



MINUTES
Workforce Connection
of Central New Mexico
Full Board Meeting
Virtual Meeting
Monday, February 22, 2021
809 Copper Ave. NW, Albuquerque, NM 87102
1:30 pm

Before the meeting started Art Martinez explained that when voting takes place. We will ask for a roll call for those who don't approve and then identify the names of the members that did not respond to the don't approve as an affirmative vote. Additionally, prior to the affirmative roll call members that abstain from voting will respond via voice confirmation to the Board Chair and describe the reason. After the names are called for the affirmative vote the chair will pause and ask those that do not concur with the affirmative roll call vote to voice a different vote. To ensure that a quorum remains, Ms. Nicole Giddings monitors the participants to ensure quorum is present and note if a member is not available.

Roll Call - Determination of Quorum 1:32 pm - by Art Martinez

- ✓ **Marvis Aragon** – American Indian Chamber of Commerce New Mexico
- ✓ **Odes Armijo-Caster** – Luz Energy Corp
- ✓ **Beth Barela, Treasurer** – Manpower of New Mexico
- ✓ **Joseph Bizzell** – Elite Power and Recovery Inc.
- ✓ **Deborah L. Breitfeld** – New Mexico Technology Council
- ✓ **Celina Bussey** – Deloitte
- ✓ **Doug Calderwood** – NM Aging & Long Term Services Department
- ✓ **Theresa Carson** – African American Greater Albuquerque Chamber of Commerce
- ✓ **Herb Crosby** – AVTEC, Inc.
- ✓ **Johnna Chapman** – Facebook
- ✓ **Reyes Gonzales** - NM Department of Vocational Rehabilitation
- ✓ **Marni Goodrich** - Yearout Mechanical Inc.
- ✓ **Tracy Hartzler** – Central New Mexico Community College
- ✓ **Victoria Hernandez** - New Mexico Human Services
- ✓ **Gregg Hull** – City of Rio Rancho
- ✓ **Krista Kelley** – Motiva Corporation
- ✓ **Joe LiRosi** - Toni & Guy Academy & Salon
- ✓ **Valarie Lopez** - Presbyterian Healthcare Service
- ✓ **Vaadra Martinez** – RiskSense
- ✓ **John Mierzwa, Chair-Elect** – Ingenuity Software Labs, Inc
- ✓ **Laura Musselwhite** - University of New Mexico Valencia Campus
- ✓ **Nora Nixon** – Central New Mexico Community College
- ✓ **Debbie Ortiz**, RDO Enterprises
- ✓ **Stacy Sacco** – SACCO Connections
- ✓ **Melodee Saiz** – Albuquerque Job Corps
- ✓ **James Salas** – New Mexico Commission for the Blind
- ✓ **Waldy Salazar** – New Mexico Department of Workforce Solutions
- ✓ **Leslie Sanchez** – Dual Language Education of New Mexico
- ✓ **Diane Saya** – Bottom Line Funding NM, LLC
- ✓ **Jerry Schalow, Chair**– Rio Rancho Regional Chamber of Commerce
- ✓ **Raymond Trujillo** – UA Local 412 Plumbers & Pipefitters Training Center
- ✓ **Carolyn VanderGiesen** - New Mexico Association of Community Partners
- ✓ **Bob Walton** - Albuquerque Economic Development
- ✓ **Bobbie Williams** – NM Energy Manufacturing, Consortium and Institute

Mr. Schalow introduced new Board Member Joseph Bizzell.

Approval of Monday, October 19, 2020 Agenda

Motion: Celina Bussey
 Second: Theresa Carson
 No Discussion
 Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Marvis Aragon	X			
Odes Armijo-Caster	X			
Joseph Bizzell	X			
Celina Bussey	X			
Doug Calderwood	X			
Theresa Carson	X			
Reyes Gonzales	X			
Marni Goodrich	X			
Tracy Hartzler	X			
Victoria Hernandez	X			
Gregg Hull	X			
Krista Kelley	X			
Joseph LiRosi	X			
Vaadra Martinez	X			
John Mierzwa	X			
Laura Musselwhite	X			
Nora Nixon	X			
Stacey Sacco	X			
Melodee Saiz	X			
James Salas	X			
Waldy Salazar	X			
Leslie Sanchez	X			
Diane Saya	X			
Jerry Schalow	X			
Raymond Trujillo	X			
Carolyn VanderGiesen	X			
Bob Walton	X			

Tab 1 Approval of Minutes, Full Board, October 19, 2020

Motion: Carolyn VanderGiesen
 Second: Krista Kelley
 No Discussion
 Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Marvis Aragon	X			
Odes Armijo-Caster	X			
Joseph Bizzell	X			
Celina Bussey	X			
Doug Calderwood	X			
Theresa Carson	X			
Reyes Gonzales	X			
Marni Goodrich	X			
Tracy Hartzler	X			
Victoria Hernandez	X			
Gregg Hull	X			

Krista Kelley	X			
Joseph LiRosi	X			
Vaadra Martinez	X			
John Mierzwa	X			
Laura Musselwhite	X			
Nora Nixon	X			
Stacey Sacco	X			
Melodee Saiz	X			
James Salas	X			
Waldy Salazar	X			
Leslie Sanchez	X			
Diane Saya	X			
Jerry Schalow	X			
Raymond Trujillo	X			
Carolyn VanderGiesen	X			
Bob Walton	X			

ACTION ITEMS

Tab 2 **Approval of WFCP-05-20, PY20 BAR #2**

by Jesse Turley, WCCNM Accounting Manager

- Mr. Turley presented BAR #2 for PY20
- This is based on a mid-year funding change with NMDWS for projects and additional monies granted.
- BAR# 1 had trued up the carry in in August with a total operating budget of \$13,329,337. Bar# 2 increases the Budget to \$15,243,726.
- BAR# 2 trues up the NMDWS Apprenticeship project to \$227,300, removes the canceled NMDWS Project Grad ABQ of \$63,755 Administrative monies, adds the NMDWS additional Youth Redistribution to the Central Board in the amount of \$71,892 and adds the NMDWS Dislocated Worker NEG grant of \$1,905,00.
- Formula carry-in from PY19 to PY20 in the amount \$2,652,596 of the prelims estimated \$2,665,000. It is \$993,171 Adult, \$317,428 Dislocated Worker, \$913,076 Youth and \$428,921 Administrative dollars.
- PY20 budget total is \$15,243,726.

Questions

Motion: John Mierzwa

Second: Raymond Trujillo

No Discussion

Action: Passed unanimously by Roll Call Vote.

Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Marvis Aragon	X			
Odes Armijo-Caster	X			
Joseph Bizzell	X			
Celina Bussey	X			
Doug Calderwood	X			
Theresa Carson	X			
Reyes Gonzales	X			

Marni Goodrich	X			
Tracy Hartzler	X			
Victoria Hernandez	X			
Gregg Hull	X			
Krista Kelley	X			
Joseph LiRosi	X			
Vaadra Martinez	X			
John Mierzwa	X			
Laura Musselwhite	X			
Nora Nixon	X			
Stacey Sacco	X			
Melodee Saiz	X			
James Salas	X			
Waldy Salazar	X			
Leslie Sanchez	X			
Diane Saya	X			
Jerry Schalow	X			
Raymond Trujillo	X			
Carolyn VanderGiesen	X			
Bob Walton	X			

Tab 3 **Approval of Workforce Connection Policies related to Proposed Federal Economic Recovery**

- On-the-Job Training Policy, NO. OP – 412, Change 5
- Individual Career Services Policy, NO. OP – 424, Change 2
- Incumbent Worker Training, NO. OP – 433, Change 1
- Work Experience – Transitional Jobs Policy, NO. OP – 438, Change 1

by Lloyd Aragon, Operation Manager

- Mr. Aragon presented four policies that will fall in line with any updated directives from NMDWS.
- On-the-Job-Training, change #5 changes to include the language that WCCNN may immediately implement any such waivers and other flexibilities as approved or defined by NMDWS to raise the amount for employers.
- Individual Career Service, change #2 changes to include the language that WCCNN may immediately implement any such waivers and other flexibilities as approved or defined by NMDWS to expand eligibility. If implemented specific NMDWS Guidance and affiliated references will be included in the Operational Procedures as approve by the AE. Current policy will take out the cap amount of \$2500.
- Incumbent Worker Training, change #1 change to include the language that WCCNN may immediately implement any such waivers and other flexibilities as approved or defined by NMDWS to expand eligibility. If implemented specific NMDWS Guidance and affiliated references will be included in the Operational Procedures as approve by the AE.
- Work Experience – Transitional Jobs, change #1 changes to include the language that WCCNN may immediately implement any such waivers and other flexibilities as approved or defined by NMDWS to expand eligibility. If implemented specific NMDWS Guidance and affiliated references will be included in the Operational Procedures as approve by the AE. Current policy we can pay 10% if policy passes, we can pay up to 40%.

- Mr. Walton made a suggestion with either the OJT and Incumbent Worker Policy to change the restriction from 10 to 20. It will be taken to the Full Board Meeting in April for recommendation.

Questions & Comments

Motion: Ray Trujillo

Second: Reyes Gonzales

Comments

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Marvis Aragon			X	
Odes Armijo-Caster	X			
Joseph Bizzell	X			
Celina Bussey	X			
Doug Calderwood	X			
Theresa Carson	X			
Reyes Gonzales	X			
Marni Goodrich			X	
Tracy Hartzler	X			
Victoria Hernandez	X			
Gregg Hull	X			
Krista Kelley	X			
Joseph LiRosi	X			
Vaadra Martinez	X			
John Mierzwa	X			
Laura Musselwhite	X			
Nora Nixon	X			
Stacey Sacco	X			
Melodee Saiz	X			
James Salas	X			
Waldy Salazar	X			
Leslie Sanchez	X			
Diane Saya	X			
Jerry Schalow	X			
Raymond Trujillo	X			
Carolyn VanderGiesen	X			
Bob Walton	X			

Tab 4 **Approval of modification for Operational Policy NO. OP- 427 Subject: Parameters for Utilization of “Unrestricted”, Non-WIOA Funds**

by Art Martinez, WCCNM Administrator

- Mr. Martinez presented policy Parameter for Utilization of “Unrestricted”, Non-WIOA Funds, change #1.
- The change will provide additional efficiency in the utilization of non-WIOA funds. The current policy dictates that the WCCNM Full Board/Executive Committee approval is required prior to expenditure for funds to exceed \$1,500. New recommendation will acquire WCCNM Board Chair prior approval for expenditures to exceed \$1,500 and are less than \$10,000 and additionally expenditures of non-WIOA funds that exceed \$10,000 must have prior approval of the WCCNM Full Board or Executive Committee

Motion: Odes Armijo-Caster
Second: Celina Bussey
Comments
Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Marvis Aragon	X			
Odes Armijo-Caster	X			
Joseph Bizzell	X			
Celina Bussey	X			
Doug Calderwood	X			
Theresa Carson	X			
Reyes Gonzales	X			
Marni Goodrich	X			
Tracy Hartzler	X			
Victoria Hernandez	X			
Gregg Hull	X			
Krista Kelley	X			
Joseph LiRosi	X			
Vaadra Martinez	X			
John Mierzwa	X			
Laura Musselwhite	X			
Nora Nixon	X			
Stacey Sacco	X			
Melodee Saiz	X			
James Salas	X			
Waldy Salazar	X			
Leslie Sanchez	X			
Diane Saya	X			
Jerry Schalow	X			
Raymond Trujillo	X			
Carolyn VanderGiesen	X			
Bob Walton	X			

INFORMATION & DISCUSSION ITEMS

Tab 5 Local Board Redesignation/Transformation

by Art Martinez, WCCNM Administrator

- Jerry Schalow, stated at the Workforce State Board Meeting it was discussed that New Mexico Workforce Connection areas will be re-designated. The current regions within the Central Region will not be the same. The state will be reaching out to the Chief Elected Officials to get their input.
- Bob Grassberger who was on the State Workforce Board presented the Workforce Connection of Central New Mexico potential scenarios of re-designation.
- At the CEO meeting it was requested that Arthur Martinez request from the State Workforce Development Board an opportunity for the CEOs to provide input and potentially additional options for the re-designation.
- The Board discussed the given scenarios and voted on their recommendation. Mr. Schalow noted that this was not a binding vote just recommendation:
- First vote preference was 1 - 4
 Scenario 1 - 11
 Scenario 2 - 2

- Scenario 3 - 9
- Scenario 4 - 4
- Second vote preference 1-7 (4a) which include the three that the central region made
- Scenario 1 - 0
- Scenario 2 - 0
- Scenario 3 - 2
- Scenario 4 - 0
- Scenario 5 - 11
- Scenario 6 - 1
- Scenario 4a - 6

Tab 6 **WIOA Monthly Expenditure Report for December 31, 2020**

Due to time constraints report was given and no discussion.

Tab 7 **Updates**
Workforce Operations and Workforce Connection Center(s) Update – TechHire NM - Performance -

by Joy Forehand, Operation Manager

- Ms. Forehand gave an update on the Business & Career Centers for January 31, 2021.
- She also gave a brief overview of the economic outlook for the region and how the centers are handling services due to COVID-19

REPORTS/UPDATES

Committee Reports

- **Training and Service Provider Committee**
 - No Report.
- **Performance and Monitoring Committee**
 - Mr. Doug Calderwood stated that this committee met.
 - Performance Measures are being met and others measures that are still be implemented.
 - We still need board member on this committee.
- **Youth Council Committee**
 - No Report.
- **Economic Development**
 - No Report.
- **Disability Standing Committee**
 - Mr. Reyes stated there was a meeting in December and the Governor’s Commission on Disabilities provided a presentation and shared their resources. We will be meeting again in March.

WIOA Status Updates

By Art Martinez, WCCNM Administrator

- Thanked the Board for their patience.

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment** – None
- **Adjournment** – 3:49 p.m

NOTES

Next Meeting:

Date: April 19, 2021

Time: 1:30 p.m.

Location: Mid-Region Council of Governments – Board Room

Approved at the April 19, 2021 WCCNM Full Board Meeting:

Jerry Schalow, WCCNM Chair

ATTEST:

Secretary

“Equal Opportunity Program”