma	Measurable Skill Gain (MSG) Defined as a documented academic, technical, occupational, or other form of progress, towards a credential or employment (Annual/Real Time).
5 Months (12/28/2021)	(4 th Qtr. of 2022) 10/1/22-12/31/22	(2 nd Qtr. of 2023) 4/1/23-6/30/23	LPN. 5/12/2021	Achieved for PY 21
Services Provided: Intake, orientation, eligibility determination. Labor market research, career counseling, development of the WIOA application and Individual Employment Plan to Jordan align all tasks required to achieve certification and obtain employment. Development and processing of the ITA contract forms and submittal, on-going follow-up communication to assure successful completion of training. Data entry and performance documentation. Scanning of all pertaining documentation into the system along with on-going case noting and documentation of all events on or near occurrence. Job placement assistance and follow-up to help assure sustained employment.				

WIOA Title 1.B Youth Program

Torrance County



Adan enrolled into the WIOA Youth Program in the summer of 2018. He qualified for the program as an out-of-school youth. WIOA staff members provided support to Adan through positive feedback and motivation during his time in the program.

Adan was able to utilize financial aid assistance from the Youth program to enroll in a dual enrollment program through CNM and UNM for civil engineering. While in school, he has been able to gain work experience at two different worksites. He was first placed at the Sandoval County Senior Center, where he has made deliveries and cooked for patients. His work experience continued at Loving Thunder. Here he helped individuals with disabilities by maintaining horses, cleaning stalls, and making sure horses were ready to be ridden.

Adan is now looking to advance into his career by obtaining more work experience in his field of study, civil engineering. He is very happy to have been a part of the WIOA Youth Program. It has helped him become more independent, and has provided guidance to succeed in the future.

Torrance County

Gabriel enrolled in the WIOA Youth Program in January 2022. He came to the WIOA Youth program to utilize the financial aid assistance services. He was seeking funding to attend the Commercial Driver's License training program as he could not afford the tuition on his own. After completing Labor Market Review, he decided Phoenix Truck Driving School was the best training provider for him to succeed. On May 11, 2022 he completed the CDL training program and went on to pass his CDL test. With the assistance of the WIOA Youth Program, Gabriel obtained his Commercial Driver's License.

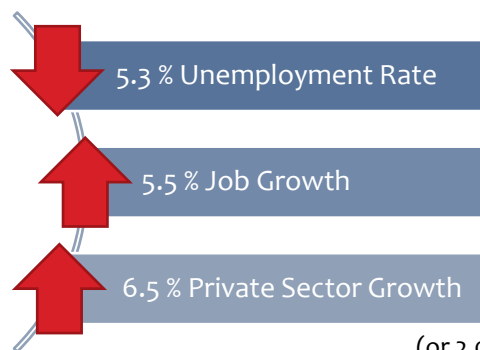
Employment & Career Services

The customer came in into the Workforce Connection seeking job search assistance, and they received assistance to complete their registration and Wagner-Peyer application in the www.jobs.state.nm.us system. It was at this time, the customer disclosed that he was a felon and he has had a difficult time obtaining his CDL certification and finding work. Career Services staff referred client to the WIOA Adult & Dislocated Worker (DW) program. The customer qualified for the program and utilized tuition assistance to attend CDL classes. Upon completion of the CDL training, the customer worked closely with the New Mexico Workforce Connection staff to locate an employer that would be willing to hire individuals with a criminal background. The client obtained employment at Enviroworks based out of Edgewood, working as a Heavy Equipment Operator.

Labor Market Information & Economic Update

Latest Employment News

Statewide



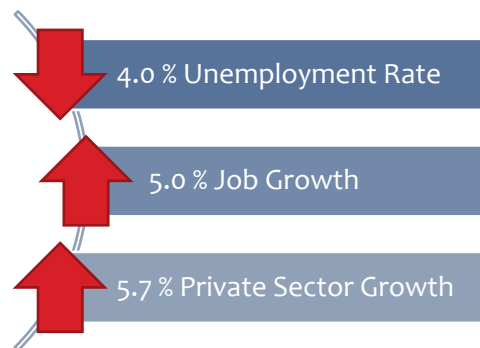
New Mexico's seasonally adjusted unemployment rate (based on the Current Population Survey, also known as the household survey) was 5.3 percent in April 2022, unchanged from March 2022 and down from 7.3 percent the previous year. The national unemployment rate in April was 3.6 percent, unchanged from March and down from 6.1 percent in April 2021.

Over the year, New Mexico's total nonagricultural employment increased by 44,000 jobs, or 5.5 percent. Most of these gains were in the private sector (up 40,500 jobs or 6.5 percent). The public sector was up 3,500 jobs (or 2.0 percent). All nine major private industry sectors reported employment

increases over the year.

(Labor Market Review, Volume 51 No. 4 Published May 27, 2022. NMDWS, Economic Research & Analysis)

Albuquerque MSA (Bernalillo, Sandoval, Torrance, and Valencia Counties)



The not-seasonally adjusted unemployment rate for the Albuquerque MSA was 4.0 percent in April 2022, down from 4.1 percent in March 2022 and down from 6.6 percent in April 2021.

Over the year, the Albuquerque MSA grew by 19,200 jobs in total nonfarm employment, representing a gain of 5.0 percent. The following private sector industries added jobs: leisure and hospitality, up 7,500 jobs, or 20.9 percent; trade, transportation, and utilities, up 4,300 jobs, or 7.0 percent; mining and construction employment, up 2,700 jobs, or 10.8 percent; manufacturing, up 900 jobs, or 5.6 percent; education and health services, up 900 jobs, or 1.4 percent; miscellaneous other services, up 600 jobs, or 5.6 percent; and information up 400 jobs, or 8.0 percent. Financial activities was up 300 jobs, or 1.6 percent. Professional and business services, employment was down 200 jobs, or 0.3 percent.

In the public sector, state government was up 2,400 jobs, or 8.8 percent; local government was down 300 jobs, or 2.0 percent; and federal government was down 300 jobs, or 2.0 percent.

(Labor Market Review, Volume 51 No. 4 Published May 27, 2022. NMDWS, Economic Research & Analysis)



CENTRAL REGION NMWC CENTERS - SERVICE REPORT

MONTH: May 2022

SERVICE			JOB SEEKER SERVICES										
WELCOME			Current Month	Prior Month	Previous Months	Yearly Total (PY21)	Yearly Total (PY20)	Yearly Total (PY19)	Yearly Total (PY 18)	Yearly Total (PY 17)			
OFFICE VISIT RESOURCE ROOM REGISTRATION IN NMWC			979	1,033	7,665	9,677	733	25,406	29,296* (NEW 10/18)	N/A			
			909	957	6,728	8,594	51	23,138	30,076	29,238			
			474	370	4,942	5,786	50,317	35,369	10,228	10,275			
VETERANS NUMBER OF VETERANS RECEIVING SERVICES JOB REFERRAL REGISTRATION			190	132	802	1,124	1,373	1,865	*	2,538			
			44	22	793	859	1,598	3,416	*	8,314			
			26	13	122	161	185	544	*	358			
									*Data issues				
BASIC CAREER SERVICES (ALL PARTNERS) ORIENTATION ATTENDANCE INITIAL ASSESSMENT & WORKKEYS/PROVE-IT 1) EMPLOYER REQUESTED ASSESSMENT/PRE-SCREEN (WORKKEYS) 2) EMPLOYER REQUESTED ASSESSMENT/PRE-SCREEN (PROVE-IT) TOTAL JOB ORDERS INTERNAL/EXTERNAL(NEW) JOB REFERRALS (STAFF REFERRED) NOTIFICATION TO JOB SEEKER OF POTENTIAL JOB (NEW) JOB SEARCH (Distinct Individuals) JOB FAIR ATTENDANCE (INDIV REGISTERED IN NMWC) WORKSHOP ATTENDEES JOB CLUB ATTENDEES* (NEW) LABOR MARKET INFORMATION RESUME PREP													
			289	261	2,131	2,681	1,228	3,312	3,491	5,826			
			224	276	2,120	2,620	1,955	4,589	6,073	7,931			
			22	19	148	189	1	636	1,278	650			
			1	0	8	9	8	709	918	310			
			202	243	2,295	2,740	2,861						
			515	405	10,763	11,683	17,299	17,662	29,419	44,901			
			21	6	3,250	3,277	2,359						
			1,747	1,165	11,679	14,591	33,897	22,898	51,267	91,423			
			56	176	965	1,197	35	1,902	3,258	2,188			
			1	43	44	38	737	605	724				
			0	0	2	2	2	3	N/A	N/A			
			364	352	2,771	3,487	1,999	3,919	3,934	6,568			
			78	100	708	886	338	1,071	1,721	1,901			
			CAREER SERVICES UI REEMPLOYMENT SERVICES UI REEMPLOYMENT SERVICES ORIENTATION ONE-ON-ONE CAREER COUNSELING COMPREHENSIVE/SPECIALIZED SKILL LEVEL/SERVICE NEEDS RESUMES/EMPLOYMENT PLANS REFERRALS TO WIOA (NEW) JOB READINESS TRAINING* (NEW) EMPLOYER PRE SCREEN JOB PLACEMENT - STAFF ASSISTED ENTERED EMPLOYMENT WORK PERMIT-YOUTH EMPLOYMENT (WIOA TITLE III) *(NEW) FOLLOW-UP SERVICES PLACEMENT ASSIST FOLLOWING WIOA TITLE I.B ACTIVITY *(NEW)			314	264	2,535	3,113	677	2,565	3,187	4,608
309	260	2,511				3,080	663	2,243	1,277	6			
522	503	5,031				6,056	5,173	4,617	8,009	9,624			
56	52	537				645	1,422	2,367	2,333	3,239			
279	277	2,322				2,878	2,394	3,982	5,591	6,625			
15	25	256				296	117						
10	9	64				83	20	7	N/A	N/A			
25	40	676				741	128	756	1,093	1,320			
16	17	176				209	129	310	750	882			
138	119	867				1,124	548	1,237	1,726	2,247			
0	0	0				0	0	6	N/A	N/A			
479	384	3,138				4,001	1,709	3,082	8,237	9,219			
0	0	4				4	7	4					
SKILLS TRAINING PROGRAM ELIGIBILITY CAREER PLANNING (IEP) INDIVIDUAL TRAINING ACCTS LMI WORKSHOP ORIENTATION CO-ENROLLS (Youth/Adult/TechHire) TAA SERVICES GRADUATE/ ABQ SERVICES TECHHIRE ENROLLMENT						55	90	765	910	932	1,038	1,353	953
						55	90	765	910	932	1,038	1,353	953
			40	72	528	640	712	637	515	317			
			42	67	624	733	1,092	1,378	1,395	773			
			178	182	1,530	1,890	1,384	2,444	2,548	2,195			
			0	0	5	5	7	7	30	16			
			3	3	17	23	102	100	178	245			
			0	0	0	0	0	2	982	920			
			0	0	0	0	6	141		48			
			TEAM			BUSINESS SERVICES							
BUSINESS TEAM OUTREACH JOB ORDERS TAKEN JOB ORDERS EMPLOYER (NEW) JOB ORDER ASSISTANCE RECRUITMENT EVENTS (NEW) REFER QUAL CANDIDATES NEW EMPLOYERS REG CUSTOMIZED TRAINING ON-THE-JOB TRAINING APPRENTICESHIP TRNG			301	451	3,219	3,971		2,927	2,503	3,273			
			2,201	2,501	21,482	26,184		14,439	19,935	20,518			
			2,950	2,618	19,584	25,152							
			3,098	2,849	21,704	27,651		12,116	17,808	19,143			
			51	118	767	936							
			164	121	2,472	7,318	14,206	25,525					
			37	51	443	531		504	549	811			
			5	2	147	154		262	509	282			
			14	31	201	246		196	369	237			
			0	3	109	112		154	93	2			

WIOA TITLE 1.B ADULT & DW PROGRAM									
Training Activity	Adult (Current Month)		DW (Current Month)		Last Month No. Contracts				
	No. Contracts	No. Clients	No. Contracts	Clients			Last Month No. Clients	Yearly Total No. Contracts	Yearly Total No. Clients
ITA's	25	25	15	15	72		72	640	640
OJT	11	11	3	3	25		31	236	246
Customized Trng	2	5	0	0	1		2	46	154
Apprenticeship	0	0	0	0	3		3	36	112

PRIORITY OF SERVICE: WIOA TITLE 1.B ADULT PROGRAM				
% Served from Priority Groups	Current Month		Previous Months	Yearly Avg (PY21)
	82.76%	70.59%	74.79%	74.57%

Note: WIOA priority groups include individuals that are low-income, public assistance recipients, basic skills deficient, and/or veterans or qualifying spouses.

WIOA TITLE 1.B YOUTH PROGRAM				
	Current Month	Prior Month	Previous Months (PY)	Yearly Total (PY)
Enrollments	51	32	295	378
Itinerant Enrollments	31	16	179	226
Total Youth Caseload	731	680	N/A	N/A
Completed Program and Follow-up	0	32	204	236
Youth In Work Experience Activity	13	13	125	151
Youth Receiving ITA's	8	13	92	113

WORKFORCE CONNECTION

OF CENTRAL NEW MEXICO

Reports

**Performance
Dash Board (for your information)**

YEAR TO DATE
May 31, 2022

Exhibit G

LWDB Quarterly Report

Performance PY2021 – 3rd Quarter

	Adult	Dislocated Worker	Youth
Enrolled	481	171	294
Exited	272	146	111
Carry Over	300	171	213
Served (Enrolled + Carry Over)	781	342	507

Updated and Extracted from Future Works 5/13/2022.

	Participants Served		
	Adult	Dislocated Worker	Youth
Eligible Veterans	13	6	0
Individuals with a Disability	8	1	103
Displaced homemakers	0	24	0
Low-income individuals	330	210	395
Older individuals	19	15	0
Ex-offenders	4	2	6
Homeless individuals or runaway youth	1	1	12
Current or former foster care youth	0	0	0
English language learners, individuals with low levels of literacy or facing substantial cultural barriers	196	59	314
Eligible migrant and seasonal farmworkers	0	1	0
Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	0	0	0
Single parents (Including single pregnant women)	44	19	13
Long-term unemployed (27 or more consecutive weeks)	6	15	0

Updated and Extracted from WCOS on 5/13/2022.

	Title I	Title II	Title III	Title IV
Enrolled	945	-	3868	309
Exited	529	-	2537	357
Carry Over	684	-	295	3262
Served (Enrolled + Carry Over)	1629	-	4163	3571

Updated and extracted from Future Works 5/13/2022. Title II unavailable - Referenced Email from Frances Bannowsky, Higher Education Department on 2/7/2020. Title IV updated report on 5/13/2022.

	Adult			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 293/363	80.72%	78.00%	103.48%	Exceeds
Median Wages in Q2: 293	\$8478.96	\$7,577.00	111.90%	Exceeds
Employed in Q4 Rate: 349/452	77.21%	78.70%	98.11%	Meets
Credential Attainment Rate: 219/280	78.21%	72.00%	108.63%	Exceeds
Measurable Skills Gains Rate: 387/706	54.82%	72.00%	76.13%	*TBD

Extracted from Future Works on 5/13/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report.

	Dislocated Worker			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 117/181	64.64%	76.00%	85.05%	Failed
Median Wages in Q2: 117	\$9071.88	\$8,500.00	106.73%	Exceeds
Employed in Q4 Rate: 68/107	63.55%	73.00%	87.06%	Failed
Credential Attainment Rate: 74/87	85.06%	68.00%	125.08%	Exceeds
Measurable Skills Gains Rate: 205/319	64.26%	68.00%	94.50%	*TBD

Extracted from Future Works on 5/13/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report

	Youth			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 168/238	70.59%	66.50%	106.15%	Exceeds
Median Wages in Q2: 159	\$4413.50	\$3,200.00	137.92%	Exceeds
Employed in Q4 Rate: 182/226	80.53%	66.25%	121.56%	Exceeds
Credential Attainment Rate: 51/93	54.84%	45.00%	121.86%	Exceeds
Measurable Skills Gains Rate: 55/291	18.90%	48.10%	39.29%	*TBD

Extracted from Future Works on 5/13/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report

	Title III - WP			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate: 982/1851	53.02%	64.00%	82.89%	Failed
Median Wages in Q2: 982	\$5,636.22	\$6,000.00	93.94%	Meets
Employed in Q4 Rate: 1648/2970	55.49%	62.40%	88.92%	Failed
Credential Attainment Rate:	N/A	0.00%	0%	N/A
Measurable Skills Gains Rate:	N/A	0.00%	0%	N/A

Extracted from Future Works on 5/13/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report

	Title IV - DVR			
Indicator - Numerator/Denominator	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	N/A	N/A	0%	N/A
Median Wages in Q2:	N/A	N/A	0%	N/A
Employed in Q4 Rate:	N/A	N/A	0%	N/A
Credential Attainment Rate:	N/A	N/A	0%	N/A
Measurable Skills Gains Rate:	4.21%	24%	17.54%	*N/A

Title IV data provided by DVR 5/11/2022. *TBD = Annual Indicator, determined in the Rolling Four - year-end report.

Workforce Connection of Central NM
WIOA Dashboard - PARTICPANT SERVICES
PY21

Month of :

May-22

91.67%

To 6-30-22	TRAINING Budget	Total Exp & Oblig	Budget Balance	# Clients Served	AVG COST PER PARTICIPANT
FORMULA	%Training to Total WCCNM Budget	% to Training Budget	% to Training Budget	% to All Categories	
	61.89%	\$ 8,598,068	87.74%	12.26%	
	\$ 8,598,068	\$ 7,544,095	\$ 1,053,973	1,881	
ADULT / DW	6,093,634	5,711,003	424,728	1,065	\$5,362
INDIVIDUAL CAREER SEVICES (Formerly -INTENSIVE SERVICES)		0		0	\$0
INDIVIDUAL TRAINING ACCOUNTS		3,476,499		556	\$6,253
\$247,698 ON THE JOB TRAININGS		1,657,312		312	\$5,312
From PY20					
CUSTOMIZED TRAINING		31,446		31	\$1,014
INCUMBENT WORKER TRAINING	Max 20% Yr = \$1,335,335	162,875		132	\$1,234
TRAINING OBLIGATED CURRENT YR PAID NEXT YR		0			
Adult / DW / DWG - Internship/Transitional Jobs		340,774		34	1.81%
SUPPORTIVE SERVICES ADULT / DW	90,000	42,097	47,903	269	14.30%
YOUTH TRAINING ITA's & Work Exp, On-line	2,339,434	1,754,715	584,719	364	19.35%
SUPPORTIVE SERVICES YOUTH	75,000	78,377	-3,377	183	9.73%
TOTAL	\$ 8,598,068	\$ 7,544,095	\$ 1,053,973	\$ 1,881	\$4,011

CERTIFICATIONS

On the Job Training

Accountant/Assistant Business Manager
AED Sales & Support Specialist
Assessment Coordinator
Assistant General Manager (AGM)
Assistant Property Manager
Automotive Apprentice Technician
Clinical Team Assistant
Commercial Property Maintenance
Community Outreach Coordinator
Construction Coordinator/Office Manager
Construction Coordinator/Office Manager
Content Creator
Contract Manager
Dept. Head of Property Management Division
Electrician Apprentice
Executive Assistant to CEO
Field Engineer/Geologist
Food Batchmakers

OJT cont.

General Manager
Head Brew Master/Supervisor-production
Help Desk Technician
HOA Manager Trainee
In-House Photographer
Lead Tutor/Office Assistant
Machine Operating Worker/Supervisor
Patient Care Coordinator/Front Desk
Plant Manager
Real Estate Remodeling Trainee
Recruiter Assistant/Social Media Marketing
Sheet Metal Worker
Shipping, Receiving and Inventory Clerk
Social Media and Marketing Manager
Survey Technician
Team Assemblers
Video & Cable Technician
Warehouse Assistant

OJT Cont.

Winery Clerical/Office Assist.

Customized Training

Signet Training - Police Executive Training Program
ABC NM Apprenticeship Training Program (Carpentry)
ABC NM Apprenticeship Training Program (HVAC)
ABC NM Apprenticeship Training Program (Sheet Metal)
ABC NM Apprenticeship Training Program (Electrical)
ABC NM Apprenticeship Training Program (Plumbing & HVAC)
FSPCA and Food Labeling

ITA

Accounting
Alternative Teacher License
Automotive Technician
Ayurvedic Studies
Business Administration
Carpentry
CDL Truck Driver
Clinical Laboratory Assistant
Community Health
Deep Dive Full Stack
Dental Assistant
Emergency Medical Tech
Engineering
Fire Science
Healthcare Administrator
HVAC
IT Security

ITA Cont.

Massage Therapy
Medical Assistant
Medical Billing & Coding
Medical Office Admin
Nuclear Operator
Pharmacy Technician
Radiography
Radiologic Technology
Registered Nurse
Respiratory Therapist
Special Ed Teacher
Veterinary Assistant

On the Job Training (OJT)	# of Contracts	# of Participants	\$ Paid To Date
Bernalillo	163	205	\$886,826
Sandoval	46	65	\$246,282
Torrance	8	17	\$57,770
Valencia	19	25	\$55,026
Encumbered Mixed Counties	0	0	\$411,407
Total	236	312	\$1,657,312

Custom Trng & Incumbent	# of Contracts	# of Incumbent Workers	# of CT Participants	\$ Paid To Date
Bernalillo	41	113	27	\$67,039
Sandoval	3	8	4	\$0
Torrance	0	0	0	\$0
Valencia	6	11	0	\$4,295
Encumbered Mixed Counties	0	0	0	\$122,987
Total	50	132	31	\$194,321

Individual Training Accounts - Adult / DW (ITA)	\$ Paid To Date	Career Services	\$ Paid To Date
Bernalillo	\$2,270,685	Bernalillo	\$0
Sandoval	\$194,376	Sandoval	\$0
Torrance	\$203,550	Torrance	\$0
Valencia	\$507,889	Valencia	\$0
Encumbered Mixed Counties	\$300,000		\$0
Total	\$3,476,499		\$0

Youth ITA's	\$ Paid To Date
Bernalillo	\$458,499
Sandoval	\$72,080
Torrance	\$47,208
Valencia	\$85,839
Encumbered Mixed Counties	\$100,000
Total	\$763,625

Adult / DW Work Experience	\$ Paid To Date	Adult / DW Supp Servic	\$ Paid To Date
Bernalillo	\$248,825	Bernalillo	\$10,939
Sandoval	\$30,288	Sandoval	\$1,310
Torrance	\$18,062	Torrance	\$2,779
Valencia	\$12,434	Valencia	\$25,569
Encumbered Mixed Counties	\$31,165	Encumbered Mixed Cou	\$1,500
Total	\$340,774	Total	\$42,097

Youth Work Experience-Online	\$ Paid To Date
Bernalillo	\$192,935
Sandoval	\$90,012
Torrance	\$71,980
Valencia	\$296,163
Encumbered Mixed Counties	\$340,000
Total	\$991,089

WC Refund

Youth Supp Services	\$ Paid To Date
Bernalillo	\$14,393
Sandoval	\$13,760
Torrance	\$12,075
Valencia	\$31,648
Encumbered Mixed Counties	\$6,500
Total	\$78,377

Strategic Planning Session Action Presentation for WCCNM

Objectives of Meeting

1

**Review Business Engagement
Understanding and Best Practices**

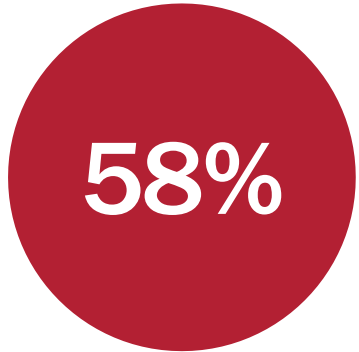
2

Board Engagement

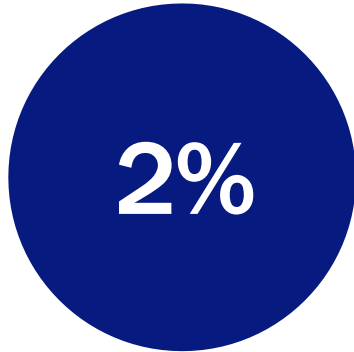
3

Board Committee Structure

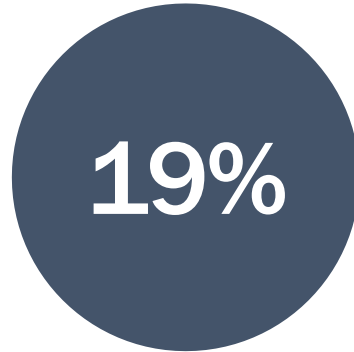
Board Composition Today



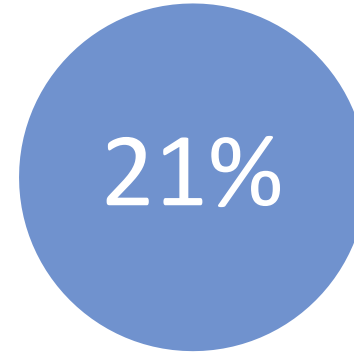
Business



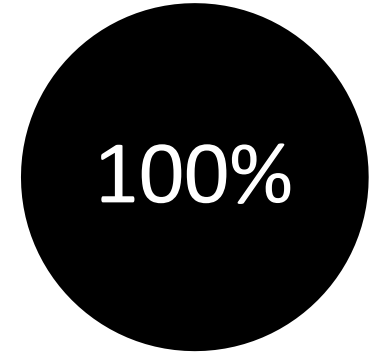
Workforce



Employment & Training



Government

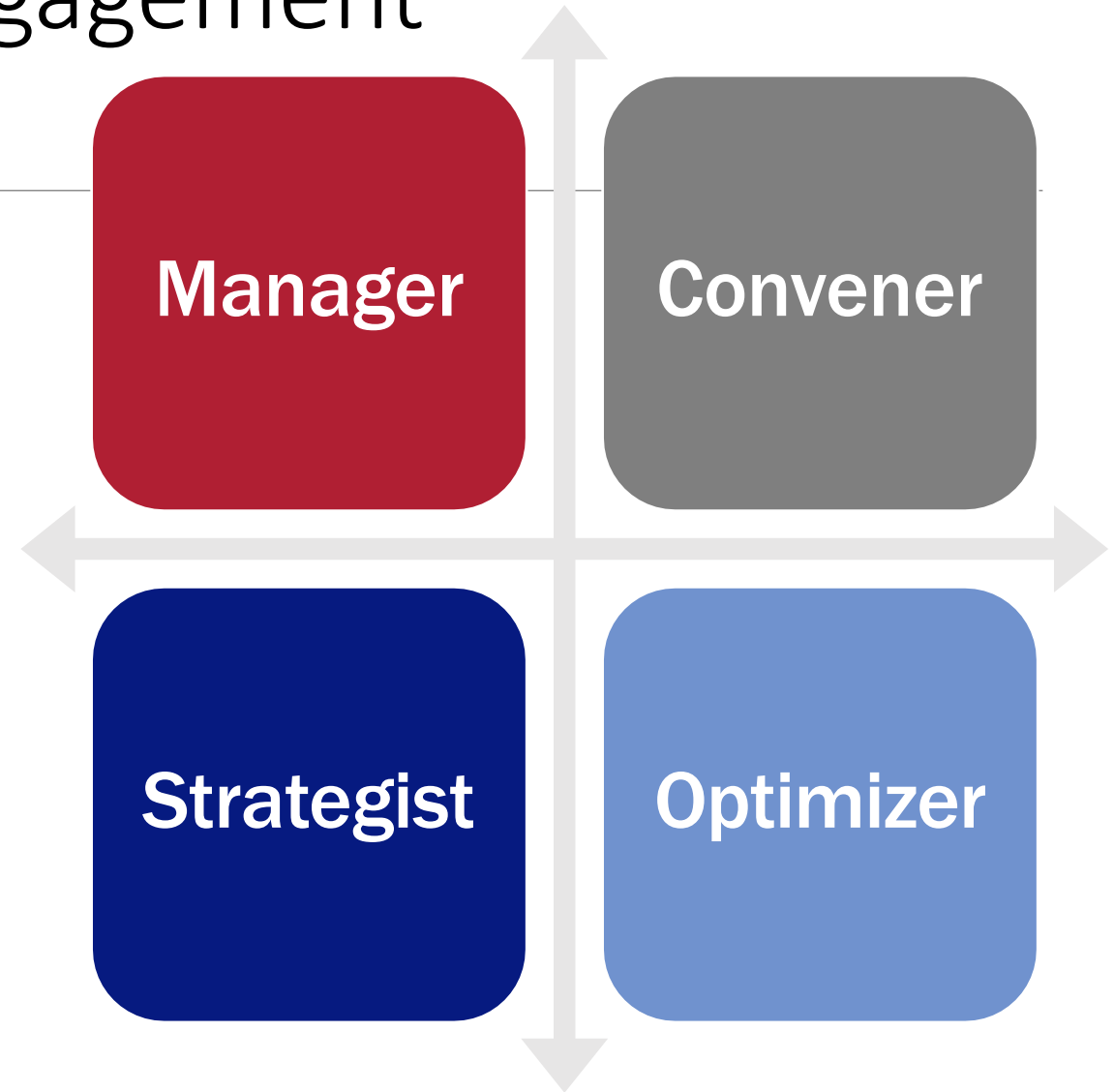


Total

$$21 + 9 + 4 + 8 = 42$$

Purpose of Business Engagement

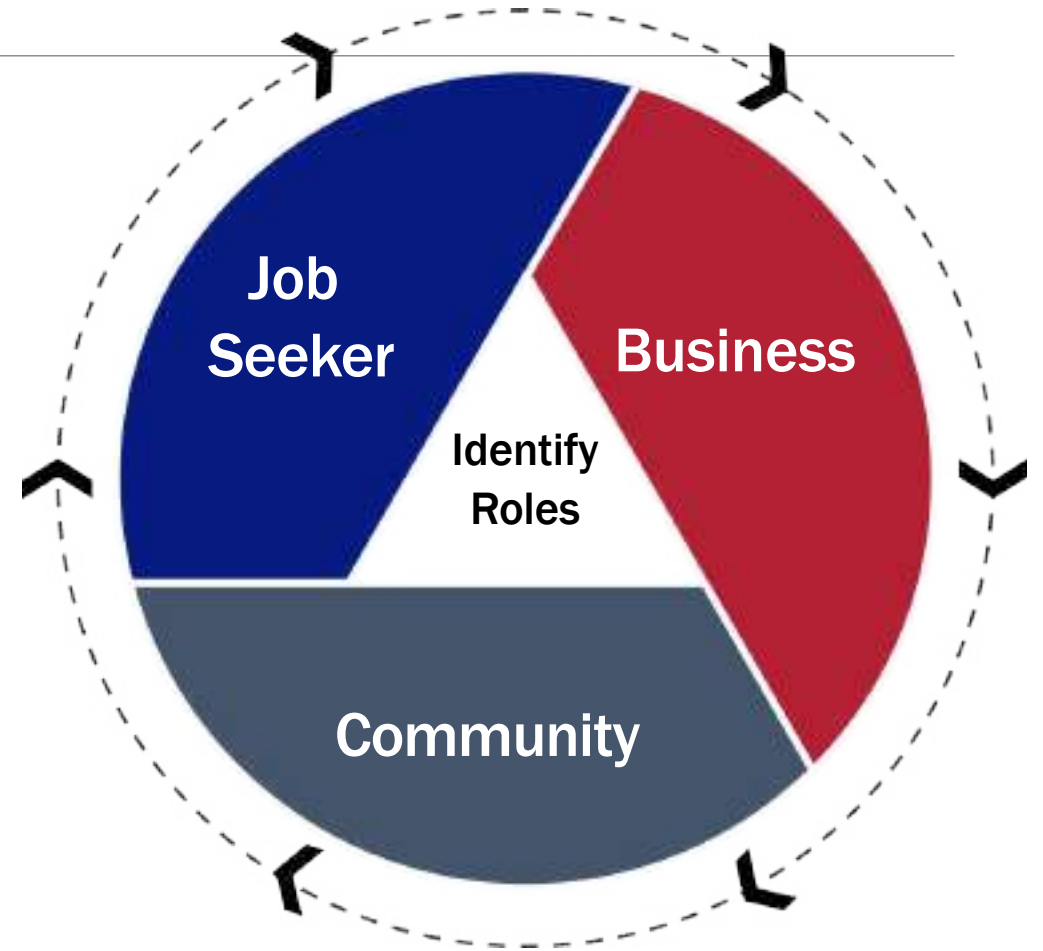
- **Manage and Lead the conversation to better understand needs today and tomorrow of businesses.**
- **Convene workforce stakeholders to align with WCCNM**
- **Strategize and lead efforts to provide a stronger local workforce system**
- **Optimize regional economies to develop sector strategies and career pathways**



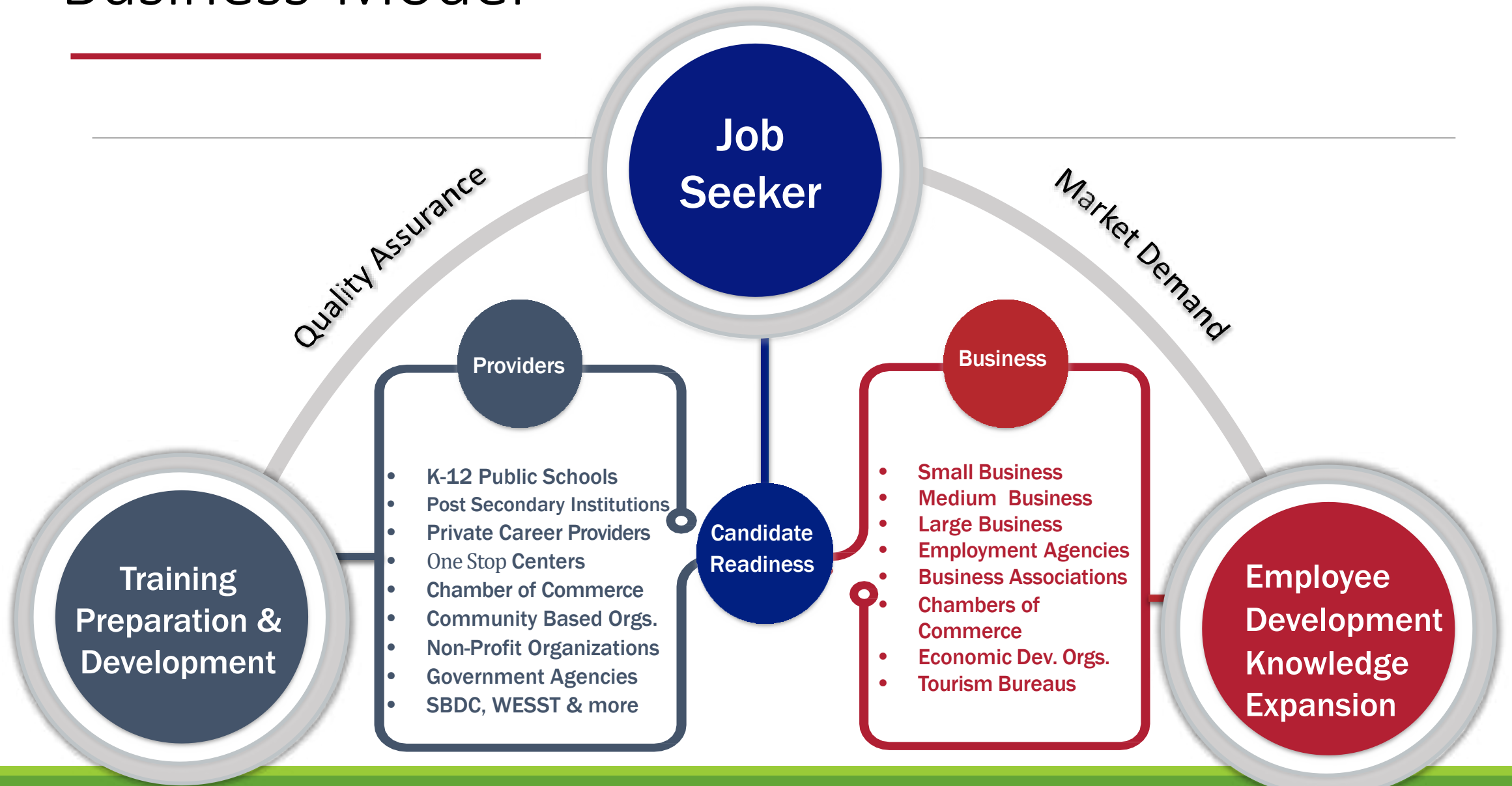
System Stakeholders

**Who are our
stakeholders?**

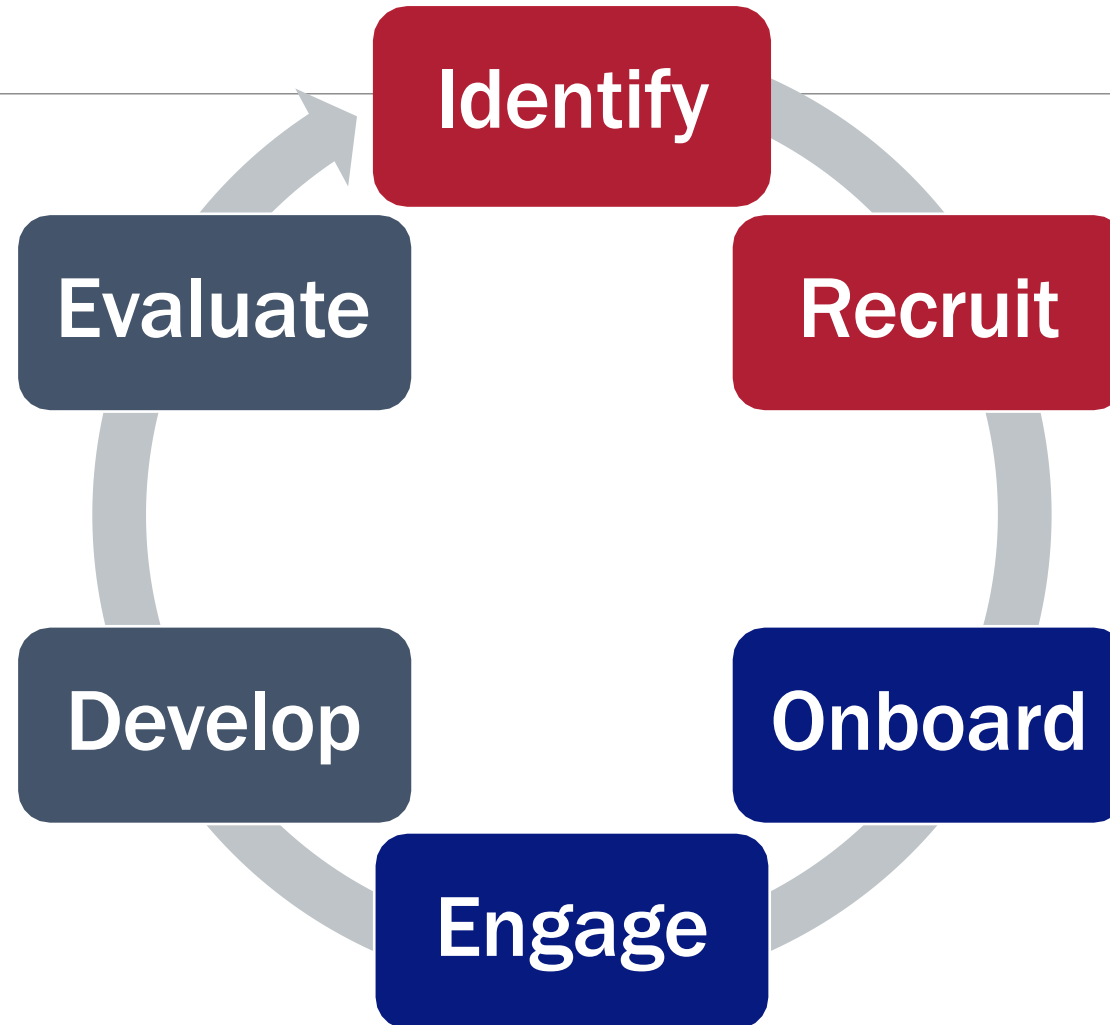
**Who are our
partners?**



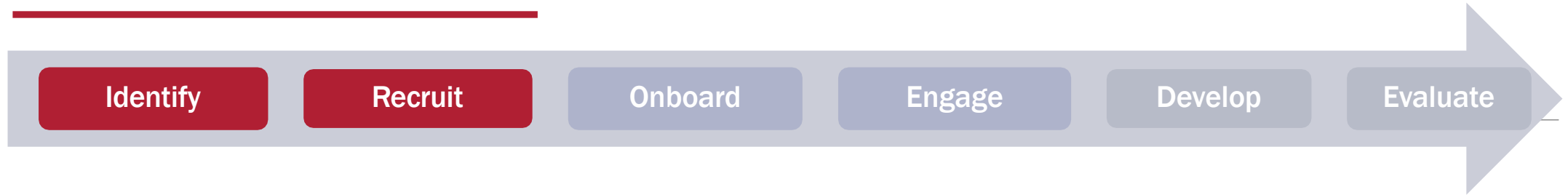
Business Model



Workforce Board: Development & Time Investment



Recruit Board & Committee Members



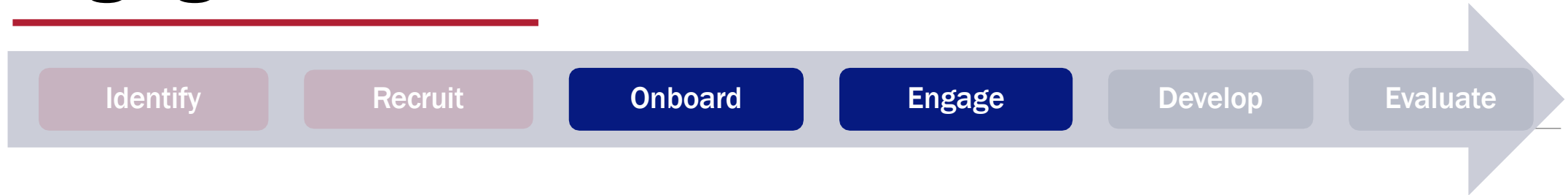
Strategies

- Review Needs of Board
- Referral from CEOs, Chambers, Economic Developers
- Committee Members
- Promote Benefits

Resources

- Board Composition Matrix
- Website
- Flyer
- Member Job Description
- Interest Form
- Email template

Engage the Board to Take the Lead



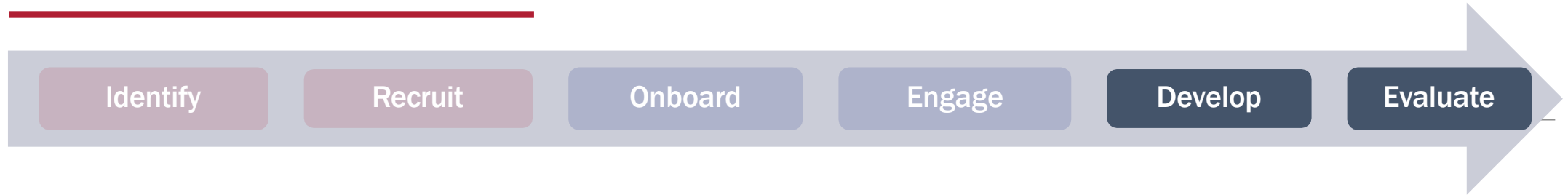
Strategies

- Make it official
- Onboarding
 - Review of organization
 - Review of programs
 - Select committee to serve on
 - Review recent meeting materials

Resources

- Nomination Form
- Appointment Letter
- Board Guide
- Onboarding Presentation
- Committee Overview & Descriptions
- Awards for effective members & outstanding contributions

Board Members Knowledge & Development



Strategies

- Quarterly Meetings
- Virtual Lunch & Learns
- Statewide Board Trainings
- Tour One-Stop Locations
- Conferences
- Connect Between Meetings

Resources

- Members Inform Agenda
- Evaluations/Assessments
- State Board Summary
- NAWB
- Other Boards & Members
- Newsletters/Social Media

WCCNM Committees

Building an Effective Board & Strong Committees

Committees Recommended at Strategic Planning Meeting



Executive Committee

- **Membership Composition**
- **Maintaining Standing Committees**
- **Maintaining Local Board Certification**
- **Development of Local Plan**
- **Developing Proven & Promising Practices**
- **Providing Program Oversight**
- **Negotiating Performance Measures**
- **Oversee HR Functions**
- **Handles urgent issues**

Finance (NEW)

- **Grant Administration**
- **Developing Budgets**
- **Preparing, Reviewing & Submitting Financial Reports**
- **Approves Monthly Invoices**
- **Reviews Audit Summary**

Youth

- **Oversight of Youth Service Providers**
- **Convening High Schools**
- **Aligning career pathways**
- **Starting All-Youth Committee**
- **Identifying Youth Programs**
- **Identify gaps in services**

Disability Access

- **Assess Physical and Programmatic Accessibility**
- **Ensure Priority of Service**
- **Oversee Disability Awareness Campaign**
- **Cross-Training of Staff on Assistive Technology**

Strategic Planning & Operations

- Convene, Broker and Leverage Partnership
- Career Paths
- Sector strategies
- Technology to Develop Strategies to Maximize Accessibility
- Coordination with Education and Certificate Providers
- Labor Market Analysis
- Oversight of Adult/DW programs
- Oversight of One Stop Certification
- Workforce Research and Regional Labor Market Analysis

Continuous Improvement & Performance

- Review performance data
- Review processes
- Identify areas of opportunity
- Establish SMART goals
- Identify committees impacted by performance review
- Review implementation strategies
- Overview of all pending initiatives for improvement
- Review annual surveys
- Establish dashboard metrics
- Grant submissions

Business Engagement(NEW)

- **Board members/business facing frontline providers**
- **Establish Relationships with Businesses**
- **Sector Partnerships**
- **Sector Strategies**
- **Industry & Occupation Training**
- **Shared Working Agreements**
- **Hiring Events**
- **Recruitment Assistance**
- **Quarterly Meetings with Businesses**

Economic Development

- **Articulate the Needs of Current Employers**
- **Convey Upcoming Needs of Employers**
- **Inform Workforce Partners of Market Trends**
- **Identify Business Closings and Expansions**
- **High Growth Job Sectors**
- **Expand Partnerships with Businesses and Educators to Solve Economic Needs**
- **Establish presence with area economic development organizations along with city, county and state economic developers**

What Committee Interests You?

- Youth
- Disability Access
- Finance
- Business Engagement
- Economic Development
- Strategic Planning, Operations, Performance & Continuous Improvement

MINUTES



Executive Committee

Hybrid Meeting

Monday, March 28, 2022

1:30 pm

Mid-Region Council of Governments

Before the meeting began Art Martinez explained when voting takes place, we will ask for a roll call for those who "don't approve". We then will identify the names of the members who did not respond to the "don't approve" as an affirmative vote. Additionally, prior to the affirmative roll call members that abstain from voting will respond via voice confirmation to the Board Chair and describe the reason. After the names are called for the affirmative vote, the chair will pause and ask those that do not concur with the affirmative roll call vote to voice a different vote. To ensure that a quorum remains, Ms. Nicole Giddings monitors the participants to ensure quorum is present and note if a member is not available.

Call to Order – 1:34 pm – Jerry Schalow

Member

Beth Barela, Treasurer

- ✓ **Doug Calderwood** – Performance & Monitoring Chair - Zoom

Honorable Gregg Hull, CEO

- ✓ **Krista Kelley** – Sandoval County Rep – Zoom
- ✓ **John Mierzwa** - Chair-Elect - Zoom
- ✓ **Laura Musselwhite** – Valencia County Rep. – Zoom
- ✓ **Debbie Ortiz**- Past Chair, Torrance County Rep. – In-Person
- ✓ **Diane Saya** - Bernalillo County Rep – Zoom
- ✓ **Jerry Schalow**, Chair- In-Person

Non-Voting Member

- ✓ **Robert Walton** – Training & Service Provider Chair – Non-Voting – In-Person
- ✓ **Melodee Saiz**- Youth Standing committee Chair – Non-Voting – Zoom

Mark Zientek, Economic Development Chair – Not-Voting

Approval of Monday, March 28, 2022 Agenda

Motion: Debbie Ortiz

Second: Krista Kelley

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

Tab 1: Approval of Minutes, Executive Committee: November 15, 2021

Motion: Debbie Ortiz

Second: Krista Kelley

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

ACTION ITEMS

Tab 2

Approval to WCCNM Policies

By: Lloyd Aragon, WIOA Manager & Tawnya Rowland, WIOA Manager

Approval of WCCNM Policies

a. GP – 107, Change 2- Requirements and Eligibility for WIOA Adult and Dislocated Worker Program

b. OP – 406, Reinstatement - Assessments

- Mr. Aragon presented Policy GP-107.
- Some changes included: Dislocated worker grant eligibility criteria, Long-term unemployed definition, *Reference to Self Sufficiency, please refer to WCCNM's Operational Policy NO. OP – 430 and NEG* dislocated worker emergency grant self-attestation form.
- Ms. Rowland presented Policy OP-406.
- She noted that during the NMDWS' PY20 Program and Fiscal Monitoring of WCCNM, NMDWS requested documentation demonstrating the Adult, Dislocated Worker, and Youth service providers have procedures and scoring benchmarks in place to identify participant skills, interests and Basic Skills Deficiency (BSD). TEGL 19-16 states priority must be given to individuals who have low literacy (an individual who is unable to compute or solve programs, or read, write, or speak English at a level necessary to function on the job, or in the individual's family, or in society) and recipients of public assistance, other low-income individuals and individuals who are basic skills deficient.
- To comply with the NMDWS Assessment directive, the Workforce Connection of Central New Mexico must set policy guidelines to direct service providers to include in their procedure manuals the WCCNM approved assessment tools being utilized and the scoring benchmarks demonstrating how each assessment is measured by service provider staff.

No Comments

Motion: Krista Kelley

Second: Debbie Ortiz

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			

	Diane Saya	X			
	Jerry Schalow	X			

Tab 3

Approval to One-Stop Recertification

by Lloyd Aragon, WIOA Manager

- Mr. Aragon presented the One-Stop Recertification.
- He stated One-Stop Recertification application has to be done every three years for all four counties in the Central Region.
- The One-Stop Certification Policy provides guidance, process, and deadlines for the certification of the one-stop centers and one-stop delivery system, and sets criteria for the development for one-stop certification.

Questions & Comments

Motion: Debbie Ortiz
Second: Diane Saya
No Discussion
Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood	X			
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

STRATEGIC PLANNING

- Mr. Schalow, explained to the Committee that he would like to do Strategic Planning for the Next Full Board to prepare for the next Program Year.
- Below is a list of ideas for discussion. He would like to get to get some input from that committee to come up with a plan to focus on.

Recommend Discussion

- Business engagement
- Maximizing performance
- Workforce development programs and funding
- Board development
- Discussion on changing board alignments - business members are voting, educators, providers are advisory

- Additional topics to improve board performance
- Hazel Melia and Veronica Alonzo both with NMDWS were present to help with the discussion and planning process.
- Mr. Grassberger presented a power point to discuss Strategic Planning.
- Three items that were picked were Board Development, Business Engagement and Continues Improvements.

Discussion

PUBLIC COMMENT/ADJOURNMENT

Public Comments – None

Adjournment – 3:34 pm.

Next Meeting- As Needed.

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:
809 Copper NW, Albuquerque, NM 87102*

Approved at the WCCNM Executive Committee Meeting on May 23, 2022

Jerry Schalow, WCCNM Chair

ATTEST:

Secretary

“Equal Opportunity Program”

WORKFORCE CONNECTION

OF CENTRAL NEW MEXICO

.

FINANCIAL REPORT

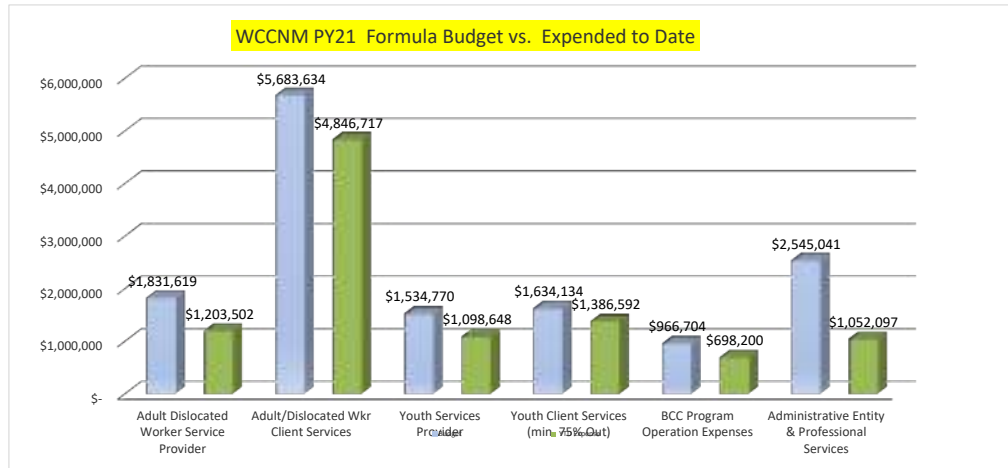
YEAR TO DATE
May 31, 2022

**WORKFORCE CONNECTION
OF CENTRAL NEW MEXICO**

**PROGRAM YEAR 2021 (PY21) 7-1-21 to 6-30-22
BUDGET TO ACTUAL COMPARISON
As of May 31, 2022**

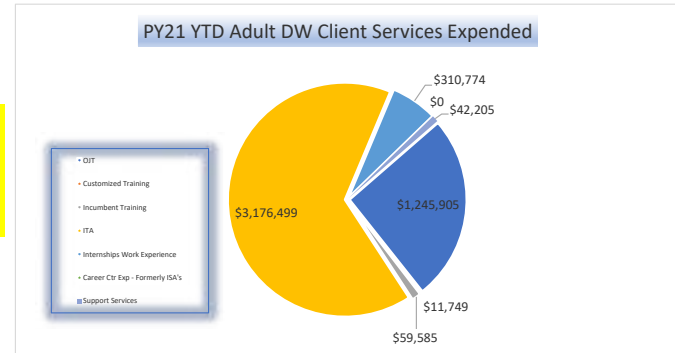
				92%	Of Year			
		Budget	Current Period	Year to Date	Encumbrance	Variance		
1	Adult Dislocated Worker Service Provider	Service Provider - SER Jobs for Progress & MRCOG	1,831,619	166,507	1,203,502	300,000	328,117	
		Subtotal	\$ 1,831,619	\$ 166,507	\$ 1,203,502	\$ 300,000	\$ 328,117	18%
2	Adult/Dislocated Wkr Client Services	Adult / DW Participant Training OJT's CT's ITA's	5,020,811	494,564	4,438,486	832,786	(250,461)	
		Adult / DW Work Experience W / Workers Comp	572,823	18,504	366,134	30,000	176,689	
		Adult / DW Supportive Services	90,000	9,164	42,096	1,500	46,404	
		Subtotal	\$ 5,683,634	\$ 522,232	\$ 4,846,717	\$ 864,286	\$ (27,369)	0%
3	Youth Services Provider	Service Provider - YDI	1,534,770	120,701	1,098,648	436,122	0	
		Subtotal	\$ 1,534,770	\$ 120,701	\$ 1,098,648	\$ 436,122	\$ 0	0%
4	Youth Client Services (min. 75% Out)	Youth Work Experience - YDI Portion	1,388,904	64,575	598,210	340,000	450,694	
		Youth Training Services	170,230	119,078	675,676	100,000	(605,446)	
		Youth Supportive Services	75,000	24,199	112,707	6,500	(44,207)	
		Subtotal	\$ 1,634,134	\$ 207,851	\$ 1,386,592	\$ 446,500	\$ (198,958)	-12%
5	BCC Program Operation Expenses	Business & Career Center Facility Operation	600,000	43,848	651,710	30,000	(81,710)	
		Business & Career Center Facility Reimbursemet	(370,000)	(6,645)	(327,308)	(130,000)	87,308	
		Business & Career Ctr Mgmt - MRCOG Operator	169,353	20,114	132,811	36,542	0	
		Business & Career Ctr Mgmt - MRCOG Operations Staff	230,000	-	-	-	230,000	
		Business & Career Ctr Mgmt - MRCOG Project DW NEG	77,367	7,403	50,454	14,800	12,113	
		Business & Career Ctr Mgmt - MRCOG Project DWS Apprenticeship	170,000	7,005	155,061	14,939	0	
		Business & Career Center Improvements	89,984	-	35,472	-	54,512	
		Subtotal	\$ 966,704	\$ 71,725	\$ 698,200	\$ (33,719)	\$ 302,223	31%
6	Administrative Entity & Professional Services	AE/Fiscal Agent - MRCOG	943,477	134,233	939,075	240,000	(235,598)	
		Program Support/Board Expense	60,000	12,111	86,589	25,000	(51,589)	
		Contractual Services	60,000	-	(13,724)	-	73,724	
		Contingency & Sale Of Lease	300,000	-	-	-	300,000	
		Legal Services	20,000	1,448	4,557	4,500	10,943	
		Audit Services	35,600	-	35,600	-	-	
		Carved Out 2nd Year Reserve	1,125,964	-	-	-	1,125,964	
		Subtotal	\$ 2,545,041	\$ 147,792	\$ 1,052,097	\$ 269,500	\$ 1,223,444	48%
7		TOTAL WIOA FORMULA BUDGET PY21	\$ 14,195,902	\$ 1,236,808	\$ 10,285,756	\$ 2,282,689	\$ 1,627,457	11%
OTHER FUNDING:								
8	Social Security - Ticket To Work	Social Security TTW - PY20 Balance Available Carry Forward	\$ 46,613	TTW Mo Growth / Net Exp	YTD		\$ 46,613	
		Additional TTW Current Year PY21 Earnings		-	242	\$ -	\$ 242	
		Total Current Year PY21 Expended		1,171	2,926	-	2,926	
		Subtotal		\$ (1,171)	\$ (2,684)	\$ -	\$ 43,929	
							TTW Balance	
9		TOTAL WCCNM Budget PY21	\$ 14,242,515	\$ 1,237,979	\$ 10,288,440	\$ 2,282,689	\$ 1,671,388	12%

	Budget	YTD Expense	Formula Balance WIOA	
Adult Dislocated Worker Service Provider	\$ 1,831,619	\$ 1,203,502		
Adult/Dislocated Wkr Client Services	\$ 5,683,634	\$ 4,846,717		
Youth Services Provider	\$ 1,534,770	\$ 1,098,648		
Youth Client Services (min. 75% Out)	\$ 1,634,134	\$ 1,386,592		
BCC Program Operation Expenses	\$ 966,704	\$ 698,200		
Administrative Entity & Professional Services	\$ 2,545,041	\$ 1,052,097		
	\$ 14,195,902	\$ 10,285,756	\$ 3,910,146	28%



Data:
 OJT
 Customized Training
 Incumbent Training
 ITA
 Internships Work Experience
 Career Ctr Exp - Formerly ISA's
 Support Services

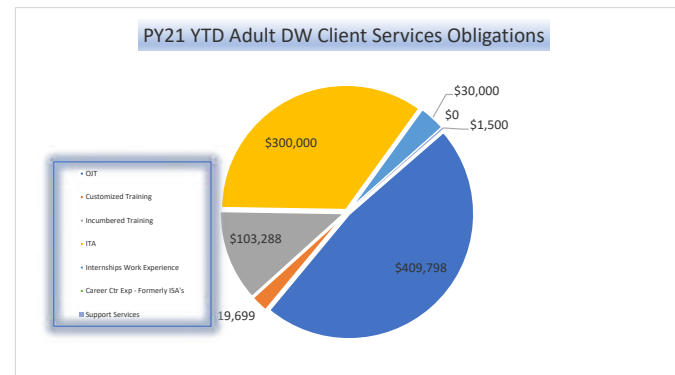
	1,245,905
	11,749
	59,585
	3,176,499
	310,774
	-
	42,205
Check \$	4,846,717
Diff \$	4,846,717
	0

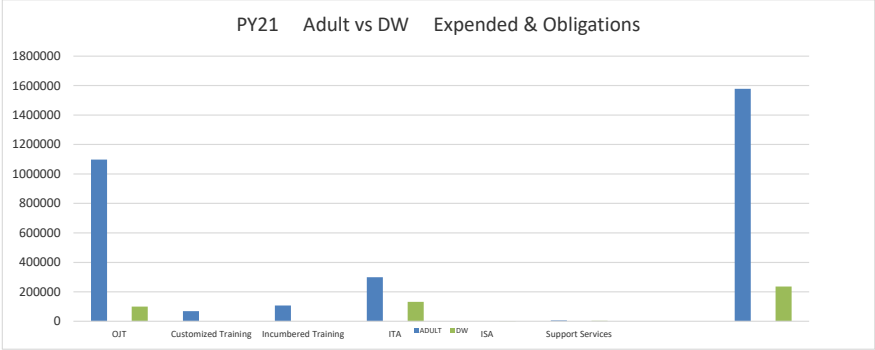


Carried In Obligations from PY20
 \$

247,968 Data:
 OJT
 Customized Training
 Incumbered Training
 ITA
 Internships Work Experience
 Career Ctr Exp - Formerly ISA's
 Support Services

	409,798
	19,699
	103,288
	300,000
	30,000
	-
	1,500
Ck \$	864,286
Diff \$	864,286
	0



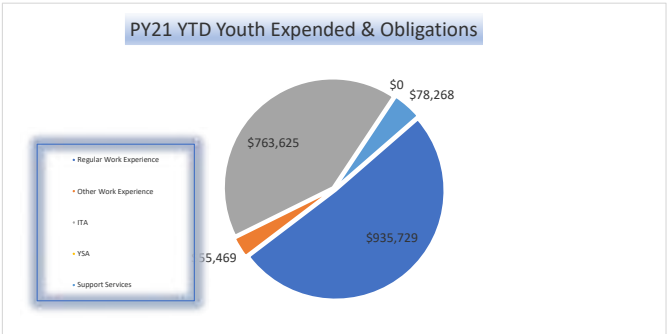


OJT
 Customized Training
 Incumbered Training
 ITA
 Career Ctr Exp - Formerly ISA's
 Internship Work Exp
 Support Services

	Adult	DW	
	1,146,477	509,226	
	115,039	0	
	79,283	0	
	2,229,222	1,247,277	
	144,313	196,461	
	41,252	2,453	
	3,755,585	1,955,418	Total
	66%	34%	5,711,003
Ck	5,711,003		
Ck	5,711,003		
Diff	(0)		

Data:
Regular Work Experience
Other Work Experience
ITA
YSA
Support Services

	935,729
	55,469
	763,625
	-
	78,268
Check \$	1,833,092
Diff \$	1,833,092
	-



Data:
Youth In
Youth Out

	\$	583,972	22%	21.71%
	\$	2,105,885	78%	78.29%
Check		2,689,856		
Off Financials \$		2,689,856		
Not Board Report				

